

# **Willington Parks & Recreation Head Lifeguard Job Description**

Under close supervision of the Director of Parks & Recreation, the Head Lifeguard performs professional duties in ensuring effective performance of lifeguard functions. Assists in training, scheduling and appraising lifeguards. Ensures that lifesaving certification is current and that all lifeguards are fully competent in performing water rescue procedures and coordinates in ensuring safety of patrons in and around the pond and monitoring swimmers and to enforce all safety rules.

## **Responsibilities:**

- Performs all lifeguard responsibilities including monitoring pond activities, applying first aid and performing water rescues as necessary.
- Ensures that swimmers are well supervised in and out of the pond. Fills in for lifeguards as necessary or finds replacements for coverage.
- Orients new lifeguards to job duties and responsibilities. Ensures that all lifeguards are current on their training and certifications.
- Schedules, coordinates and conducts in-service training. Ensures that lifeguards are fully competent in first aid, CPR, and all water rescue techniques.
- Assists with the scheduling of lifeguards to ensure that adequate coverage of Hall's Pond is maintained during operating hours.
- Ensures that lifeguards perform in accordance with established safety regulations and policies.
- Keeps management well informed of pond maintenance needs including cleaning and any necessary facility repairs.
- Inventories and recognizes when supplies or equipment need to be replaced and communicates the needs to the Director of Parks & Recreation.
- Interfaces with patrons regarding concerns, problems, or any other significant issues. Provides input and feedback while responding to problems.
- Ensures that aquatic programs are occurring as desired and assists with the overall management of swimming events.
- Performs related duties as required.

## **Minimum Qualifications:**

- Must be at least 18 years of age;
- Must be a high school graduate or equivalent;
- Two years paid lifeguard experience or previous lifeguard supervisory experience;
- Must possess American Red Cross Lifeguard Training Certification with Waterfront Skills;
- Must possess American Red Cross Training certification in First Aid and CPR;
- Ability to pass a prepared water test.

**Necessary Knowledge, Skills and Abilities:**

- Working knowledge of lifesaving techniques including backboard rescue;
- Strong swimming and lifesaving abilities;
- Ability to communicate effectively with patrons, supervisors and other employees;
- Ability to remain alert, attentive and responsible;
- Ability to be a team player.

**Reports to: Director of Parks & Recreation**

This is a part-time, seasonal position with no benefits.

Preferred candidates will be subject to a background check. Positions open until filled.

**Application Process:** (Applications accepted January to May and will be kept on file and considered as the need arises.)

Please complete a Town of Willington Employment Application. Applications are available on the Town of Willington here:

<https://www.willingtonct.org/home/pages/employment> .

Mail completed applications to:

Willington Parks & Recreation Department  
40 Old Farms Road  
Willington, CT 06279

If you have questions about this position at any time of the year, please contact Willington Parks and Recreation at [Ahumphrey@willingtonct.gov](mailto:Ahumphrey@willingtonct.gov) or 860-487-3108.