

**WPL Board of Directors
Budget Meeting Minutes
January 18, 2020**

Roll call and establishment of quorum- Present- Joy Wrona, Elena Testa, Kathy Ryan- Gidman, Co- Interim Directors Deb Linares and Hope Gove, KarenAnn Caldwell, Joan Taraskiewicz.

Call to order was at 7:08 PM. Quorum was established. Per Covid 19 requirements, this meeting was held on-line via Zoom.

Deb Linares started talking about the Director's Budget Proposal 2021- 2022- line by line excluding the staff salaries (pay rates).

Sick Leave Escrow- line item 901-290 stands at \$14,266. Joan made a motion to consider adding \$500 to the line item of \$14,266 for a total of \$14,766, contingent on what the budget looks like after the board goes through it. KarenAnn 2nd. Motion passed unanimously.

Legal & Professional Fees- line item 901-330 stands at \$4,100. Elena made a motion to add \$200 to the line item for a total of \$4,300. KarenAnn 2nd. Motion passed unanimously.

Insurance Claims- line item (needs line item #) stands at \$0. No adjustment made.

Office Supplies- line item 901-610 stands at \$5,500. Elena stated that the items that add up that amount are not correct- they only add to \$4,900. Joy made a motion to add \$500 to make a total of \$5,500 contingent on what the budget looks like after the board goes through it. KarenAnn 2nd. Motion passed unanimously.

Professional Development- line item 901-645 stands at \$1,650. No adjustment made.

Staff Hardware- line item 901-734 stands at \$3,000- The staff doesn't accurately know what the price would be for the staff hardware as the computers are currently being overhauled, although they have talked to vendors. No adjustment made.

Staff Hardware- line item 901-735 stands at \$2,200- same as above. No adjustment made.

Bank Fees- line item 901-801 stands at \$0. No adjustment made.

Payroll Processing- line item 901-802 stands at \$25. No adjustment made.

Building- Trash Removal- line item 902-421 stands at \$1,100. Joy made a motion to keep the line item as it stands at \$1,100, contingent on what the budget looks like after the board goes through it.

Landscaping- line item 902-424 stands at \$1,000. No adjustment made.

Building Maintenance/ Repairs- line item 902-430 stands at- \$8,100- tabled to next meeting, January 25th at 7:00 PM.

Adjournment- KarenAnn made a motion to adjourn the meeting. Joy 2nd. Meeting adjourned at 9:00 PM.

Respectfully submitted,
Joy Wrona,
Secretary

TOWN OF WILLINGTON, CT
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At 10:33 AM [Signature]