

*Willington Public Library
Board of Directors
Regular Meeting
July 11, 2022*

Roll Call:

*Present: Joan Taraskiewicz, Rebecca Cartabiano, KarenAnn Caldwell, Elena Testa
Debra Linares, Hope Gove (co- directors)*

Absent: Kathy Ryan, Joy Wrona (joined the meeting at 7:36)

The meeting was held online via ZOOM.

Call to order: 7:008 p.m.

A quorum was established

Secretary's Report: Joan reviewed the minutes from June 2022. Joan made a motion to accept the minutes from June 2022. Elena seconded the motion. It passed unanimously.

Treasurer's Report.

The treasurer's reports for May and June have been delayed at the town level. This report is for May 2022.

At the beginning of the Month, the balance was \$79,107.10

Expenditures \$18,524.61

The Ending Balance was \$60,822.38

Director's Report:

The monthly drawing for June netted \$14.00

The drawing for July is for a painting by Carol Mackiewicz, a local artist

There are new online tools available for patron use. Hotspots allow greater access to the internet and can be reserved at the library. The Palace Project and ResearchIT are tools that provide better access to digital sites. . They can be accessed through our website.

Patron computers are now on their own network and Windows licensing has been purchased for those computers.

We received 7 donations totaling \$550 in memory of Patricia Godbout.

Old Business:

The library submitted ARPA requests totaling \$27,600.00

This included:

Action Air (HVAC)	\$1,900.00
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Montfort (basement door)	\$1,000.00
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Foundation and retaining wall

Repairs	\$11,000.00
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Egress door from offices	\$ 5,400.00
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Unfortunately, these repairs do not cover all of the needs at this time. A history of neglect has caught up with us.

New Business:

The job description for the Intern Position was reviewed. Kathy made a motion to add the Library Intern description to the library manual. Elena seconded the motion. The motion passed unanimously.

KarenAnn met with Erika who expressed a concern about the job descriptions for our two co-directors. She suggested that these description be more definitive about what each person does. Karen wrote up descriptions for each position, with many duties overlapping to give flexibility when necessary. It was decided to table the full discussions until the board members had adequate time to study them as they are quite lengthy (until August meeting). Joan made a motion to this effect and Elena seconded it. The motion passed unanimously.

Karen reported that Erika explained to her (KarenAnn) that the town policy is that the various departments in the town are not to communicate with each other. Rather, any necessary communications were to go through the First Selectwoman who would act as the liaison with the second department. As a result, our co-directors are to appoint one of themselves to be the liaison with KarenAnn who, in turn, will take any concerns and/or requests to the department in question. This policy is not in writing, but appears to be based upon past practice. Karen said she asked for it in writing, but the request was refused.

Erika made it clear that the town's involvement in the library only includes, granting a budget, mowing the lawn, and plowing the snow.

Elena graciously agreed to be the board's liaison with the Friends of Willington Public Library. Karen made a motion to accept Elena's offer and Rebecca seconded it. The motion passed unanimously. Thanks, Elena.

Joan volunteered to chair a committee to plan events for the library's 200th anniversary that is coming up in 2023.

The regular meeting was suspended while the board went into executive session.

After the executive session the meeting was adjourned at 9:28p.m. KarenAnn made the motion to do so. Elena seconded it and the motion passed unanimously.

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