

Willington Public Library
Board of Directors Meeting Minutes
Friday, June 12, 2020

I. Call to Order- Meeting has held online per COVID- 19 requirements. Call to order at 6:26 PM

Present- Cari Donaldson (Chair), Elena Testa (Vice-Chair, Joy Wrona (Secretary), Hope Gove and Kathy Ryan-Gidman. One person from the community was present- Ralph Tulis. Karenann Caldwell (Treasure) arrived late.

II. Approval of minutes

Cari stated that the minutes are not being published onto the website for the public. Ralph Tulis stated that out of 12 meetings in 2020, only 2 minutes from the meetings were posted. Joy will look into this issue and submit the minutes that are missing. Elena suggested using the video recording for minutes.

III. Reports

A. Treasurer's Report

It was suggested to table the Treasurer's Report until the Treasurer could come to the meeting.

B. Director's Report

Hope discussed the Director's Report as we were informed by Cari that Celvell Roseboro had resigned earlier today.

The printer's troubleshooting problems are due to the library's internet fiber optic wiring. The internet service is being worked on to resolve all issues.

The Department of Public works will be moving into the library on June 15, 2020.

Library staff will be trained on Verso service programming.

Returns have been moved from curbside drop off to the drop box.

C. Policy & By-laws Subcommittee Report

Elena spoke about updating the library's By-laws and policies as they are out of date. There are documents on the Google drive but they are from 2005. Updated hard copies were found in the library, but even they need to be worked on. Elena will type up what she has received from the library and email them to the board members for any corrections. Motion made by Elena to amend the by-laws regarding changing the meeting date from Tuesday to Friday. Seconded by Kathy. All in favor. Motion passed.

D. Garden Subcommittee Report

Joy reported that the Garden Subcommittee has had one meeting last year with Muhkti, a volunteer on the board. It was decided that the area in front of the children's library and on the side would be used for a children's garden. At that time, Deb Linares, also volunteered to be on the subcommittee. Muhti has since moved out of state. Cari Donaldson volunteered to be on the subcommittee. Joy also brought up the fact that the exact donation amount needs to be found.

IV. Present to Speak

None

V. Communications

None

VI. Discussion regarding adding 'Present to Speak' twice to Library meetings.

Elena made a motion. No one seconded. Motion failed.

VII. Discussion regarding adding "Board Comment" section to Library meeting.

Elena made a motion. No one seconded. Motion failed.

VIII. Discussion regarding posting current by-laws and policies to the library website.

Joy commented that the board should look at the by-laws and policies over to make sure that once we post them to the public, they are correct. Elena commented that it is the law to have these documents for the public to view and that they should be posted. Cari stated that it was said earlier that these documents are not in a clear concise format and if they haven't been updated in years, why should we post them for the public to view as they would be confused also. Elena made a motion that she will work on them with the subcommittee and hopefully have them ready to be posted in a week. Kathy seconded. Motion passed.

IX. Discussion and Creation of Director's One Year and Five Year Plan

This was determined to be a moot point as the director resigned earlier today.

X. Set Date for Director's Evaluation

This was also determined to be a moot point.

XI. Announcements

None

XII. Adjournment at 7:46 PM.

Respectfully Submitted,

Joy Wrona