

**APPLICATION FOR USE OF PAVILION/FIELDS/COURTS
AT RIVER ROAD ATHLETIC COMPLEX PARK AND TOWN HALL**

Applicant: _____

Group/Organization: _____

Street/Mailing Address: _____

Phone _____

Area/Purpose of Use: (please be specific) _____

Is an admission fee charged? Yes: _____ **No:** _____

Date of Use _____ **Time: from** _____ **to** _____

Fee: Pavilion: Residents \$75 for 5 hours or \$20.00 per hour _____

Non Residents \$100.00 for 5 hours or \$30 per hour _____

\$55.00 for Town Non-Profits for 5 hours _____

Fields/Courts: \$30.00 for 2 hours _____

Total Participants Expected: _____ **Adults:** _____ **Children:** _____

Agreement

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the Town of Willington from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Willington's property, facilities and/or services by _____.

Signature: _____ **Date:** _____

Return Application to: Willington Parks and Recreation Department
40 Old Farms Road
Willington, CT 06279

Make Checks payable to: Willington Parks and Recreation Department (WPRD)

Date Received: _____

Approved: Y N

Fee Received: _____

Check Number: _____

Insurance Received: _____

Facilities Use Requirements

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the Parks & Recreation Commission administered by the Parks & Recreation Director.

1. Organizations or individuals wishing to use municipal facilities shall first apply to the Parks & Recreation Director on the prescribed form.
2. In the event of inclement weather the Director or his/her designee shall have final authority on whether facilities are usable.
3. **ALCOHOL IS NOT PERMITTED ON MUNICIPAL FACILITIES AT ANY TIME.**
4. All posted rules must be adhered to.
5. All dogs must be leashed and picked up after. There are two dog poo stations with poo bags provided for you. **PLEASE PICK UP AFTER YOUR DOGS.**
6. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
7. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. **PLEASE DO NOT AFIX SIGNS, BALLOONS, ETC. ONTO THE PAVILION OR CONCESSION SHED.**
8. Organizations or individuals using the facilities must clean-up afterwards. the complex is **CARRY-IN, CARRY-OUT.**
9. Applications may be revoked at any time.
10. Any organization or individual with youth under 18 years of age, requires the presence of adult supervision at all times.
11. The fee for Resident use of the Pavilion is \$75.00 for a 5 hour block of time and \$20.00/ hour thereafter, payable before use begins. Town non-profit fees are \$55.00 for 5 hours.
12. The fee for use of the Fields/Courts is \$30.00 for a 2 hour block of time, payable before use begins.
13. All violations of the facility use rules or incidents involving injury to participants must be reported to the Parks and Recreation Director within 24 hours of the incident.
14. When required, users must provide the following insurance prior to using the facilities.

Commercial/Organization Users:

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
 - a. be an insured policy from an A.M. Best Rated "secured" CT licensed insurer;
 - b. contain a 30 day notice of cancellation;
 - c. state the organization's coverage shall be primary coverage for the Municipality, its Board, employees and volunteers; and
 - d. additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:
 - a. Commercial General Liability Insurance- \$1,000,000 per occurrence/ \$2,000,000 aggregate
- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The use is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.