

**APPLICATION FOR USE OF FIELD**

**TOWN OFFICES FIELD**

**Applicant:** \_\_\_\_\_

**Group/Organization:** \_\_\_\_\_

**Street/Mailing Address:** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Area/Purpose of Use: (please be specific)** \_\_\_\_\_

**Is an admission fee charged? Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

**Date of Use** \_\_\_\_\_ **Time: from** \_\_\_\_\_ **to** \_\_\_\_\_

**Fee:**

**Fields: \$50.00 for 2 hours** \_\_\_\_\_

**Total Participants Expected:** \_\_\_\_\_ **Adults:** \_\_\_\_\_ **Children:** \_\_\_\_\_

**Agreement**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she on behalf of \_\_\_\_\_ does hereby covenant and agree to defend, indemnify and hold harmless the Town of Willington from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Willington's property, facilities and/or services by \_\_\_\_\_.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Return Application to: Willington Parks and Recreation Department  
40 Old Farms Road  
Willington, CT 06279

**Make Checks payable to: Willington Parks and Recreation Department (WPRD)**

**Date Received:** \_\_\_\_\_

**Approved:** Y / N

**Fee Received:** \_\_\_\_\_

**Check Number:** \_\_\_\_\_

**Insurance Received:** \_\_\_\_\_

## Facilities Use Requirements

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the Parks & Recreation Commission administered by the Parks & Recreation Director.

1. Organizations or individuals wishing to use municipal facilities shall first apply to the Parks & Recreation Director on the prescribed form.
2. In the event of inclement weather the Director or his/her designee shall have final authority on whether facilities are usable.
3. **ALCOHOL IS NOT PERMITTED ON MUNICIPAL FACILITIES AT ANY TIME.**
4. All posted rules must be adhered to.
5. All dogs must be leashed and picked up after. **PLEASE PICK UP AFTER YOUR DOGS.**
6. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
7. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. **PLEASE DO NOT AFX SIGN, BALLOONS, ETC TO THE CONCESSION SHED.**
8. Organizations or individuals using the facilities must clean-up afterwards. The complex is **CARRY-IN, CARRY-OUT.**
9. Applications may be revoked at any time.
10. Any organization or individual with youth under 18 years of age, requires the presence of adult supervision at all times.
11. The fee for use of the **Field** is \$50.00 for a 2 hour block of time, payable **before use begins.**
12. All violations of the facility use rules or incidents involving injury to participants must be reported to the Parks and Recreation Director within 24 hours of the incident.
13. When required, users must provide the following insurance prior to using the facilities.

### Commercial/Organization Users:

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
  - a. be an insured policy from an A.M. Best Rated "secured" CT licensed insurer;
  - b. contain a 30 day notice of cancellation;
  - c. state the organization's coverage shall be primary coverage for the Municipality, its Board, employees and volunteers; and
  - d. additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:
  - a. Commercial General Liability Insurance- \$1,000,000 per occurrence/ \$2,000,000 aggregate
- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The use is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

## COVID-19 Warning & Disclaimer for Fields and Programs

COVID-19 is an extremely contagious virus that spreads easily through person-to-person contact. Federal and state authorities recommend social distancing as a means to reduce the spread of the virus. COVID-19 can lead to severe illness, personal injury, permanent disability, and death. Participating in Willington Parks and Recreation Department programs or accessing Town of Willington facilities could increase the risk of contracting COVID-19. The Town of Willington in no way warrants that COVID-19 infection will not occur through participation in Willington Parks and Recreation Department programs or accessing Town of Willington facilities.

**Failure to comply with all applicable laws, guidelines, protocols, and preventative measures related to COVID-19, including but not limited to the guidelines issued by the Center for Disease Control and the orders issued by the CT Department of Health and Eastern Highlands Health District, may result in the immediate revocation of this permit.**  
<https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7TT.pdf>

1. By receipt of this permit, the permittee acknowledges and adheres to the CDC guiding principles to help lower the risk of COVID-19 exposure and reduce the spread. For details, please refer to: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>
  - a. All participants and spectators must adhere to six-foot physical distancing before, during, and after all events at the fields.
  - b. Individuals should not congregate at the fields or in the parking lots prior to or following the event or practice.
  - c. Individuals should not exchange items. This includes equipment and water coolers or shared drinking stations.
2. These requirements must be shared prior to the event with all players, coaches, spectators, officials, and employees prior to their arrival at the field.
3. Failure to adhere to these guidelines may result in termination of our agreement to use the Willington fields and possible use of Willington Parks in the future.
4. The Town of Willington may change/update the terms and conditions of this waiver without prior notification.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Parks and Recreation: \_\_\_\_\_

Date: \_\_\_\_\_