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3 **MINUTES**

4 **Willington Housing Authority**

5 Monday, February 28, 2022 – 4 p.m. Regular Meeting

6 Willington Senior Center, 20 Senior Way, Willington, CT 06279

7
8 **Present** – Chairman Don Berg, Treasurer Claudia D’Agata, Member Jack Moskus, Member William Bunnell,
9 Executive Director Laurie Bradley (property management), Resident Services Coordinator/Assistant Director
10 Sharon Boisvert (property management); and via conference call, Recording Secretary Brenda Sullivan.

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12 **1. Call to order** – The meeting was called to order at 4:05 p.m.

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14 **2. Present to speak** – Opportunity for members of the public to speak. – No members of the public present.

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16 **3. Old Business** – Senior Housing “Button Hill”

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18 **A. Director's Report**

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20 Copies of the Director’s Report were emailed to members prior to the meeting.

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22 L. Bradley said management has started replacing the Symmons master mixing valves, which were
23 beyond repair, in the utility rooms of the buildings. Two were purchased, and they’ve been replaced in
24 one building, to date.

25
26 Regarding water pressure issues in some of the units, L. Bradley said issues in building 14 have been
27 resolved. The next to be addressed will be in buildings 16, 10 and 12.

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29 L. Bradley also reported that carpet stretching work has been completed. Work was done in a total of 10
30 units. Tenants are paying management for the fees for moving furniture prior to carpet stretching; 8 of
31 the 10 residents have paid, to date.

32
33 She also noted an apartment turnover is planned for a new tenant, mid-March.

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35 **B. Expenditures**

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37 Copies of the Expenditures Report were emailed to members prior to the meeting.

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39 **C. Button Hill Treasurer's Report**

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41 Copies of the Treasurer’s Report were emailed to members prior to the meeting.

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43 **D. Chairman’s Report**

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45 D. Berg said and he and L. Bradley have been talking to Federal Home Loan Bank of Boston (FHLBB)
46 regarding the FHLBB’s outstanding questions on our report to them. He said that management and the
47 FHLBB are trying to resolve some confusion and questions of about area median income levels (AMI)
48 and how those income levels affect assignment of units according to their interpretation of those AMIs..

49
50 **4. New Business** – D. Berg said PURA and electric companies are working on a way to allow for shared solar-
51 generated electricity for multi-family housing, versus the current practice of providing individual systems for
52 each unit. He said he will continue to follow this discussion.

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54 **5. Correspondence** – D. Berg said there was no correspondence.

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56 **6. Approval of Minutes** –

57
58 W. Bunnell moved to accept the minutes of the January 24, 2022 meeting as written. The motion was seconded
59 by J. Moskus. There was no discussion. The motion passed unanimously.


60
61 **7. Housing Authority Treasurer's Report** – C. D'Agata reported there was no payroll check this month, so
62 last month's balance of \$3,683.15 remains unchanged.

63
64 **8. Motion to Adjourn** – J. Moskus moved to adjourn. The motion was seconded by C. D'Agata and passed
65 unanimously. The meeting adjourned at 4:36 p.m.

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67 *Respectfully submitted by Recording Secretary Brenda Sullivan. Please note that minutes are posted prior to*
68 *being officially approved – changes/corrections are normally indicated in the subsequent month's meeting*
69 *minutes.*

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