

MEETING MINUTES of the ** SPECIAL MEETING **of the -

Willington Housing Authority

April 25, 2019 – 4:15 p.m.

7 Ruby Road – Willington Public Library-in the downstairs small conference room Willington, CT

Call to order Meeting called to order at 4:24 pm.

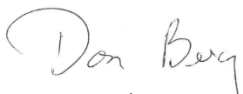
Present: Chairman Don Berg, Board members Laurel Millix, Claudia D’Agata, Bill Bunnell, Mark Forkey were present.

- Present to speak – opportunity for members of the public to speak- No one present to speak.
- Old Business – Senior Housing at “Button Hill”. The Board continued discussions on the modification of the Button Hill Handbook to allow for different types of freezers to be located in the apartments, with conditions. Further discussion was tabled so that the Board could move into executive session. After the executive session closed, discussion resumed on freezers and resulted in a determination that freezers should only be allowed in kitchens and not on carpeted areas. Since there are very few frost-free chest freezers available, and new chest freezers are energy efficient, it was determined that only new chest freezers would be allowed in apartments with conditions. A motion was made (by Claudia D. and seconded by Laurel M.) to: **Allow one new chest-type freezer, with a listed size of 12 cubic feet or less to be installed in the kitchen area of an apartment. The apartment’s resident would be responsible to pay for the cost of energy for the freezer based on the kWh consumed as stated on the EnergyGuide label times the present rate for power plus an additional 10%. (The additional 10% is to accommodate for the estimated amount of energy necessary to offset the heat released into the apartment by the normal cooling process of the freezer). The cost for energy will be reassessed annually based on the formula above.** There was no additional discussion on the motion. The motion passed unanimously.

Don B. also spoke to the Board and advised them that we may have a new firm, Whittlesey, offering a proposal to perform our cost certification.

- New Business – none discussed
- Approval of minutes – tabled for a future meeting
- Correspondence- The board was presented with a letter from a company offering to provide Button Hill with washers and dryers. We have these already, so the letter was recycled.
- Executive Session – To discuss the upcoming management contract. The Board continued discussions on the upcoming management contract.
- **Adjourn** –The board voted to adjourn the meeting at 7:45 PM. All in favor. Meeting adjourned.

Respectfully submitted,



Don Berg, Chairman