

Willington Public Library  
Board of Directors  
Regular Meeting  
July 12, 2021

Roll call and establishment of quorum

Present: Elena Testa, Kathy Ryan, KarenAnn Caldwell, Joan Taraskiewicz, Rebecca Cartabiano, Hope Grove (co-interim director) 3 citizens from Willington.

Absent: Joy Wrona, Debra Linares (Co-interim director)

**Call to order** 7:00 pm.

A quorum was established.

This meeting was held online via ZOOM.

**Minutes:**

Elena: I make a motion to accept the minutes from the June 14 [2021] Regular Board Meeting.

Second: Rebecca Cartabiano

Ayes: All but Kathy Ryan who abstained. The motion passed.

**Treasurer's Report:**

Revenue for June 2021:	<u>\$992.02</u>
Interest:	\$ 17.02
Friends of the Library	\$975.00

Expenditures: \$23,298.98

The increase in payroll spending reflects the money disbursed from the custodial fund, as voted upon last meeting.

Note:

- the town is no longer reporting the interest on each individual account; the interest is being combined into one amount.
- The money from the Friends of the Willington Public Library was allocated towards prizes for the summer reading program and materials for the "Ollie Garden".

Elena: Why are the expenses for office supplies so high?

Hope: Office supplies are so high because at the end of the year we wanted to stock up on supplies while we still had that money available to us.

**Director's Report:**

WPL has received \$150 in donations in the past month. One was from a patron who donates every year and the other is from an anonymous source who appreciates what we are doing here at the library.

The Summer Reading Program started June 26 and will run until August 14. Sixty-three people have signed up so far. Prizes will be given at the end of the program. They are baskets filled with age-appropriate books and toys. The baskets are on display in the children's room in the library. Adults are encouraged to sign up for the SRP as well as children. More information about the program can be found on the WPL website. 4 portable laptop chargers, 1 MacBook Pro and one wall partition.

*Use agreement: We are getting more and more requests for use of our community room. Parks and Rec has requested to use it for events. Hope would like to make sure that our use policy is clear. The board had previously decided that Willington town events and Willington non-profit groups would not be charged. Outside groups or private parties would be charged. The other side of the issue is that renting space would be a source of income for the library in light of the fact that some members of town boards would like to see the library become more self-supporting. The issue was tabled until the next meeting when everyone would have more time to think about it.*

***New Business:***

***Library Investments:*** Debbie provided the board with a list of financial holdings that belong to Willington Public Library. Some of the accounts are designated for specific uses and others are not. The issue is that these accounts could possibly be invested in higher yield products if invested differently.

*The WPL Board has received investment proposals from two different companies: Berkshire Bank and USA Financial. Each proposal included suggestions for investing in a very low risk plan and in a slightly higher risk plan. However, it is not possible to make a decision between these plans without further information about these accounts. The Board would also like to see the most recent balances in these accounts before considering investment plans. Rebecca will need to get more information about the Library's holdings before we can proceed further. Elena questioned the advisability of tying money up in multiple-year annuities rather than keeping it in shorter term CDs.*

*The topic has been tabled to another meeting whenever all the information the Board needs has been gathered. Joan: I make a motion that we table the investment decisions until we have a better set of financial books and Rebecca has the chance to learn what each of these accounts in and how to access them" Eleana seconded the motion. Motion passed unanimously.*

***Present to Speak:***

*Mary Pat Maloney: [previously on Board] suggested that an inspector be hired to go through the library to determine if there are building issues that need to be addressed. A five year plan for correcting any problems would help with budgeting. Large repairs may be eligible for CIP (Capital Improvement Plan) funds.*

*Another suggestion: The board needs to be careful that everyone is accommodated if they wish to attend a meeting. This is especially important if the meetings are to stay remote. Also, posting board meetings on Youtube would be helpful to the public.*

*Joan: move to adjourn Kathy seconded. Passed Unanimously*

*Respectfully Submitted;  
JoAnne Taraskiewicz*

*Secretary*

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