

1 **MINUTES**

2 Willington Housing Authority-Willington, CT

3 Tuesday, July 1, 2020 – 12 p.m. (noon).

4 Via a conference call in accordance with the Governor's executive Order 7B (issued March 23, 2020)

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6 **Present** (via conference call on (385) 799-9573): Chairman Don Berg, Treasurer Claudia D'Agata,  
7 Member William Bunnell.

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9 **1. Call to Order – 12:17 p.m.**

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11 No members of the public were present (and none entered during the conference call).

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13 **2. Old Business – Senior Housing “Button Hill”**

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15 D. Berg mentioned several items worthy of discussion under old business such as ceiling fans for the  
16 apartments and a suggestion by a resident about how residents might use remote car-locking fobs as  
17 method of activating a panic-alarm device that could be heard by nearby residents (in case of  
18 emergencies). Due to time constraints by some Board members, the board agreed to table those items  
19 for a future meeting so they could move into Executive Sessions.

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21 **3. Executive Sessions- per the Freedom of Information Act, Section 1-210) re. Management**  
22 **contract**

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24 **C. D'Agata made the following motion: To have the Board move into Executive Sessions to**  
25 **discuss the Button Hill management contract proposals.** W. Bunnell seconded the motion. The  
26 Board unanimously voted to discuss the Button Hill management contract proposals in Executive  
27 Sessions and entered Executive Sessions at 12:25 pm

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29 **4. Return from Executive Sessions to special meeting**

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31 At 1:28 p.m. C. D'Agata made the Motion: To close discussion in Executive Sessions and returned to  
32 the meeting, member W. Bunnell seconded it, no discussion, and vote was unanimous to close  
33 Executive Sessions.

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35 W. Bunnell made the following motion: **To hire Coventry Housing Authority to manage Button**  
36 **Hill apartments beginning as soon as practicable and to provide the Willington Housing**  
37 **Authority with a memorandum of understanding for review and approval, documenting our**  
38 **managerial relationship.** C. D'Agata seconded. There was no additional discussion and the vote to  
39 approve the motion was unanimous.

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41 **Vote to Adjourn** – The vote to adjourn the meeting was taken, it was unanimous and the meeting  
42 adjourned at 1:30 p.m.

43  
44 *Respectfully submitted by*

45 

46 Chairman Don Berg

47 *Please note that minutes are posted prior to being officially approved – changes/corrections are*  
48 *normally indicated in the subsequent month's meeting minutes.*