

**Willington Public Library  
7 Ruby Road  
Willington, Ct. 06279**

2/13/18

***\*\*Minutes are not official until approved at next regular meeting\*\****

**Present:** Heather Alexson, Shari Cote, Kristine Donnelly, Jennifer Pallo,  
Kate Standish, Sarah Peck, Mary Pat Maloney

**Meeting called to order at 7:29 pm.**

**Approval of Minutes**

- 1/16/18 meeting minutes were amended and approved via email
- Jennifer Pallo motioned to approve 2/13/18 meeting minutes  
Sarah Peck and Mary Pat Maloney abstained  
Heather Alexson seconded  
All in favor, motion passed
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**Present to Speak**

- n/a

**Communication**

- Received application and resume from prior employee

**Board Concerns**

- n/a

**Director's Report**

- Discussed and reviewed

**Treasurer's Report**

- Discussed and reviewed

**Old Business**

- Discussed investment fund
- Discussed Emergency plan
- Discussed CPR & First Aid training
- Discussed AED
- By-law review moved to next meeting
- Heather Alexson motioned to approve benefits for Library Director. Benefits will be the same as the previous Director.  
Jennifer Pallo seconded  
All in favor, motion passed

**New Business**

- Board welcome Mary Pat Maloney
- Discussed treasurer's responsibilities & job duties
- Heather Alexson motioned to send up to \$75 arrangement to a former employee as a wellness gift.  
Kate Standish seconded  
All in favor, motion passed
- Heather Alexson motioned to enter executive session at 8:41 pm  
Jennifer Pallo seconded  
All in favor, motion passed
- Sarah Peck motioned to exit executive session at 9:07 pm  
Mary Pat Maloney seconded  
All in favor, motion passed

**Adjourn**

- Sarah Peck motioned to adjourn at 9:08 pm  
Mary Pat Maloney seconded

All in favor, motion passed

Respectfully Submitted,

Shari Cote

Shari Cote, Secretary