

Willington Parks & Recreation

Swim Instructor Job Description

Job Description:

Responsible for planning, coordinating and teaching learn-to-swim and water safety courses.

Minimum Qualifications:

Current certification in the following:

- American Red Cross Water Safety Instructor
- American Red Cross Lifeguard with Waterfront Skills

Knowledge & Skills:

- Thorough knowledge and application of swimming and water safety skills;
- Thorough knowledge and application of teaching swimming and water safety skills;
- An understanding of facility characteristics, rules, policies and procedures;
- Leadership and public relations skills;
- Communication skills;
- Decision-making skills.

Responsibilities:

- Be familiar with the American Red Cross Learn to Swim levels and other Red Cross water safety courses;
- Know how to use course materials effectively;
- Adapt your teaching approaches to the age, experience, and ability of participants so they can meet course objectives;
- Provide for the health and safety of participants, including ensuring that all teaching and practice areas are free of hazards and that materials and equipment are safe;
- Cover all materials required in a level;
- Communicate regularly with participants and their parents, as appropriate, to ensure they are aware of progress;
- Recognize and respond effectively in emergencies in accordance with facility emergency action plans;
- Enforce all aquatic facility policies, rules and regulations;
- Complete records and reports;
- Participate in regular in-service training sessions;
- Complete additional duties as assigned by supervisor.

Reports to: Director of Parks & Recreation

This is a part-time, seasonal position with no benefits.

Preferred candidates will be subject to a background check. Positions open until filled.

Employee Signature: _____

Date: _____

Director of Willington Parks & Recreation: _____

Date: _____