

1 \*\*\* DRAFT \*\*\*

2 **MINUTES**

3 **Willington Housing Authority**

4 Monday, April 18, 2022 – 4 p.m. Regular Meeting

5 Willington Senior Center, 20 Senior Way, Willington, CT 06279

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8 **Present** – Chairman Don Berg; Treasurer Claudia D’Agata; Member Jack Moskus; Executive  
9 Director Laurie Bradley (property management); Recording Secretary Brenda Sullivan via  
10 conference call. **Absent:** Member William Bunnell; Resident Services Coordinator/Assistant  
11 Director Sharon Boisvert (property management).

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13 **1. Call to Order** – 4:04 p.m.

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15 **2. Present to Speak** – No members of the public present.

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17 **3. Old Business** – Senior Housing “Button Hill”

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19 **A. Director's Report**

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21 Copies of the Director’s Report were previously emailed in the meeting packet to members of the  
22 Willington Housing Authority.

23  
24 L. Bradley discussed meeting with the town committee in charge of distributing ARPA funds and  
25 presenting the Housing Authority’s proposals, including funding for an emergency generator. She  
26 also said maintenance supervisor Pete Kasacek met with Fire Marshall Dick Palmer to make sure  
27 management knows what the code is for reporting smoke detectors and call-for-aid pulls. P.  
28 Kasacek will meet with the Fire Marshal again, and Integrated Technical Systems at Button Hill on  
29 Thursday to do a walk-through in order to present a more accurate proposal for a reporting alarm  
30 system to the ARPA committee.

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32 L. Bradley also reported that repairs to unit 12 (regarding water damage) are complete, and that the  
33 Federal Home Loan Bank of Boston accepted the Housing Authority’s financial information and so,  
34 the Button Hill Senior Housing is now considered in compliance.

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36 She also reported hiring a new carpet cleaning service, the Trinks Company, and said she is very  
37 happy with their work.

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39 **B. Expenditures**

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41 Copies of the Expenditures report were previously emailed in the meeting packet to WHA  
42 members. There was no discussion.

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44 **C. Button Hill Treasurer's Report**

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46 Copies of the Button Hill Treasurer’s Report were previously emailed in the meeting packet to  
47 WHA members. There was no discussion.

48  
49 **D. Chairman’s Report** – Discuss an application for a Technical Assistance Fund Grant that can  
50 provide advice for the Housing Authority about the cost effectiveness of solar paired with storage  
51 for low-income nonprofit residential properties.

52

D. Berg explained that the Technical Assistance Fund Grant would pay for a feasibility assessment, to determine whether pairing solar with battery storage makes sense for the Button Hill complex. The assessment could then be used to apply for funding for more solar equipment.

He also explained how battery storage would supplement power from the generator when there's an emergency, such as an outage caused by a storm.

After discussion, C. D'Agata made the following motion, which was seconded by J. Moskus:

*That the board gives the chairman authorization to apply for a Technical Assistance Fund Grant which will provide advice for the Housing Authority about the cost effectiveness of solar paired with storage for Button Hill Senior Housing.*

The motion passed unanimously.

**4. New Business – None.**

**5. Correspondence** – D. Berg said he has provided information to Rabbitt Insurance concerning the Housing Authority's Directors & Officers Insurance and is now waiting for their quote.

**6. Approval of Minutes** – March 21, 2022 regular meeting

C. D'Agata made a motion to approve the minutes of the March 21, 2022 regular meeting as written. J. Moskus seconded the motion. There was no discussion. The motion passed unanimously.

**7. Housing Authority Treasurer's Report** – C. D'Agata reported last month's balance was \$3,613.18, a payroll check was issued on March 10, 2022 for \$69.97 for secretarial services, leaving a new balance of \$3,543.21.

**8. Adjourn** – C. D'Agata moved to adjourn at 4:20 p.m. J. Moskus seconded the motion. The motion passed unanimously.

*Respectfully submitted by Recording Secretary Brenda Sullivan. Please note that minutes are posted prior to being officially approved – changes/corrections are normally indicated in the subsequent month's meeting minutes.*

*Brenda Sullivan*

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*Kenneth*  
TOWN CLERK