TOWN OF WILLINGTON

Board of Finance
Town Office Building
40 Old Farms Road
Willington, CT 06279

ANNUAL REPORT
For the Fiscal Year
July 1, 2006 – June 30, 2007
TOWN OF WILLINGTON

Annual Report

And

Audit of Town Records

July 1, 2006 through June 30, 2007
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## Map of Willington
To the Citizens of the Town of Willington,

The information contained in the annual report summarizes the activities for the fiscal year, July 1, 2006 to June 30, 2007. This document is prepared and published by the Board of Finance as required by the General Statutes of the State of Connecticut.

This report contains excerpts from the annual audit performed by an independent public accountant and the annual reports from the various elected and appointed officials, boards, commissions and committees. It also includes reference information current to the town such as a town map, names and terms of elected and appointed officials, and important phone numbers for town agencies.

The Board of Finance wishes to express their sincere appreciation to all elected and appointed officials, members of town boards, town employees, and numerous volunteers for their dedicated service to Willington. The Board of Finance extends thanks to our secretary, Debra Hlobik, for compiling the information and producing the report.

Respectfully submitted by Kathy Blessing, current chair, and former vice chair of the Willington Board of Finance, on behalf of the former board.

Lynn Brown, Chairman
Jim Harvey
Ken Schoppmann
Anne Marie Brown
Matt DiNallo
Geoffrey Prusak, Alternate
Elizabeth Marco, Alternate
To the Willington Townspeople

The Board of Selectmen wish to express their thanks to those who supported the Town throughout the year. The dedication of the Boards and Commissions and our municipal employees is invaluable.

The Board awarded the contract for the Senior Center Recreation Area in July 2006.

In August 2006 Town Meeting authorized the appropriation of $566,500 from the general fund balance for the design and construction of the septic system and the design and expansion of the infrastructure for the Senior Housing apartments and cottages to be reimbursed by an EDI Grant for $346,500 and the Access Senior Housing of Willington hook-up fee of $220,000.

The appropriation of $300,000 from the Small Town Economic Assistance Program (STEAP) Grant awarded June 1, 2006 for the extension (design & construction) of a main water line from Rivers Edge Condominiums to Hall Memorial School was also authorized along with the appropriation of $69,300 from Capital Reserve Funds to design and construct the interconnection of public water from the main in front of Hall School to the building.

The Hall School Public Water Supply Committee was established as the building committee with regard to the connection from the Hall Memorial School to the public water line and for the preparation of schematic drawings and outline specifications for the connection from the Hall Memorial School to the public water line.

The reconstruction of the sidewalks in front of Hall School took place in September 2006.

At a Town Meeting in October 2006 we appropriated $100,000 from the HUD Lien Program Income Fund for the purpose of funding the Senior Housing drainage project.
In December 2006 the appropriation of $95,000 from the general fund balance and $130,000 from the Capital Reserve Fund for the design and construction of the Senior Housing Water System Project were authorized.

The contract for the Drainage System, as well as the contract for Subsurface Sewage Disposal System for Senior Housing was awarded in February 2007.

March 2007 brought the Department of Transportation into Town to start discussions on replacing the Route 74 Bridge over Willimantic. The Board let the DOT know they, as well as the townspeople, were appalled with their plan to close the bridge for up to 2 years. A series of meetings were set up and it appears the DOT is rethinking some of their plans. To-date, there is no new information.

In April 2007 the Town adopted an Ordinance to establish staggered four-year terms for the Board of Assessment Appeals. $15,000 was authorized from the General Reserve Fund for the purpose of purchasing a 20’ chemical storage container for the Public Works Garage.

In May 2007 the Board requested proposals for engineers to look at the Route 74 Bridge from the Town’s point of view.

At a June 2007 Town Meeting authorization was given to fund professional engineering services for a review of the CONNDOT plan for repairs & improvements to the Route 74 Bridge over the Willimantic River.

As always, feel free to stop by the office or call 487-3100 if we can be of assistance.

2006-2007 Board of Selectmen
Michael Eldredge
John Patton
John R. Lewis

2007-2008 Board of Selectmen
Michael Eldredge
Mark Palmer
David Charette
REPORT OF THE ASSESSOR

The Assessor is responsible for discovering, listing and valuing all the real estate and personal property located in the town. This is an annual cycle with a uniform assessment date of October 1\textsuperscript{st}. The next revaluation will be conducted for the 2008 Grand List.

The 2007 Grand List was completed and filed on January 31, 2008. These figures are being reported prior to the completion of the duties of the Board of Assessment Appeals.

The net taxable grand list figures are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
<th>Percent of change from 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>REAL ESTATE</td>
<td>346,803,470</td>
<td></td>
</tr>
<tr>
<td>PERSONAL PROPERTY</td>
<td>12,197,863</td>
<td></td>
</tr>
<tr>
<td>MOTOR VEHICLE</td>
<td>39,083,590</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL TAXABLE</strong></td>
<td><strong>398,084,923</strong></td>
<td><strong>+1.23%</strong></td>
</tr>
</tbody>
</table>

The staff in the Assessor’s Office is available to answer any questions or concerns you may have.

Respectfully submitted,

Mary E. Huda, CCMA II
Assessor
The 2006/2007 fiscal year current adjusted 2005 levy was $10,007,056.31 of which we collected $9,943,771.07 or 99.37%.

There are a couple of changes in the Revenue office: Michele Manas, Asst. Collector is now a Certified Ct. Municipal Collector. Also, we are now accepting credit cards in the office at no additional fee to the taxpayer. We sent our suspense file to an outside agency for collections and had favorable results, at no cost to the town.

The Collectors Office is available to answer any questions or concerns you may have.

Respectfully submitted,
Carol A. Larson, CCMC
Revenue Collector
During the 2006-2007 fiscal year, the Town Clerk’s Office has:

Recorded:
- 42 Birth Certificates
- 29 Death Certificates
- 29 Marriage Certificates
- 0 Civil Unions
- 11 Military Discharges
- 5 Liquor Licenses
- 15 Notary Certificates

Issued:
- 333 Sports Licenses
- 698 Dog Licenses
- 5 Kennel Licenses
- 20 Marriage Licenses
- 0 Civil Union Certificates
- 73 Passports

Recorded & Indexed:
- 1387 Legal Documents in the land records
- 60 Survey Maps
- 21 Trade Name Certificates

Notarized:
- 251 Documents

Administered the oath to:
- 12 Town Officials and Commission Members
- 119 New Voters

The Town Clerk’s Office is responsible recording the above documents, ordering supplies, publishing legal notices, and following procedures required by law to conduct all elections/referendums for the Town of Willington and officiates as secretary for the town at town meetings called by the Board of Selectmen.

During the 2006-2007 Fiscal Year, the Town of Willington held:
- 1 State Election
- 1 Democratic Primary
- 1 Referendum
- 1 Annual District #19 Tri-town Budget Mtg
- 1 Annual Town Meeting
- 2 Public Hearings
- 5 Special Town Meetings
- 121 Absentee Ballots
- 8 Overseas Ballots
- 10 Military – Blank Ballots
- 2 Ordinance Adds or Changes
The Town Clerk’s Office collected fees for services as required by General
Statutes of Connecticut (7-34a). The monies collected and submitted to the Town
Treasurer were:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog Fund</td>
<td>$4,145.50</td>
</tr>
<tr>
<td>Copy Machine Fees</td>
<td>$4,117.50</td>
</tr>
<tr>
<td>Preservation LOCIP</td>
<td>$3,510.00</td>
</tr>
<tr>
<td>Town Conveyance Tax</td>
<td>$67,692.18</td>
</tr>
<tr>
<td>Open Space</td>
<td>$0.00</td>
</tr>
<tr>
<td>General Fund</td>
<td>$35,377.00</td>
</tr>
<tr>
<td><strong>TOTAL PAID TO TOWN</strong></td>
<td><strong>$115,202.18</strong></td>
</tr>
</tbody>
</table>

Non-reimbursement fees for town recordings.
Fees no longer charged to the town due to the Town Clerk’s Ordinance $3,096.00
New PA 146 as of 7/2000 Town Preservation Fees $1,170.00
Grant Received by the State Library Preservation Program $7,000.00
Preserved 3 Volumes Death Certificates 1906-1977, 1 Volume Birth Certificates
1938-1956, 6 Volumes Marriage Certificates 1882-1987 $7,659.00
Land Protection Preservation PA05-228 as of 10/1/05 $1,170.00

Monies collected by the Town Clerk and submitted to the State of Connecticut are:

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. Dog Surcharge</td>
<td>$1,774.00</td>
</tr>
<tr>
<td>St. Marriage Surcharge</td>
<td>$380.00</td>
</tr>
<tr>
<td>St. Civil Union Certificate</td>
<td>$0.00</td>
</tr>
<tr>
<td>St. Preservation</td>
<td>$2,340.00</td>
</tr>
<tr>
<td>St. Land Prot LOCIP</td>
<td>$30,420.00</td>
</tr>
<tr>
<td>DEP Sports Licenses</td>
<td>$6,340.50</td>
</tr>
<tr>
<td>St. Conveyance Tax</td>
<td>$135,384.35</td>
</tr>
<tr>
<td><strong>TOTAL PAID TO STATE</strong></td>
<td><strong>$176,638.85</strong></td>
</tr>
</tbody>
</table>

Respectfully submitted,
Donna J. Hardie
Willington Town Clerk
Town of Willington
Treasurer

During the 2006-2007 fiscal year, the fund balance of the General Fund decreased by $102,989 to $1,537,231. This decrease occurred as a result of the planned utilization of fund balance of $350,000 as approved in the original budget and three additional appropriations totaling $155,500.

Expenditures were lower than originally estimated for most categories and revenue growth occurred driven by increases in property taxes and strong growth in investment earnings.

The town has appropriated $350,000 of the fund balance for spending in the fiscal year 2008 budget. The rating agencies continue to suggest a minimum fund balance equal to five percent of total general fund expenditures but recommend a fund balance of 8-10% of total general fund expenditures be maintained. The following table demonstrates the Town’s General Fund balance at both the minimum and recommended levels.

<table>
<thead>
<tr>
<th></th>
<th>5% Minimum Level</th>
<th>8% Recommended Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Balance</td>
<td>$1,537,231</td>
<td>$1,537,231</td>
</tr>
<tr>
<td>% of Expenditures</td>
<td>$739,092</td>
<td>$1,182,547</td>
</tr>
<tr>
<td>Designated Amount</td>
<td>$350,000</td>
<td>$350,000</td>
</tr>
<tr>
<td>Available for Spending</td>
<td>$448,139</td>
<td>$4,684</td>
</tr>
<tr>
<td>6/30/07</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Town was honored with a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. This award has been received by the Town’s Finance Department since the 1999-2000 fiscal year.

Respectfully submitted,

Annemarie Poole
The Registrars of Voters are mandated to maintain the files of voter registration cards and computer records used to generate official lists for elections, primaries and referenda. Our duties also include: administering such elections, primaries and referenda; conducting the annual canvass of voters to update voter records; posting regular reports of new voters and voters removed from the voter list; conducting special registration sessions, at the Town Office Building as well as at E. O. Smith High School; maintaining the voting machines; and generating other reports as requested.

During fiscal year 2006-2007, 222 new voters were added to the Active Voter List in Willington, 152 names were removed from the Active List, and 83 names were moved from the Active List to the Inactive List as a result of the 2007 Canvass. The fiscal year closed June 30, 2007 with 3279 Active voters and 258 Inactive voters.

The Registrars, in conjunction with the Town Clerk’s office, conducted the following events during the 2006-2007 fiscal year:

--A Democratic State Primary was held on August 8, 2006.

--The State Election took place on November 7, 2006.


Respectfully Submitted,

Nancy L. Vogel
Democratic Registrar

Judith R. Andersen
Republican Registrar
INLAND WETLANDS AND WATERCOURSES
Fiscal Year 2006-2007

The purpose of the Inland Wetlands and Watercourses Commission is to protect the citizens of the Town of Willington by implementing provisions for the protection, preservation, maintenance and use of inland wetlands and watercourses by minimizing their disturbance and pollution, maintaining and improving water quality; preventing damage from erosion, turbidity or siltation; preventing loss of fish/wildlife and habitat; deterring and inhibiting the damage of flood and pollution; protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational, other public and private uses and values; and protecting potable water supplies.

The Commission provides an orderly process to balance the need for economic growth and the use of land, with the need to protect the environment and ecology in order to guarantee the people of Willington and its future generations the safety of such natural resources for their benefit and enjoyment.

Regulatory authority for the Commission is found under the Town of Willington's Inland Wetlands and Watercourses Regulations (Section 1 through Section 20) as mandated by Connecticut General Statutes, Section 22a - 36 through 22a - 45.

This fiscal year, the Commission held 18 meetings as well as several site walks and reviewed 28 applications.

Members included: Ken Metzler, Chairman, Dave Schreiber, Vice Chairman, Greg Blessing, Frank Dirrigl, Leon Kouyoumjian, and Roger Peloquin and Tessa Gutowski as alternates. Providing enforcement, technical and clerical support to the Commission was Susan Yorgensen, Gary Jones, Margaret DuPilka, and Melissa McDonough.

Respectfully submitted,
Ken Metzler, Chairman
The Planning and Zoning Commission’s duties are to draft and amend the zoning and subdivision regulations as well as the Towns Plan of Conservation and Development as well as to hear and decide applications for subdivisions, re-subdivisions and special permits.

Members of the 2006-2007 Commission were: P. Latincsics, M. Ellis, Chairman, A. Marco, Vice Chairman, N. Gray, R. Tulis, P. Nevers, Secretary T. Murphy and, Alt

The Planning and Zoning Commission held 19 regular meetings and 24 special meetings including several site walks.

The Commission reviewed 4 subdivisions, 6 new commercial special permits, 2 special permit modifications, 6 logging applications and 1 Zone Change. There were 226 additional zoning applications reviewed by the Commission’s Staff, including sign permits, driveway waivers, home occupations, numerous special permit renewals, in-law apartments and 9 new homes and a 32 Unit Senior Housing Complex.

After the new Plan of Conservation and Development become effective February 7, 2006 the Commission adjusted to its changing membership and has just started on their efforts to change the subdivision regulations so they will complement the Towns PoCD.

The Commission is continuing its efforts to balance the continuing growth in town and the need for economic development with our goal of safeguarding the health, safety and welfare of the residents of Willington.

Respectfully submitted,
M. Ellis, Chairman
2006/2007 Annual Report

One of the functions and purpose of the Zoning Board of Appeals is to hear, consider, decide and vary the application of the Zoning Regulations in harmony with their general purpose and intent. Variances are to provide relief for the citizens where possible from regulations, if enforced literally, would result in exceptional difficulty or unusual hardship to the property owner. Other duties include issuing special exceptions and hearing appeals from zoning enforcement decisions.

During 2006/2007, the Willington Zoning Board of Appeals heard and decided eleven cases consisting of ten variances and one special exception modification.

The board would like to thank Town Officials and colleagues for their assistance and support throughout the year.

Respectfully submitted

Mark Masinda, Chairman
Willington Youth, Family and Social Services
2006-2007 Annual Report

Willington Youth, Family and Social Services had another productive year despite undergoing many changes. Melissa McDonough resigned her position as WYFSS Director and Karly Cohan was appointed to fill the position in July. WYFSS offered two summer camps in addition to the camps offered by the Recreation Department. Safe Kids Camp provided fifteen incoming and outgoing Kindergarteners the opportunity to learn various safety skills such as stranger danger, fire safety, bus safety, bike safety, traffic safety and poison safety. Munchkin camp offered three and four year old a weeklong half-day camp to play games, do crafts and make friends.

Youth Services once again offered a girl’s group at both Hall and Center Schools. The girls work on body image, self-esteem, friendship and relationship skills. Our pre-school group continues to meet twice a week for two hours and provides developmentally appropriate activities for eighteen month to five year olds.

WAM Senior Services underwent a change this year as well. Beverly Brazeal resigned her position as Case Manager/ Senior Center Coordinator and Tara Martin was hired to fill the position in November. Tara continues to serve seniors in Willington, Ashford and Mansfield with her home base in Willington. Program services include case management, information and assistance, outreach and Friendly Visiting. This program is made possible by a grant from Senior Resources Area Agency on Aging. Prior to her departure Beverly spent many hours making sure that the area seniors had completed File of Life Cards in the event of an emergency. Tara has been busy assisting the seniors who have recently moved into Willington Woods Senior Housing.

WYFSS had 156 unduplicated clients requesting case management services in regards to issues ranging from rental assistance to choosing a prescription drug program. The majority of our contacts involved families requesting assistance maneuvering through the Connecticut State Entitlement Programs. WYFSS provides additional services, including but not limited to, investigation of elder abuse, food and employment assistance, fuel, linkage with Meals on Wheels, utility shut-off prevention, basic household budgeting, counseling referrals, eviction prevention and advocacy.

Respectfully Submitted,

Karly Cohan
WILLINGTON RECREATION DEPARTMENT
ANNUAL REPORT FOR FISCAL YEAR 2006-2007

This year’s programs have included Hall’s Pond Swimming and Swimming Lessons, Aerobics, Youth and Adult Basketball, Youth and Adult Volleyball, a Safe Boating Course, JOAD Archery Program and a Fencing Program. The Recreation Department also sponsored free skates at the UConn Ice Arena for the residents of Willington and the annual Carol Sing.

The Recreation Department and Willington Youth Services sponsored trips for students on common curriculum days. Summer programs included, a Field Hockey Camp, soccer camp, basketball camp and Fencing Camp. The Recreation Department also sponsored the Nutmeg State Games, the Connecticut Senior Games and the CTAA (Connecticut Target Archers Association) archery tournaments.

The Recreation Department did not make any major equipment purchases in fiscal year 2006 – 2007.

In fiscal year 2006 – 2007 construction on the River Road Athletic Complex continued with completion of perimeter fencing.

The Recreation Department and Commission will continue to explore new programs and activities that will benefit the people of Willington.

Respectfully Submitted,

Michael Harnad
Chairman, Recreation Commission
The Conservation Commission is committed to improving the quality of life in Willington by being an advocate and source of information for the wise use of natural resources, by actively working to conserve open space and by providing citizens with opportunities to appreciate, to enjoy and to learn from our natural environment.

FENTON-RUBY PARK AND DROBNEY SANCTUARY
- The Commission continued to plan and carry out educational and maintenance activities in the Park.
- The Commission’s popular series of educational walks and presentations included: vernal pools, migratory birds, wild flowers, river ecology and wildlife photography.
- Trail maintenance and educating the public about keeping dogs on leashes in the Park are ongoing efforts.
- The Commission facilitated the Willington Garden Club’s installation of a memorial bench and the planting of flowers at the Taylor home site.
- Entries in the registration log on the Taylor Pond Trail and conversations with Park users (including many people from surrounding towns) indicate that the Park continues to be a well-used and appreciated facility.

REGIONAL AFFILIATIONS
The Commission continues to communicate and cooperate with organizations such as the Willimantic River Alliance, the Green Valley Institute, The Nature Conservancy, Joshua’s Trust, the Naubesatuck Watershed Council and conservation commissions in surrounding towns in order to promote regional conservation and preservation awareness and actions.

WILLINGTON OPEN SPACE PLAN
A subcommittee of the Commission continued working monthly on natural resource inventories and resource maps and “A Natural Resource Inventory and Open Space Conservation Plan” finally reached draft stage and was submitted to Town boards and commissions for comment and suggestions.
OPEN SPACE PRESERVATION AND CONSERVATION

The Commission:
- Used the criteria being developed in the open space plan to provide recommendations to PZC and IWWC for areas that should be preserved with open space set-asides in new subdivisions
- Participated in regulatory agency site-walks of proposed development sites in order to make informed recommendations for open space conservation
- Continued to monitor land protected through easements or Town ownership for conservation purposes.
- Continued to make recommendations to Town finance officials to begin setting aside funds to preserve open space that will help protect some of the resources and rural character that Willington is fortunate to possess

OTHER ACTIVITIES

The Commission:
- Began development of a canoe/kayak landing at the site of the historic Peck’s Mill on the Willimantic River as part of Willington’s commitment to participate in the Willimantic Greenway Program
- Named the Willimantic River Association and the Naubesatuck Watershed Council as co-recipients of the 2006 Raymond K. Daley Environmental Action Award for their actions in getting the Willimantic and Fenton rivers included in the state Greenway System. The awards were presented during Park Day at Fenton-Ruby Park in October.
- Staffed an exhibit and tag sale at the annual flea market on the green to promote conservation awareness and to raise funds for open space preservation.
- Installed signs, marked boundaries and developed a trail on the Talmadge Tract with the assistance of the Connecticut Forest and Parks Association. This 28-acre parcel was acquired with state and local funding and the efforts of the Commission.
- Co-sponsored with Mansfield and Coventry a “Landowners Outreach Program” to provide landowners with options for funding and assistance in preserving their lands.

Prepared by Peter S. Andersen, Commission Chairman
February 2008
Willington Seniors Inc.
Statement of Service,
Revenues & Expenditures
July 1, 2007 to June 30, 2008

The purpose and responsibility of Willington Seniors Inc. is to bring the seniors of Willington age 55 or older together to provide and promote needful social, educational, recreational, cultural and health programs. Willington Seniors Inc is a non-profit organization with a 501 (c)(3) charitable organization designation.

The center provides many programs including but not limited to Line and Square dancing, Tai Chi, cards, congregate noontime meals, exercise classes, computer classes, knitting, art classes, bingo etc.

With the senior housing complex opening this year, we have expanded our membership and services to better accommodate the Willington Senior population. All seniors are welcome

Respectfully submitted,
Charles (Chuck) Wiggins President
Joseph (Joe) Piatek Treasurer
The Commission meets once a month, September through June.

Over the past year, the Commission has worked with many potential commercial developers to present the benefits of building/relocating to Willington. Our focus is one of planned growth, while maintaining the town’s rural character as prescribed in the Plan of Conservation and Development (PoCD). We will continue our outreach in 2008 and 2009.

We continue to build our expertise using various town records and maps in building an informational resource that will assist business development in town. This data can then be accessed in locating appropriate sized parcels, the current zoning of these parcels, and proximity of these parcels to desirable resources.

In 2007, new businesses located in our town; a Martial Arts studio open in the plaza at 15 River Road, a new Veterinary Surgical Center will open in the fall of 2008, following the construction of a new building on River Road, and a Mortgage company.

Unfortunately, 2007 saw the closing of Denuo Spa (a nail studio) in the Shops at River Road (formally the Repco buildings).

In 2007, we had many inquiries by prospective commercial entities to locate in our town. They are: Camping World, a convenience store in Phelps Plaza, Love’s Travel Stop, and a national pharmacy chain. While none of these have resulted in actual applications to the Planning Office the number of inquiries is encouraging.

This Commission plays an interesting and challenging role in town government as we assist businesses in becoming a part of our community while balancing the wishes of residents that are expressed through the PoCD.

Respectfully submitted:

Jim Poole, 2007 Chair
The Tolland Probate Court is located on the 2nd level of the Hicks Memorial Municipal Center on Tolland Green. The court is operated in accordance with the General Statutes of the State of Connecticut and has jurisdiction over the probate of wills and administration of estates of deceased persons in the towns of Willington and Tolland. Adoptions, guardianship, conservatorship, trust estates, commitments, marriage waivers, name changes and passports are all within the province of the Probate Court. We processed 400 applications for passports in 2007.

Residents of Tolland and Willington elect the Judge of Probate for a four-year term. The next election will be in 2010.

The towns support the court by providing office space and paying for office expenses. The expenses of the court are shared between the towns of Tolland (2/3) and Willington (1/3). This is based on the grand list of each town.

Although the office is located in Tolland, arrangements can be made to meet, or hold hearings in Willington by requesting this option with the court.

It is the function of the court to supervise the payment of funeral expenses, taxes and debts owed by the decedent, and to assure that any property remaining is properly distributed to the persons entitled to it. There are various responsibilities of the court associated with other matters within our jurisdiction.

It has been a pleasure to serve the residents of Willington over the past year. Thank you for electing me to my 3rd term as probate judge.

Sincerely,

Cheryl H. Brown, Judge
Town of Willington

Building Department

40 Old Farms Road
Willington, CT 06279
Telephone: (860) 487-3123
Fax: (860) 487-3117

Fiscal Year 2006 – 2007

This fiscal year permits were issued for the following projects:

<table>
<thead>
<tr>
<th>Project</th>
<th>Permits</th>
<th>Permit Fees Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>New homes</td>
<td>9</td>
<td>$18,349.00</td>
</tr>
<tr>
<td>Sunrooms</td>
<td>3</td>
<td>1,030.00</td>
</tr>
<tr>
<td>Re-roofing</td>
<td>23</td>
<td>1,670.00</td>
</tr>
<tr>
<td>Decks/ Porches</td>
<td>8</td>
<td>570.00</td>
</tr>
<tr>
<td>Woodstoves/pellet</td>
<td>8</td>
<td>300.00</td>
</tr>
<tr>
<td>Additions</td>
<td>4</td>
<td>2,260.00</td>
</tr>
<tr>
<td>Pools</td>
<td>8</td>
<td>1,340.00</td>
</tr>
<tr>
<td>Renovation</td>
<td>3</td>
<td>360.00</td>
</tr>
<tr>
<td>Vinyl siding</td>
<td>2</td>
<td>250.00</td>
</tr>
<tr>
<td>Shed/storage/barn</td>
<td>15</td>
<td>756.00</td>
</tr>
<tr>
<td>Garages</td>
<td>7</td>
<td>1,890.00</td>
</tr>
<tr>
<td>Electrical</td>
<td>82</td>
<td>7,745.00</td>
</tr>
<tr>
<td>Mechanical</td>
<td>49</td>
<td>8,155.00</td>
</tr>
<tr>
<td>Plumbing</td>
<td>35</td>
<td>7,710.00</td>
</tr>
<tr>
<td>Misc</td>
<td>20</td>
<td>18,354.00</td>
</tr>
<tr>
<td><strong>Total Permits</strong></td>
<td><strong>272</strong></td>
<td><strong>$70,739.00</strong></td>
</tr>
</tbody>
</table>

The Building Department Staff would be more than happy to answer any of your questions regarding the permit process.

Office hours: Mondays 12:30 p.m. – 7:30 p.m.
Tuesday – Friday 9:00 a.m. – 2:00 p.m.

Respectfully submitted
Edward Staveski, Building Official
Eastern Highlands Health District
2006/2007 Annual Report for Willington

The Towns of Bolton, Coventry, and Mansfield established the Eastern Highlands Health District on June 6, 1997 as a cooperative effort to pool their resources and create a regional full-time professional health department. Reducing costs and improving both the scope and quality of public health services in the community were the objectives of establishing the District. Seven more towns joined between 2000 and 2005. They are Andover, Ashford, Chaplin, Columbia, Scotland, Tolland and Willington. The mission of the Eastern Highlands Health District is to prevent illness and promote wellness in the communities it serves. The pursuit of this mission is realized by assuring that other community agencies provide certain public health services within the region and, by providing specific public health services directly. The services directly provided include a communicable disease control program, a public health education and training program, community assessment and public health planning, and a comprehensive environmental health program. The main components of the environmental health program include an on-site subsurface sewage disposal program, a complaint investigation program, a food protection program, and an environmental monitoring program.

Highlights/Accomplishments for FY 06/07:

- Board of Directors adoption of an operating budget of $746,790 for FY 07/08.
- Development and implementation of local government employee wellness program.
- Executed a long-term service agreement with the Town of Mansfield under which the Town will provide services to the Health District in the areas of payroll, bookkeeping, personnel, and information technology.
- Developed in consultation with Columbia officials, a septic system management ordinance template for the Town of Columbia.
- The Sun Safety Program completed another successful year by engaging and educating 5200 children and adults on safe UV exposure behaviors.
- Successfully obtained HEARTSafe Communities status from the Connecticut Department of Public Health for the Towns of Mansfield, Tolland, Coventry and Chaplin.
- Updated Public Health Emergency Response Plan and Mass Dispensing Plan. Efforts to recruit emergency volunteers is ongoing. Continued participation in DEMHS Region 4 planning and preparedness includes but is not limited to draft regional response plan support, participation in the newly established Regional Health and Medical Support Function committee, and participation in a ‘Regional Coordination Center’ drill.
• Completed local draft Pandemic Influenza Response Plan and updated plan with lessons learned for an April Alternative Care Site drill conducted with the University of Connecticut. Outreached to schools and other Pandemic Flu Preparedness community partners included but were not limited to an October workshop and tabletop exercise. Implemented campaign to raise awareness of preparedness issues among local government, schools and general public. Established the Pandemic Influenza Planning Work group comprising many community partners.

• The main FY 06/07 indicators for environmental health district activity in Willington include: 142 site inspections for septic systems; 25 septic permits issued; 15 well permits issued; 11 complaints investigated; 52 environmental samples taken for lab analysis; 40 food establishment inspections and other health inspections; 67 B100a building permit reviews; and, 119 test pits and/or perk tests.

Plans for the Upcoming Fiscal Year:

• Expand asthma prevention program in partnership with the Northeast District Department of Health.
• Expansion of local government employee wellness program to other member towns.
• Develop and administer a Safe Routes to School program for Tolland Schools.
• Participate and support the coordination of regional all hazard response planning and preparedness.
• Initiate the development of a Health District Information Technology Strategic Plan.
• Continue to update and exercise local emergency response plans. Develop a funding strategy for long-term program continuation in anticipation of federal funding reductions.
• Continue to pursue other funding sources to maintain and possibly expand health promotion programs.
• Address the individual public health needs of member towns as they arise.
Open Burning Official
Town of Willington

2007 Annual Report

The Connecticut Department of Environmental Protection, Air Compliance Division only allows Town Residents who reside on their property to apply for an Open Burning Permit. None residents and owners of commercial property can't apply for these permits.

Open Burning Permits can be requested Monday through Thursday, 9 am through 3pm, by calling the office at 429-7757. Permits will then be issued on Friday after 10 am; pick up is at 426 River Road, which is the Willington # 1 Fire Department. There are instructions on the permit which must be followed. **There is NO COST for these permits**

If you conduct an Open Burn without a permit, under CGS 23-48 as amended by PA 01-150, you can be fined up to $250.00, or imprisoned for not more then 6 months or both.

Recreational, organizations, or religious fires DO NOT need a permit, as long as the diameter of this fire is within 4 ft. circumference. Please remember, that all of these fires must be out before retiring.

There were a total of 96 permits issued within the Town of Willington.
This past year was as usual a busy period for the Fire Department. Recruiting and training staff continues to be the main focus. It is getting more and more difficult to find people who are willing to donate their time. We as a department decided to work towards a permanent staffing solution mainly for the ambulance. The Town funds the paid staff from 0500-1700 365 days a year. It was voted by the membership to contribute to the payroll the income from our radio tower that we rent space on. This income was used for a stipend program that was developed to reimburse the members for their time and fuel costs. They graciously decided to supplement the payroll so that staffing from 1700-0500 could be realized. This new staffing has exceeded all expectations. Our ultimate goal is to have two paid people on staff 24 hours a day 365 days a year. Our call volume and lack of new members dictates this approach. This staffing plan also guarantees the ambulance will respond immediately to calls instead of having to wait for members to come from their homes which will greatly reduce our response times.

We continue to aggressively pursue any grant opportunities that are available to us. Assistant Chief Stuart Cobb has been extremely successful in obtaining numerous grants for both fire departments in Willington. His tenacity in taking the time to write and administer these grants is very much appreciated and the ultimate result is less tax dollars need to be spent on equipment.

As previously mentioned, our main focus will continue to be recruitment and retention of volunteers. A grant has been secured through the federal government to establish a formal recruitment program that also provides training money for new members. Once a new member comes in it has always been an issue to properly equip them and train them. It costs hundreds of dollars to train someone to the basic level to operate. This grant will fund their entire initial training.

I personally thank the members of Willington Fire Department for their many hours of time and expertise donated to the department. A special thank you to the member’s families who have to endure the absence of their loved one when duty calls. We have had another safe and rewarding year, and I look forward to many more.

Respectfully submitted,  Tyler F. Millix, Fire Chief
## Willington Fire Dept. No.1 2006-2007 Budget Sheet

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This has been a busy year for the volunteers of the Willington Hill Fire Department. Some of our activity was expected, some not. Our members have been involved with activities from fund-raising to weekly training, to emergency response and even significant time spent at the state run training academies. In addition, we have spent time writing grant requests, and fortunately, winning some of them. As in other years, our two most critical resources have been taxed heavily: personnel and budget.

The membership has invested literally thousands of volunteer hours in direct service to the town in all of our recorded activities. This does not include significant, untracked hours spent on research, projects, repairs and maintenance, as well as administrative duties such as grant writing, treasury, mail, and even writing this document. Emergency response alone has required an investment of over 5000 labor hours from our members in the last year. In addition, we continue to train and meet more often with Willington Fire Department # 1, improving the overall service delivery to the community as a whole. The only payment that any member may receive is a small stipend dependant upon level of participation. For the most active of members this is only a few hundred dollars a year. This stipend is not funded by the taxpayers, but by the interest on investments made possible by a large donation from a local estate.

This year we are very proud to say that we have succeeded in winning roughly $150,000 in grants for the purchase of firefighter turnout gear and the replacement of our 1968 military surplus Jeep forestry fire fighting truck. The new truck is currently under production with a great deal of the work being done locally, which has the added benefit of supporting local businesses. These grant amounts are greater than our entire annual operating budget, which has allowed us to eliminate a capitol request for refurbishing the old truck and most importantly, place the firefighters in a much newer, safer, and more capable truck. High utility and insurance costs as well as high repair bills for older apparatus have hit our budget hard. These issues have been a significant part of the need to request increases in our operational budget for the coming year. As always, we will continue pursuing grants to help defray these costs.
Our third most taxed resource is our hardware, both facilities and equipment. Our station on Old Farms Rd. (at 55 years old) is significantly out of date and substandard. We have been studying options to rebuild or replace it for a few years now. We expect capitol funding this coming year to have a design-professional study our future needs and devise a plan for physical plant needs for both departments in town. We are still pursuing capitol funding for the replacement of our 1981 Engine Tank 249 which is the most used of our trucks and is well beyond its normal life expectancy.

We are excited about our new Ford Expedition service vehicle due to go into service to respond to house medical calls and transport members to training. This replacement vehicle will benefit the town in many ways, including allowing us the option to have "duty officers" committed to respond to all calls during their assigned time, during which they will have the vehicle at their home to allow quicker response times. This vehicle will also allow us to reduce the wear on the heavy rescue truck by no longer having it respond to simple house medical calls.

Looking back over the past year, I am very pleased with our unusual success in winning grant awards; I can't thank enough those in the department and from Willington #1 who helped write and compile information for these requests.

Our operations simply wouldn't happen without dozens of dedicated people giving generously of their own time. Additional thanks go to the families of those members who must also give so that hours can be spent by their loved ones in service to the department. I cannot express how proud I am of the service to the community displayed by our members and how proud I am to represent the Willington Hill Fire Department.

In closing, I would ask all residents and those who work in our community to keep fire and personal safety in the front of their minds along with any support they can give the local services. Please keep in mind that donations, public support, and membership are all critical to our ability to provide you with services.

Sincerely,

Chief Michael J. Makuch
Willington Hill Fire Department, Inc.
Fire Marshal
Town of Willington

2007 Annual Report

The Fire Marshal Office has many different responsibilities. From ensuring occupancies meet the minimum Connecticut Fire Safety Code through annual Life Safety Inspection, to issuing blasting permits following all State and Federal requirements, inspecting under ground storage tank removals; reviews all new commercial construction, or renovation plans, and making sure all reports and filed with the State and Federal agencies. Investigate all fires for cause and origin.

The Town had a total of 44 fire related incidents, with 26 fires within residential or multi-housing buildings, resulting in a fire loss of over $350,000.

During the 2007 year there were 449 inspections. Day care Centers, Nursing occupancies, our schools, all offices and mercantile establishments, and finally which is the largest are the apartment complexes. There were follow up inspections to see that compliance with the code has occurred.

The State required mandated training under CGS 29-298 which requires that every three(3) years a minimum of ninety(90) hours of training be obtain for Fire Marshals and Deputy fire Marshals. The three(3) Deputy Fire Marshals have completed those hours as well as the Fire Marshal.

The Fire Marshal also assists the Town’s local Emergency Management Director, as well as Chair the Local emergency Planning Committee. He acts as the Town’s Open Burning Official.

The Fire Marshal can be reach at 429-7757 for any questions or assistance.
WILLINGTON PUBLIC SCHOOLS
Willington, Connecticut

ANNUAL REPORT TO THE TOWN

Report of the Superintendent of Schools and
The Board of Education for 2006-2007

The year marked the end of ten years under the leadership of Dr. Corrine Berglund, who retired in June, 2007. The Principal of Hall Memorial School, David Harding, was appointed Superintendent following a search by the Connecticut Association of Board’s of Education. Deb Sullivan, the district Pupil Services Director was selected to be the new Principal at Hall Memorial School. The new Pupil Services Director is Holly McCarthy.

Some of the highlights of the 2006-2007 school year included a visit from Mi Haifeng and Song Shujei, two education researchers from Jinan, Shandong Province in the Peoples Republic of China. In September they visited Willington as part of the Connecticut-Shandong Provence Partner Schools program sponsored by the State Department of Education. Students and staff were enthusiastic in exchanging ideas and culture with Mi and Song. The trip ended with an assembly at Hall Memorial School in which our guests addressed the entire student body and thanked Willington for being such gracious hosts.

Hall Memorial School was recognized as the only “Showcase School” in Connecticut for their integrated and innovative use of technology. Willington students also excelled at the National History Day competition at the state and national level. A live student run morning news show, broadcast into each classroom, has been a big hit this year and is providing students with the opportunity to explore a variety of communication related careers. Center School students received awards through student achievements in the Governor’s Summer Reading Challenge.

The Mary Edwards Public Library moved to its new location on Ruby Road and the school library has been renovated. It was closed for the first few months of school in order to complete the automation process. The library is now fully automated and the students are enjoying the increased access as well as the user friendly nature of the new school library.

The district continues to benefit from our partnership with the University of Connecticut. As a professional development school for the university we assist in the training of new teachers by facilitating future teachers as they develop their skills in a supportive environment. We have undergraduate students working as
student teachers and graduate students working as interns under the tutelage of mentor teachers in both of our schools.

While we have made many gains, there is still much work to be done. We are committed to improving reading scores in the district. With our administrative changes we are also looking forward to a year of challenges as well as opportunities.

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This fiscal year we were asked by the Board of Education to relocate our library holdings so they could renovate the Hall School Library. We moved them into the new library and officially closed for 4 months to prepare for the opening. During this time, library staff prepared our collection for the transition from Molli to Verso. Verso is the on-line software for our catalog collection. We no longer have the card catalog drawers; our collection can be viewed on our OPAC computers and library users also have access from their internet at home. Go to willingtonpubliclibrary.org for our web page, where you can reserve, renew and inter-library loan materials. You can also check our calendar for on-going activities and go to infoanytime to ask a question.

The Library celebrated its Grand Opening on December 9, 2006. We were entertained with a trio quartet, drum music, balloon-making clown, children’s face painting, and delicious refreshments. But the highlight of the day was the great response (over 1,200) of excited, supportive library users. The comments we heard the most were: “The library has a warm welcome feeling to it” and “the building is exquisite”. They even want to know who picked out the colors. The library opened for business on Monday, December 11th and our first visitor was our town historian, Mrs. Isabel Weigold.

The Friends bookshop has been very successful. We receive donated materials weekly, which are sorted as we find free time. We have cataloged many donations for our shelves; others are put in the bookshop or stored for future sorting.

Many organizations are booking the library’s facilities. We hosted an author visit night and a Thread City Poetry night. Story Times, book discussion, knitting and crocheting club are some of the regular activities held here.

Very truly yours,

Roberta S. Passardi
Town Librarian
## Elected Officials Who Serve You

**Term Expires**: July 1, 2006 – July 1, 2007

### Board of Selectmen
- **Michael L. Eldredge** – 1st Selectman 2007
- **John R. Lewis** 2007
- **John Patton** 2007

### Board of Education
- **Mark Makuch** 2009
- **Theresa Gareau, V. Chair** 2007
- **David O. Tharp** 2009
- **Herbert Arico** 2007
- **Laurie Semprebon, Chair** 2007
- **Christina Mailhos** 2007
- **Christine Psathas** 2009

### Board of Finance
- **Lynn R. Brown, Chairman** 2007
- **Kathleen K. Blessing, V. Chair** 2009
- **Ken Schoppmann** 2011
- **James E. Harvey** 2007
- **Mathew DiNallo** 2007
- **Anne Marie Brown** 2007
- **Geoff Prusak, Alternate** 2007
- **Elizabeth Marco, Alternate** 2007

### Board of Assessment Appeals
- **Peter Andersen, Chair** 2007
- **Edward Beebe** 2007
- **Carol Parizek** 2007

### Planning and Zoning
- **Thomas Murphy, Chair** 2007
- **Peter Latincsics, V. Chair** 2009
- **Norman Gray** 2011
- **Phillip Nevers** 2007
- **Ralph Tulis** 2007
- **Matthew Ellis** 2009
- **George Marco** 2011
- **Vacancy**
- **Vacancy, Alternate**
- **Vacancy, Alternate**

### Library Directors
- **Mary Bowen** 2007
- **Janice Bohseridge** 2009
- **Suzanne Chapman** 2007
- **Pauline Enderie** 2011
- **Shirley Ernst** 2011
- **Nancy Bailey** 2009

### Registrars of Voters
- **Shirley Ernst** 2011
- **Mark Makuch** 2009
- **Nancy Bailey** 2009
- **Christina Mailhos** 2007
- **Nancy Vogel** 2007
- **Christine Psathas** 2009

### Town Clerk
- **Donna J. Hardie** 2010
- **Treasurer**
- **Annemarie Poole** 2007

### Judge of Probate
- **Cheryl Brown** 2007
- **Hebert Arico** 2009
- **Robert Jellen** 2007
- **Deborah Potvin** 2009
- **Karen Fisherkeller** 2007
APPOINTED OFFICIALS

July 1, 2006 – July 1, 2007

Assessor
Nicole Lintereur

Fire Marshal
Richard Palmer

Municipal Revenue Collector
Carol Larson

Recreation Director
John Sahi

Building Inspector
Edward Stavenski

Health Officer
Eastern Highlands Health Dist.

Open Burning Officials
Richard Palmer

Sanitarian
Eastern Highlands Health Dist.

Dog Warden
Richard Claus, Sr.

Zoning Agents
Susan Yorgensen
Gary Jones, Assistant

Emergency Mgt. Director
Stuart Cobb

Willington Youth, Family & Social Svcs.
Melissa McDonough, Director

COMMISSIONS & COMMITTEES

Inland Wetlands & Watercourses
Ken Metzler, Chair
David Schreiber, V. Chair
Greg Blessing
Frank Dirrigl
Leon Kouyoumjiam
Daniel Driscoll, Alternate
Roger Peloquin, Alternate

Solid Waste Advisory
Edward Taimen, Chair
Tyler Millix
John Sahi
Michael Pinatti
Peter Thomsen, Alternate
Ann Cilfone, Alternate

Justice of the Peace
Edward Beebe
Cheryl H. Brown
Marion E. Dooling
Ralph R. Parizek
Emily Kasacek
Wayne Knight
Shirley Lewis
John Patton
Deborah Potvin
Robert G. Ryder
Thomas M. Smith
Janice B. Vissoe
Arthur A. Forst, Jr.
Kathleen A. Pacholski
Deborah C. Motola

Zoning Board of Appeals
Richard Maloney, Chair
Mark Masinda
Annemarie Poole
Brian Semprebon
Norman Wilson
John Rup, Alternate
Christopher Deskus, Alternate
Donald Brown, Alternate
COMMISSIONS AND COMMITTEES, Cont.

Cemetery Association
Tyler Millix, Auditor
Harold Hipsky, Jr. Treasurer
Ernie Kucko, Sexton
Ralph Parizek, Vice President
Anne Sylvia, Auditor
David Sylvia, Secretary
Joseph Philippi, President
Donald Parizek, Superintendent

Conservation Commission
Peter Andersen, Chair
Carol Jordan, Treasurer
Mark Drobney
Andrew White
Marilyn Schreiber
Paul Pribula
Kathleen Demers
Ellie Lowell, Alternate
Robert Shabot, Alternate
Robert Bloom, Alternate

Willington Senior Center
Charles Wiggins, President
Wilbur Gangaway, 2nd V. Pres
Jean LaFramboise, Secretary
Vivian Gartner, Asst. Sec.
Joseph Piarek, Treasurer
Elna Eldredge
Harriet Marco, Asst. Treas.
Janice Kasacek, 1st V.Pres.

Housing Authority
Robert Campbell, Chair
Wilbur Gangaway, V. Chair
Claudia D’Agata
Cindy Wilson
Linda Worthington

Willington Recreation Commission
Michael Harnad, Chair
Jospeh Colangelo, Sec.
Gregory Blessing
Michael Pinatti
Steve Swart
Edward Taiman
Gregory Suchy

Economic Dev. Commission
Valerie Pelletier
Michelle Tharp
James Poole
David Charette
Walter Parsell

Historic District Commission
Rosa Helena Chinchilla
William Bailey
Mary Beth Caron
Laurie Mascianando
Robert R. Shabot
Marc Jefferies, Alternate
Timothy Blauvelt, Alternate
Isabel W. Weigold, Town Historian
Vacancy

Historical Society
Vivian Carlson, President
Gloria Hunter, V. President
Thelma King, Secretary
Ann Sylvia, Treasurer
Isabel Weigold

Willington Youth & Family Social Services
Melissa McDonough, Director
Amy Vasington, Youth Cordinator
Ginger Halle, Service Consumer
Karen Jedrziewshi, Community Member
Wendy Andreoli, Service Consumer
Amiee Cox, Youth
Courtney West, Youth
Shirley Beyor – Community Member

July 1, 2006 – July 1, 2007
PUT MAP OF WILLINGTON HERE FROM LAST YEAR