

**MINUTES**  
**Willington Housing Authority**  
Monday, October 17, 2022 – 4 p.m. Regular Meeting  
**Willington Senior Center, 20 Senior Way, Willington, CT 06279**

**Present:** Chairman Don Berg; Member William Bunnell; Treasurer Claudia D'Agata; Tenant Commissioner Jack Moskus; Executive Director Laurie Bradley (property management); Recording Secretary Brenda Sullivan (by phone).

**1. Call to order** – The meeting was called to order at 4:02 p.m.

**2. Present to speak** – No members of the public present to speak.

**3. Old Business** – Senior Housing “Button Hill”

**A. Director's Report**

This report was emailed to members prior to the meeting; a copy is available by request from the management office.

L. Bradley gave a brief update on repairs, including work on the hot water heaters in building 10. D. Berg spoke briefly with maintenance director Pete Kasacek by phone during the meeting for more details.

**B. Expenditures**

This report was emailed to members prior to the meeting; a copy is available by request from the management office. There was no discussion.

**C. Button Hill Treasurer's Report**

This report was emailed to members prior to the meeting; a copy is available by request from the management office.

There was discussion about the reserves account. L. Bradley suggested moving \$10,000 from the checking account into the reserves. She said there's currently \$73,000 in the checking account. The \$10,000 transfer from checking would be in addition to the \$2,000 normally added to reserves each month. She also said she's still working on the application to enroll Button Hill in the state's Short-Term Investment Fund (STIF), which would provide a better rate of interest on deposited funds.

There also was discussion about when Centerville Bank intends to release funds it's holding in escrow. L. Bradley suggested also transferring those funds to the reserves when they become available.

**D. Chairman's Report**

1. Update on energy solutions meeting attended by D. Berg and L. Bradley on October 13, 2022.

D. Berg said he and L. Bradley attended a meeting with American Microgrid Solutions and discussed what the company needs for documentation to begin their study. D. Berg noted that they asked that documentation be sent to a Dropbox account, but neither he nor L. Bradley were able to access that account.

At the meeting with American Microgrid Solutions, they talked about whether to put batteries in the utility rooms or outside in a maintenance shed on the upper level. D. Berg said there's barely room for a storage building in the upper level area. An alternative might be to use a couple of the parking spaces. He said this might require discussion with and possibly approval by Planning and Zoning. L. Bradley noted that if the Housing Authority is going to build something, it should be useful for other items. There also was discussion about how space might be created in the utility rooms.

57 D. Berg said American Microgrid Solutions staff think they may be done with their analysis by the end of  
58 the year.

59  
60 **4. New Business –**  
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62 J. Moskus asked if there's someplace at Button Hill where notices can be posted. L. Bradley said she  
63 currently posts notices and other information on residents' doors (each door has a magnetic clip). C.  
64 D'Agata asked if the senior center could also distribute their newsletter on residents' doors. L. Bradley  
65 said yes. L. Bradley suggested that if C. D'Agata knows of something coming up at the Senior Center  
66 that affects Button Hill, it would be possible for her office to post information on residents' doors.  
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68 **5. Correspondence – None.**  
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70 **6. Approval of Minutes –** C. D' Agata made a motion to approve the Sept. 19, 2022 meeting minutes as  
71 written. J. Moskus seconded the motion. The motion passed unanimously.  
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73 **7. Housing Authority Treasurer's Report –** C. D'Agata said there have been no transactions since the last report.  
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75 **8. Motion to Adjourn –** W. Bunnell moved to adjourn at 4:42 p.m. J. Moskus seconded the motion,. The motion  
76 passed unanimously.  
77

78 *Respectfully submitted by Recording Secretary Brenda Sullivan. Please note that minutes are posted prior to*  
79 *being officially approved – changes/corrections are normally indicated in the subsequent month's meeting*  
80 *minutes.*  
81

Brenda Sullivan

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TOWN CLERK