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**Town of Willington**

**Office of the Assessor**

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Dear Taxpayer,

In order to obtain a correction or pro-ration toward any motor vehicle assessment, you must submit two forms of proof to verify the property is no longer located in Willington under your ownership. In accordance with §12-71c(b), application for credit *must* be made by theDecember 31st two (2) years after the assessment date in which the credit situation occurred.

1. **Receipt from the Department of Motor Vehicles for the return of plates** or indicating that a lost or stolen plate form was filed. Print outs from self cancellation are accepted
2. One of the following ***in addition*** to #1 above:
3. A copy of the Bill of Sale.
4. A copy of the Transfer of Title
5. A copy of an out of state registration.
6. A statement from your insurance company indicating that the vehicle was stolen and not recovered.
7. A statement from your insurance company indicating the vehicle was totaled.
8. Written verification from a junk dealer.
9. A copy of a purchase agreement identifying your vehicle as the trade-in vehicle.

Note: All documentation must be dated and contain the VIN (Vehicle Identification Number).

If you have any questions regarding the required proof, please contact the Assessor’s Office @ 860-487-3122 Mondays 12:30pm-7:30pm or Tuesday through Friday 9:00am-2:00pm.

TheTown of Willington Assessor’s Office is located in the Town Office Building

 40 Old Farms Rd, Willington, CT 06279

Ph: 860-487-3122 \* Fax: 860-487-3103

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