

**August 8, 2022 Willington Public Library Monthly Meeting 7:30 pm, On-Line Meeting
Minutes**

Call to Order: KarenAnn Caldwell called the meeting to order at 7:13 pm

Present: Board Members: KarenAnn Caldwell, Joy Wrona, Elena Testa, Kathy Ryan

Library Directors: Deb Linares and Hope Grove

Attendees: Jessica Blaszczyk, John Pryko

Communication: KarenAnn apologized for the representation of the communication with the town from the last meeting. Day-to-day running of the Library is the responsibility of the Directors. Anything big needs to be brought the Board and the Board can take it to the town. The town has requested that 1 of the 2 directors be appointed to be "liaison" with the town to prevent confusion. Elena pointed out this is not written, it is a request. It needs to be discussed by the Board and if it is to be done, it needs to be in writing and put in the Policy and Procedures manual. Discussion moved to what input does the Library Board have in the selection and appointment of replacement Board members. In the past, this has been the case, but has not been the case in recent appointments.

Approval of Minutes of July monthly meeting: Elena made a motion to approve, KarenAnn seconded, with the correction that the agenda says they are the June minutes. Kathy noticed that there is a typo to be corrected. Deb asked if corrections needed to be made to the last month's approved minutes for the discussion in the communication above. Three ayes, Kathy abstained.

Treasurer's report: The treasurer was not present at the meeting, but the treasurer's report this month shows the balance for the end of the fiscal year. There are outstanding expenses that still need to be taken out of this. The miscellaneous Income was the previous director's debt which has been completed and deposited.

Director's report: Fund raiser July made \$10. New basket is for cat lovers. There is still flooding in the basement, and no source has been found. Rocks have been purchased for trench to direct water away from building. Next steps include cleaning drain, looking for broken pipes, or removing paving in parking lot. Tish has requested paperwork to change name from Interim Co-Directors to Co-Directors. Before this Job descriptions and it needs to be established that the Library has two Co-Directors not a single Director. There is still a discussion as to the future steps in keeping Co-Directors or returning to a single Director.

Job descriptions: A job description for 2 Co-Directors was presented by KarenAnn. Some adjustments were made and time will be given for review. This is tabled to the September meeting where it can be voted on, along with the removal of "Interim" from

the Job titles. When discussing benefits, Deb presented a paper saying that the State will now require sick leave given to all employees regardless of the size of the company. That needs to be further research.

ARPA: At the August meeting of the ARPA committee it was noted that the Library request is tabled until the next Public Hearing, with a date to be determined. Kathy spoke to Christina Mailhos, the chair of the ARPA committee that some requests have been removed, therefore there is more possible money, at which time we could possibly submit another request. Other items may be submitted to CIP.

Executive Session: At 1:14 into the meeting (approximately 8:28 pm) the recording was paused and the Board went into executive session.
The executive session ended approximately 9:07 pm.

Present to speak: Public present before the Executive session left during that time. Jamie Linares joined at this point.

Adjournment: KarenAnn made a motion to adjourn at 9:08 pm, seconded by Elena. Unanimous approval.

Respectfully Submitted,

KarenAnn Caldwell
Chair, Willington Public Library Board of Directors

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