

## **MINUTES**

### **Willington Housing Authority**

Monday, January 24, 2022 – 4 p.m. Regular Meeting

Willington Senior Center, 20 Senior Way, Willington, CT 06279

**Present** – Chairman Don Berg, Treasurer Claudia D’Agata, Member Jack Moskus, Member William Bunnell, Executive Director Laurie Bradley (property management), Resident Services Coordinator/Assistant Director Sharon Boisvert (property management); and via conference call, Recording Secretary Brenda Sullivan.

**1. Call to order** – The meeting was called to order at 4:04 p.m.

**2. Present to speak** – Opportunity for members of the public to speak. – No members of the public present.

**3. Old Business** – Senior Housing “Button Hill”

A. Director's Report

Copies of the Director’s Report were emailed to members prior to the meeting. There was no discussion.

B. Expenditures

Copies of the Expenditures Report were emailed to members prior to the meeting. D. Berg asked about a reference to the estate of a resident; L. Bradley said this indicates someone has power of attorney for this resident.

C. Button Hill Treasurer's Report

Copies of the Treasurer’s Report were emailed to members prior to the meeting. D. Berg asked why expenses are higher. L. Bradley said the total reflects two Spectrum payments, two Vermont Mutual payments, payment made to accountant Mark Makuch, payment for snow removal, and an Eversource payment, so there were more expenses than usual.

D. Chairman’s Report – D. Berg said he had nothing to report.

D. Berg asked what it cost to repair the electric water circulating pumps (for 4 buildings and one apartment). L. Bradley said the bill was \$420.

D. Berg asked about a check notation. L. Bradley said the check made out to David Berto (consultant from Housing Enterprises) had been assigned/coded to the correct account and that the notation for the check was to make clear that it was a payment for a development expense that was incurred in 2017, but paid in April 2021, which is when the funds were released.

**4. New Business** – None.

**5. Correspondence – None.**

**6. Approval of Minutes –** C. D'Agata moved to accept the December 20, 2021 minutes as written. W. Bunnell seconded the motion. There was no discussion. The motion passed unanimously.

**7. Housing Authority Treasurer's Report –**

C. D'Agata reported that a payroll check was cut on December 2, 2021 in the amount of \$69.97 and a check for \$69.97 was cut on December 30, 2021, leaving a balance of \$3,683.15.

**8. Motion to Adjourn –**

W. Bunnell moved to adjourn at 4:16 p.m. The motion was seconded by J. Moskus. There was no discussion. The motion passed unanimously.

*Respectfully submitted by Recording Secretary Brenda Sullivan. Please note that minutes are posted prior to being officially approved – changes/corrections are normally indicated in the subsequent month's meeting minutes.*

*Brenda Sullivan*

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