

Willington Public Library  
Board of Directors  
Regular Meeting  
Oct. 11, 2021

Roll call and establishment of quorum

Present: Elena Testa, Kathy Ryan, KarenAnn Caldwell, Joan Taraskiewicz, Rebecca Cartabiano, Debbie Linares and Hope Grove (interim co-directors) Joy Wrona joined the meeting a few minutes later.

**Call to order** 7:00 pm.

A quorum was established.

This meeting was held online via ZOOM per Covid-19 requirements.

The **minutes** from the Sept. 12, 2021 meeting were read and were accepted with one correction. Under "Old Business" this line: The minutes from the board meetings will stay on the WPL web page for 45 days. Was changed to say "for at least 45 days".

Rebecca moved to accept the minutes as amended.

Kathy seconded the motion which passed unanimously.

**Treasurer's Report:**

Beginning balance	\$206,604.37
Revenues	\$ 1523.64
Expenses	\$ 18,,895.10
Ending balance	\$189,232.91

**Director's Report:**

- **Burbio**, A calendar website we share with the town, was posting erroneous information about our programs. This problem has been cleared up.
- **Paypal**, a payment method that can be used for many patron purchases, has been updated and is running well. The Friends have their own Paypal account.
- **CD**: Joan moved to roll over the CD for another 6 months, same bank, same type of account. Elena seconded the motion. Passed unanimously.
- **Monthly Drawing**: We gleaned \$176.00 from the monthly drawing in August. There was no charge for tickets for September's drawing as part of the Re-Opening Celebration. October's prize will be a \$50 gift certificate from Tri-County Greenhouses.
- **Donations**: We received \$200 as a donation from Rabbi Jeff and Mindy Glickman . \$500 was donated by the Ferlow Family for a new train table set and possibly a sand/water table too (to be placed outside).
- **Noir (black and white) Movies** will begin on Nov. 5, 2021. They are afternoon movies that will be shown on First Friday afternoons at 12:30.
- **Book Sale**: will continue until Oct. 23
- **CT State Library**: Gail Richmond and Dawn LaValle will present Board Basics either Monday, November 8, 2021 or Monday, December 13, 2021. This is a training session for board members.
- **The lower level**: Mr. Cutler was the original builder of the building. He is now retired so he will not be able to complete the lower level. He will, however, be available for advice. We will have to find a good contractor soon. Mr. Cutler said that all of the materials describing the construction of the library have been filed with the town.

Debbie will call a contractor that Elena knew of so that we could begin the process of remodeling.

- **Communication with the town.** The directors have explored the combining of library services (e.g. security, propane supply, cleaning services ) with those of the town to save money. Overall, they discovered that it was less expensive to provide these on our own.
  - “Recently it was brought to our attention that the town will install and AED for free with in-person training. This program has been running for 3 years and we are just hearing about it. \$2,542.33 has [already] been spent so far from the library’s money, between purchasing, upkeep and training of employees to have an AED in the building, money that could have been used elsewhere.”
  - **Feronics** is the company that supplies our “Deep Freeze” program. This protects a patron’s privacy by deleting any contents after the computer’s use. The directors discovered that this program has not been updated or serviced over the past eight years, so it has long been expired and needed to be updated. The result was that patrons were no longer able use the computers. The company was contacted and the contract renewed. We received a discount of \$500 for renewing with this company.

*Old Business:*

- The September **Re-Opening** was a success. Everyone enjoyed the activities. It was good to see so many teenagers here.
- **Monies and investments:** our large CD was already discussed. Rebecca now has the totals from all of our accounts.
- **Fundraising:** board members were asked to send their fund-raising ideas to Debbie. They will be discussed at the December Meeting
  
- **Present to speak:** Mary Pat Maloney : There has been a concern about the water that has leaked into the basement in the past. The basement has been inspected in the past with no problems found.

**Debbie** said that the leak appears to be associated with the transformer installation. Eversource has come out and the problem seems to have been solved. There has been no leak so far this year, a very wet year. The report is filed at the town hall. Mary Pat suggested that the board reach out to the town to provide ideas for the best use of the lower level.

Respectfully submitted,  
JoAnne Taraskiewicz,  
Secretary

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TOWN CLERK