

# *TOWN OF WILLINGTON*

*Board of Finance  
Town Office Building  
40 Old Farms Road  
Willington, CT 06279*



## *ANNUAL REPORT*

*For the Fiscal Year  
July 1, 2016 – June 30, 2017*

*Accepted by the Board of Finance March 22, 2018*



Town of Willington

Annual Report  
and  
Audit of Town Records

July 1, 2016 thru June 30, 2017





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## **Town of Willington Board of Finance**

To the Citizens of the Town of Willington,

The information contained in the annual report summarizes the activities for the fiscal year, July 1, 2016 to June 30, 2017. This document is prepared and published by the Board of Finance as required by the General Statutes of the State of Connecticut.

This report contains excerpts from the annual audit performed by an independent public accountant, and the annual reports from the various elected and appointed officials, boards, commissions and committees. It also includes reference information current to the town such as names and terms of elected and appointed officials, and important phone numbers for town agencies.

Our board members at the beginning of the fiscal year on July 1, 2016:

**Jim Bulick**, Chairman

**John Patton**, Vice-Chairman

**Elizabeth Treiber**, Secretary

**Robert Wiecenski**

**Barry Wallett**

**Peter Tanaka**

**Annemarie Poole**, Alternate

**Geoff Prusak**, Alternate - (elected November 2015)

Our board members at the end of the fiscal year on June 30, 2017:

**Jim Bulick**, Chairman - (elected November 2013)

**John Patton**, Vice-Chairman - (elected November 2011)

**Robert Wiecenski** - (elected November 2011)

**Barry Wallett** - (elected November 2015)

**Peter Tanaka** - (elected November 2015)

**Annemarie Poole**, Alternate - (elected November 2015)

**Geoff Prusak**- (appointed Regular Member on June 6, 2017

to fill a vacancy when regular member Elizabeth Treiber resigned on June 1, 2017, term runs until the November 7, 2017 election)

Our duties are to

- 1) Assist the Capital Improvement Planning Committee in the compilation and management of the Capital Budget,
- 2) Work with the Town Departments, Elected Officials, Boards, and Commissions to develop and manage the annual budget, and
- 3) Compile the Annual Report.

We feel that our job is not simply to figure out how to pay for things, but to determine if costs are reasonable and customary, and driven by activity in the town or by factual information.

The Board of Finance wishes to express their sincere appreciation to all elected and appointed officials, members of town boards, town employees, and numerous volunteers for their dedicated service to Willington. The Board of Finance extends our thanks to our Recording Secretary, Debra Lewis, for compiling the information and producing the report.

Sincerely,

Jim Bulick  
Chair  
Town of Willington, Board of Finance

## **Board of Selectmen 2016-2017 Annual Report**

Dear Willington Residents,

The Board of Selectmen would like to thank the townspeople, the Boards and Commissions and the Town employees for their dedication throughout the year.

Many people contribute their time and talents to ensure Willington remains a wonderful place to live, learn and play.

On September 13, 2016, the townspeople voted and approved the appropriation of \$15,000 from the Capital Projects Fund – LoCIP 02-2016 OTH Electrical for the purpose of electrical restoration work at the Old Town Hall. A vote was also held to appropriate \$13,500 from the Capital Projects Funds; LOCIP-02-2017 Public Works Garage Improvements for the purpose of lighting, AC/heating upgrades and garage door resealing. Funding for the above two projects was later reimbursed by the State of Connecticut Local Capital Improvement Program. Also at the September 13, 2016 meeting, the townspeople voted to appropriate \$500,000 from the Capital Projects Fund 03-3057 to continue construction of the Drainage Improvements and Resurfacing of Phase IV of the Reconstruction of Turnpike Road between Ruby Road and Moose Meadow Road which was later reimbursed by Small Town Economic Assistance Program 160-149. Lastly, a paper ballot vote was held to nominate and elect a member to fill a vacancy on the Regional 19 Board of Education. The vote was 31 (Robert Jellen) – 13 (Herb Arico). The vacancy was filled by Robert Jellen.

A meeting held on October 3, 2016, authorized the expenditure from the Capital Reserve Fund of an amount not to exceed \$45,000 to update the Plan of Conservation and Development as required by State Statute.

On November 3, 2016 a yes or no question was asked for the townspeople to investigate options to eliminate the cost of all building permit fees for any

foundation repairs tied to substandard concrete in Willington based on confirmation by the State Building Official. The vote was in the affirmative.

The townspeople met on March 29, 2017 to repeal the current ordinance regarding the term of an elected Town Clerk and replace with an ordinance regarding an appointed Town Clerk. In addition, the position of Town Clerk will be appointed to a four year term by the Board of Selectmen effective January 8, 2018.

On June 20, 2017, the Town of Willington adopted an ordinance to prohibit the storage disposal or use of fracking waste. A resolution was adopted to authorize the Inland Wetlands & Watercourse Commission to regulate forest practices as pursuant to CGS Sec. 23-65k. Three public hearing items were also presented and discussed: a 2018 GMC truck, a 15XP Brush Bandit wood chipper for Public Works and Self Contained Breathing Apparatus (SBCA) Air Packs for Willington Fire Department #1 Inc. which will be funded by a lease.

The Selectmen's office is open Monday from 12:30 PM to 7:30 PM and Tuesday – Friday from 9:00 AM to 2:00 PM. The Selectmen's meetings are held on the 1<sup>st</sup> & 3<sup>rd</sup> Monday of each month (with the exception for holidays, which are then held on the following Tuesday) at 6:30 PM. If we can be of assistance please call 860-487-3100 or stop by the office.

2016-2017 Board of Selectmen:

*Christina B. Mailhos*

*Kim Kowalyshyn*

*John Blessington*

**TOWN OF WILLINGTON  
OFFICE OF THE BUILDING OFFICIAL**

Fiscal Year 2016-2017

The Building Department receives permit applications, reviews building plans, assist applicant through the building process and conducts inspections as required by the State of Connecticut.

The Building Department has a web page on the Town of Willington Web Site. The information is provided to help the applicant with the permit process, fees, construction plan requirements, and also the required inspection schedule.

In the 2016-2017 fiscal years, 282 permits were issued including three single family home and numerous commercial and industrial permits. The Building Department collected \$46,655.00 in revenue on behalf of the Town.

The Building Department staff would be more than happy to answer any of your questions regarding the permit process.

Public hours:   Monday 12:30 p.m. – 7:30 p.m.  
                      Tuesday – Friday 9:00 a.m. – 2:00 p.m.

Respectfully submitted,  
James Rupert, Building Official

## Report of the Assessor's Office

The Assessor is responsible for discovering, listing and valuing all the real estate and personal property located in the town. This is an annual cycle with a uniform assessment date of October 1<sup>st</sup>. The values represented below are the net assessments of all property within Willington for the 2016 Grand List as of April 30, 2017.

The 2016 Grand List was completed and filed on/by January 31, 2017.

The net taxable grand list figures are as follows:

Property Class	2016 Grand List	Percent of Change from 2015
REAL ESTATE	375, 702, 120	.97%
PERSONAL PROPERTY	19, 160, 170	1.98%
MOTOR VEHICLE	43, 060, 400	1.55%
<hr/>		
<b>TOTAL TAXABLE GRAND LIST</b>	<b>437, 924, 690</b>	<b>.90%</b>

Grand List figures above include Board of Assessment Appeals assessment *reductions*. Staff members of the Assessor's Office are available to answer any questions or concerns you may have.

Respectfully submitted,

*Jody L. Heon*

Jody L. Heon, CCMAI  
Assessor





## **Human Services Annual Report, FY 16-17**

Willington's Department of Human Services (formerly Youth, Family and Social Services) is made up of several human service areas covered by one department. The Youth Services aspect receives information and input into youth programming by the Youth Services Advisory Board. Members in 16-17 were Kate Standish, Dan Pierce, Sheila Courchesne, Michelle Doucette Cunningham, Vice Chair Brittany Jensen, and Chair Ginger Halle.

Some highlights from the fiscal year:

- ☐ Our Preschool Programs ran three days per week at the Willington Public Library and provide opportunities for learning and socialization for children under 5. In 2016-17 we had 10 children participating on average per week.
- ☐ The department also ran the April Camp Program during spring recess. We provided snacks, crafts, physical activity, and a week of safari-themed fun including a visit from a real live Macaw. In 2017, 16 children participated.
- ☐ We also provided funding to Windham Regional Transit District, which gives rides for elderly and disabled residents to medical appointments; to NECASA, our regional substance abuse prevention organization for their work; and to TVCCA, providers of Meals on Wheels, for seniors in Willington.
- ☐ The department ran the annual Back to School program in FY 16-17, which provided backpacks and shoes to 18 children from income constrained Willington families.
- ☐ Our holiday programs assisted 31 families with meals and gifts during November and December.

In addition to the above, the department provided 1351 units of social services to clients in FY 16-17. These services range from assisting with applications for state programs, to signing up for the food pantry, to utility shutoff prevention, and more. The department provided a total of 160 units of senior services, which includes Medicare navigation, referrals for in-home care or Senior Housing, and Meals on Wheels information.

Human Services offers other programs funded entirely by donations. Our Emergency Fuel Bank helped 18 families with a one-time gift of 100 gallons of oil to stay warm in the winter, and our Food Pantry, which offers canned and dry goods and on occasion eggs or produce, served an average of 20 families per month

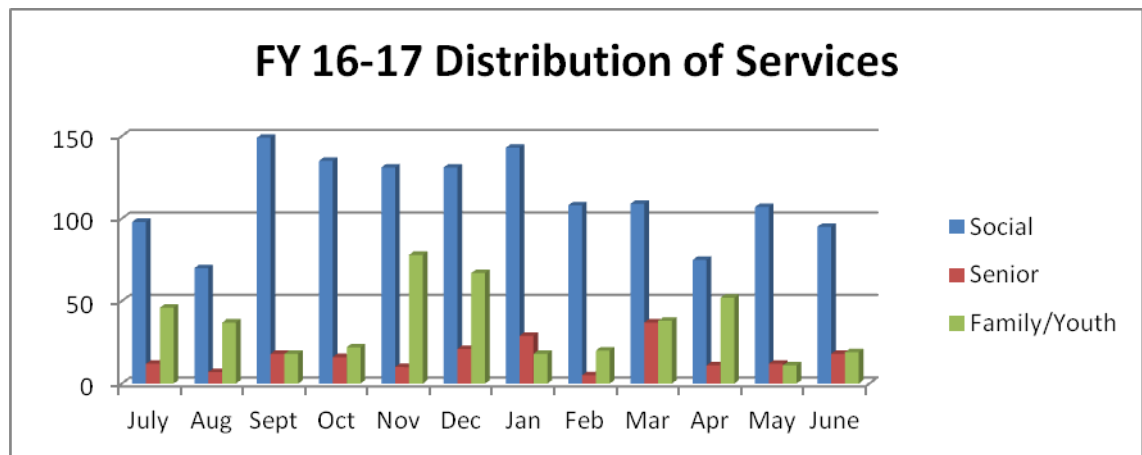
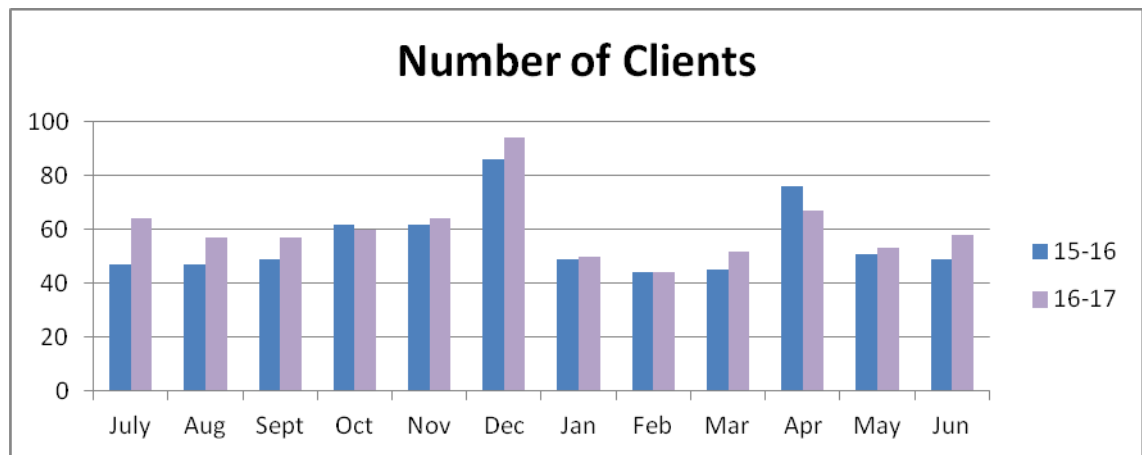
In Fiscal year 17-18, with the addition of Button Hill, the new senior housing, the department will have office hours at the Senior Center each week, creating ease of access for Willington seniors who need assistance with Medicare, Medicaid, Food Stamps, Renters Rebate, or help with any other concerns or problems.

The department has noted an increase in the need for services from fiscal years 15-16 to 16-17. This may be due to a number of factors, including increased need, successful outreach initiatives, and/or new or supplementary services being offered.

We continue to excel in providing assistance for residents in need, and we are looking forward to another productive year.

Respectfully Submitted,

Jennie A. Arpin, M.P.A  
Director of Human Services





# Town of Willington

Public Works Department, 49 Hancock Road, Willington, CT 06279  
(860) 684-9313 · FAX (860) 684-9313 [www.willingtonct.org](http://www.willingtonct.org)

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The Willington Public Works Department is your primary maintenance department for the town. The maintenance that is done includes but is not limited to snowplowing, sanding, grading, pot hole repair, sweeping, brush cutting, tree removal, road kill removal, drainage, sign repair and replacement, shimming, chip sealing, roadside mowing, sightline trimming, mowing of 10 Town owned detention ponds and mowing the old landfill. In addition, the department provides services to the town owned properties including the Senior Center, Village Hill Bridge Park, Fenton Ruby Park, Hall's Pond, Hall School, Center School and River Road Park. We maintain the Transfer Station, Dog Pound, Public Works, Town Office Building and Old Town Hall. The Department repairs and maintains all equipment and vehicles for Public Works and maintains the Animal Control vehicle. Public Works oversees the operations of the Senior Housing water system and septic system.

Our crew responded to thirty (30) total winter storms of which sixteen (16) were sanding only storms and fourteen (14) were plowing and sanding storms. We delivered 31 buckets of sand to town seniors.

Following are some of the improvements completed by the Department over the past year:

Sweeping of the roads started on April 10<sup>th</sup> and was completed on May 25<sup>th</sup>.

The following roads were paved: Busse Road .23 miles, Cowles Road .85 miles, Parker Road .77 miles, Mihaliak Road 1.54. Total miles – 3.39

Turnpike Road Drainage Improvement Project began on July 5, 2016 and was completed on November 10, 2016. The cost of the drainage improvements were \$342,458.00 paid by STEAP funding. Turnpike Road was milled and paved from Moose Meadow Road to Ruby Road. The total cost was \$259,793.00 paid by STEAP funding. Total miles for all paving – 4.79

The crew also did the following:

Installation of driveway aprons that were needed after paving. Replacement of catch basin tops/basin repair on Moose Meadow Road, Laurel Drive, Lucerne Drive, Jared Sparks Road and Cosgrove Road. Replaced the emergency exit lighting at the Town Office Building. Removed

old office furniture from the Town Clerk's office and installed new furniture. Added aggregate and graded Mason Road, Old South Willington Road and Kucko Road. Dug out areas at the River Road Athletic Complex for installation of exercise equipment and swing set. Framed wall in Selectman's wing. Roadside brush cutting. Removed old office furniture and installed new furniture at the Tax Collector's office. Hauled and spread playground mulch at the River Road Athletic Complex.

One of the vehicle maintenance projects that were completed between the winter thaw and spring sweeping was rebuilding the front end of the grader. The items that were worn could not be purchased. Those items were fabricated at a machine shop. While waiting for the items to be made, the grader was stripped down and repainted and hydraulic lines were replaced. All work was performed in-house by Public Works employees, saving thousands of dollars and adding many more years of service for this piece of equipment.

The Memorial Tree on the Town Green was replaced a few days before Willington Day. The old tree was beginning to show signs of disease. Through many meetings, the Memorial Tree Committee decided to remove and replace the tree. Bill Lindon from Lindon Tree donated his time, truck and trailer to pick up the tree in West Suffield, CT, and gave the Public Works crew a hand in planting the new tree.

The used waste oil furnace installed a few years ago continues to save a huge amount of money. The propane cost for last year's heating season was \$129.00 compared to the heating cost for the winter of 2013-2014 which was around \$14,000.00. The oil that fuels the furnace is collected from the Transfer Station.

Transfer Station: Residents recycled 421 tons of single-stream. A total of 700 gallons of waste oil was sent out; the remainder of oil collected was used by Public Works to fuel our waste oil heater. There was 520 tons of bulky waste generated by our residents as well as 820 tons of trash. The swap shed continues to do a good deal of business.

I would like to thank my crew (Lucien Bessette, Jeff Semmelrock, Jeff Hansen, Todd Hettlinger, Matt Karosi, Jayson Righenzi and Eileen Smith) for all of their hard work they provided this year.

Respectfully submitted,

Derek Dimmock  
Director of Public Works

**TOWN OF WILLINGTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - BUDGETARY BASIS**  
**PUBLIC WORKS DEPARTMENT**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
<b>PUBLIC WORKS DEPARTMENT</b>				
PW Director	\$ 73,866	\$ 73,866	\$ 73,867	\$ 1
PW Aministrative Assistant	14,531	14,531	13,353	(1,178)
Crew Leader	59,897	59,897	61,224	1,327
Equipment Operator	57,567	57,567	58,899	1,332
Driver	52,437	52,437	60,867	8,430
Laborer Technician	50,878	50,878	43,409	(7,469)
Laborer Part-time	18,345	18,345	17,790	(555)
Mowing	6,500	6,500	6,430	(70)
Road Maintenance	14,000	14,000	14,344	344
PW Vehcile Mainenance	40,000	40,000	55,047	15,047
Equipment Rentals - General	5,000	5,000	-	(5,000)
WINCOG ICE Grant	250	250	-	(250)
Telephone/Communications	1,100	1,100	813	(287)
Pump Catch Basins	32,200	32,200	27,062	(5,138)
Blasting	-	-	-	-
Tree Removal Service	24,000	24,000	24,729	729
Oil Roller & Chipper	-	-	-	-
Drug Testing and CDL Physicals	600	600	456	(144)
Dry Fire Hydrants	1,000	1,000	979	(21)
Waste Water Soil Testing	2,000	2,000	921	(1,080)
Security System Service	250	250	250	-
Miscellaneous Supplies	2,000	2,000	1,936	(64)
Building Maintenance Supplies	8,000	8,000	8,683	683
PW Electricity	8,000	8,000	7,942	(58)
PW Electricity Lease Payments	2,025	2,025	2,237	212
PW Propane Heating	4,000	4,000	435	(3,565)
Diesel WFD#1	6,220	6,220	5,994	(226)
Diesel WHFD	1,649	1,649	1,811	162
Diesel PW	24,139	24,139	21,301	(2,839)
Gasoline WFD#1	3,000	3,000	1,984	(1,016)
Gasoline WHFD	1,800	1,800	1,107	(693)
Gasoline PW	600	600	463	(137)
PW Drinking Water	250	250	217	(33)
Training and Education	500	500	-	(500)
Parts & Supplies	2,000	2,000	2,260	260
Protective Clothing	6,000	6,000	5,984	(16)
Stone	-	-	-	-
Asphalt - General	3,000	8,151	8,127	(24)
Crack Seal	7,000	7,000	-	(7,000)
Aggregate	8,000	8,000	12,301	4,301
Street Signs	5,500	5,500	4,079	(1,421)
Office Supplies	2,000	2,000	941	(1,059)
Property & Equipment	-	-	-	-
Equipment Purchase	-	-	-	-
OSHA Requirements; Dues & Fees	200	200	-	(200)
Lease Payment Principal	78,216	78,216	78,217	1
Lease Payment Interest	7,694	7,694	7,694	(0)
Public Works	<u>636,214</u>	<u>641,365</u>	<u>634,151</u>	<u>(7,214)</u>

**TOWN OF WILLINGTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - BUDGETARY BASIS**  
**PUBLIC WORKS DEPARTMENT (Continued)**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	<b>Budgeted Amounts</b>			<b>Variance With</b>
	<b>Original</b>	<b>Final</b>	<b>Actual</b>	<b>Final Budget</b>
				<b>Over (Under)</b>
SNOW- PW Overtime	31,259	31,259	29,995	(1,264)
SNOW- Removal Contractors	55,836	43,832	37,865	(5,967)
SNOW- Equipment Maintenance	7,629	7,629	9,678	2,049
SNOW- Sand	34,200	34,964	34,964	-
SNOW- Salt	71,159	82,398	84,265	1,866
SNOW- Calcium Chloride	5,466	5,466	2,800	(2,666)
SNOW- Plow Equipment	3,826	3,826	324	(3,502)
Snow Removal	<u>209,375</u>	<u>209,375</u>	<u>199,891</u>	<u>(9,484)</u>
CHIP SEAL- Truck Rental	30,000	3,758	3,758	(0)
CHIP SEAL- Oil Roller & Chipper	-	-	-	-
CHIP SEAL- Stone	-	-	-	-
CHIP SEAL- Asphalt	261,824	283,144	282,915	(229)
CHIP SEAL- Crack Seal	-	-	-	-
Chip Seal Program	<u>291,824</u>	<u>286,902</u>	<u>286,673</u>	<u>(229)</u>
TOTAL PUBLIC WORKS DEPARTMENT	<u>\$ 1,137,413</u>	<u>\$ 1,137,642</u>	<u>\$ 1,120,715</u>	<u>\$ (16,927)</u>

**ANNUAL REPORT  
REGISTRARS OF VOTERS  
Fiscal Year 2016-2017**

The Registrars of Voters' objective is to maintain accurate voter registration cards and computer records used to generate official lists for elections, primaries and referenda. Our duties also include: budget preparation, administering elections, primaries and referenda; training election officials; preparing the electronic voting equipment; conducting the annual canvass of voters to update voter records; generating reports of new voters and voters removed from the voter list; conducting mandated voter registration sessions at the Town Office Building and E. O. Smith High School; generating other reports as requested; attend annual conferences held by the Secretary of the State's office and the Registrar of Voters Association of Connecticut in order to keep current on impending and new legislation.

On May 17, 2017 the Registrars, after fulfilling required training, were awarded certification from the Secretary of the State, Denise Merrill.

Six hundred three new voters were added and 430 names were removed from the Active Voter List; the fiscal year closed with 3417 active voters.

The Elections Department held the following voting events:

- September 13, 2016  
Town Meeting to fill a Region 19 Board of Education vacancy: 45 people attended and voted; .01% voter turnout
- November 8, 2016  
Presidential Election: 84% voter turnout
- March 29, 2017  
Special Town Meeting to repeal ordinance regarding term of Town Clerk and replace with appointed position: 31 people attended and voted; .009% voter turnout
- May 2, 2017  
Town Government, K-8 School and Region #19 School  
District Budget Referendum: 9.9% voter turnout

We expended \$33,954 of our \$34,029 fiscal year budget appropriation, leaving \$75 to be returned to the general fund.

The Elections Department was able to move from the small room that had been used for over 20 years on the lower level of the Town Office Building into a more spacious office with windows, on the upper level, when the Recreation Department moved into a new office.

Suzanne G. Chapman  
Republican Registrar

Christine Psathas  
Democratic Registrar





**Town of Willington**  
**Revenue Collection Department**  
**40 Old Farms Rd**  
**Willington, CT 06279**  
[www.willingtonct.org](http://www.willingtonct.org)  
**(860) 487-3111 phone ; (860) 487-3103 fax**

## **2016 – 2017 FISCAL YEAR**

The 2016 – 2017 Fiscal Year was a productive one in the Revenue Department. We had no staff changes and continued to work on maintaining an efficient and friendly office. We achieved our Tax Budget by March 2017.

The 2015 Grand List Adjusted Levy, including Motor Vehicle Supplemental bills, was \$12,330,776 of which \$12,295,798 was collected, or 99.72%. Total budget including Prior Tax, Interest & Lien Fees was \$12,255,101 of which \$12,363,574 was collected, or 100.89%. That equates to \$108,468 over budget. As of June 2017, there were only 10 Delinquent 2015 Grand List Real Estate accounts, excluding the Deferred and Suspense Properties. There were no open real estate accounts from the 2014 or 2013 Grand List.

At the end of the year, there was \$180,544.04 in the Suspense Levy. With the help of our new Collection Agency, the Town received a net of \$10,841.36 toward the Suspense Accounts. This was 43% more than last year's Suspense tax collected.

In total, we collected monies from all of the open 15 years outstanding. The Active Open Balance as of June 30, 2017 was \$44,958.09.

Changes we had made have all had positive responses including New Homeowner Letters, Utilizing LexisNexis Database, Dunbar Armored Car Service, Building Clearance forms and Monthly Statements.

We look forward in working with you this upcoming year! Please feel free to contact us with any questions or concerns!

Respectfully submitted,

**Lisa A. Madden**

Lisa A. Madden

Revenue Collector



## OFFICE OF THE TOWN CLERK

Donna J. Hardie, Town Clerk

40 Old Farms Road

Willington, CT. 06279

Office Hours:                      Monday                                      12:30 P.M. - 7:30 P.M.  
   Tuesday - Friday                                      9:00 A.M. - 2:00 P.M.

During the 2016 -2017 fiscal year, the Town Clerk's Office has;

Recorded:                      37    Birth Certificates  
   31    Death Certificates  
   37    Marriage Certificates  
   8    Military Discharges  
   4    Liquor Licenses  
   11   Notary Certificates

Issued:                                      92    Sports Licenses  
   624   Dog Licenses  
   3    Kennel Licenses  
   14   Marriage Licenses  
   15   Burial Permits  
   110   Vitals

Recorded & Indexed:    705   Legal Documents in the land records  
   12   Survey Maps  
   13   Trade Name Certificates

Notarized:                      107   Documents

Administered the oath to: 21   Town Officials and Commission Members

The Town Clerk's Office is responsible recording the above documents, ordering supplies, publishing legal notices, and following procedures required by law to conduct all elections/referendums for the Town of Willington and officiates as secretary for the town at town meetings called by the Board of Selectmen.

During the 2016-2017 fiscal year, the Town of Willington held:

1    Presidential Election  
1    Annual Budget Referendum  
1    Referendum  
1    Annual District #19 Tri-Town Budget Mtg  
1    Annual Town Meeting  
4    Public Hearings  
6    Special Town Meetings

Issued:                                      250   Absentee Ballots

Adopted:    1                      Ordinance Adds & Changes

The Town Clerk's Office collected fees for services as required by General Statutes of Connecticut (7-34a). The monies collected and submitted to the Town Treasurer were:

Dog Fund	\$ 3,789.00
Copy Machine Fees	\$ 2,060.00
Portal Fees	\$ 1,554.00
Preservation LOCIP	\$ 1,593.00
Mers Fees	\$ 5,318.00
Town Conveyance Tax	\$ 34,475.88
Open Space	\$ 122.40
<u>General Fund</u>	<u>\$ 22,002.50</u>
TOTAL PAID TO TOWN	\$ 70,914.78

Non-reimbursement fees for town recordings. Fees no longer charged to the town due to the Town Clerk's Ordinance \$ 670.00  
 New PA 146 as of 7/2000 Town Preservation Fees \$ 561.00  
 Land Protection Preservation PA05-228 as of 10/01/05 \$ 1,181.00

Monies collected by the Town Clerk and submitted to the State of Connecticut are:

St. Dog Surcharge	\$ 1,454.00
St. Marriage Surcharge	\$ 266.00
St. Preservation	\$ 1,062.00
St. Land Prot. LOCIP	\$ 18,316.00
MERS Recording Fees	\$ 13,957.00
DEP Sports Licenses	\$ 3,287.00
<u>St. Conveyance Tax</u>	<u>\$ 104,485.13</u>
TOTAL PAID TO STATE	\$ 142,827.13

Respectfully submitted,

Donna J. Hardie  
 Willington Town Clerk

## Town of Willington - Treasurer

During the 2016-2017 fiscal year, the fund balance of the General Fund increased by \$52,937 to \$2,279,030.

This increase partially occurred as a result of the non-use of the planned utilization of fund balance of \$260,000 as approved in the original budget. Expenditures were lower than estimated in the final budget for most categories. Revenue growth was modest with an increase in property taxes and investment income.

The town has appropriated \$460,000 of the fund balance for spending in the fiscal year 2018 budget.

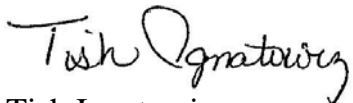
Rating agencies continue to suggest a minimum fund balance equal to five percent of total general fund expenditures but recommend a fund balance of eight-ten percent of total general fund expenditures be maintained. The GFOA (Government Finance Officers Association) now recommends that the fund balance be no less than two months of General Fund Operating expenditures. On January 15, 2015, the Board of Finance passed a Fund Balance Policy recommending maintaining the unassigned fund balance to be no less than 8% but no larger than 12% of expenditures.

The following table demonstrates the Town's General Fund balance at both the minimum and recommended levels.

	8% Minimum Level	12% Maximum Level	GFOA Recommended 2 months
General Fund Balance 7/1/16	\$2,226,093	\$2,226,093	\$ 2,226,093
General Fund Balance 6/30/2017	\$2,279,030	\$2,279,030	\$ 2,279,030
% of Expenditures	\$1,424,589	\$2,136,884	\$ 2,967,894
Designated Amount	\$ 460,000	\$ 460,000	\$ 460,000
Available for Spending 6/30/17	\$ 394,441	\$( 317.854)	\$(1,148,864)

The Town was once again honored with a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada. This award has been received by the Town's Finance Department since the 1999-2000 fiscal year.

Respectfully submitted,



Tish Ignatowicz  
Treasurer



**Town of Willington  
Animal Control  
Fiscal year 2016/2017 Annual Report**



The Animal Control Department has one Animal Control Officer who is on call 24/7 as well as one per diem officer who covers when the regular officer is unavailable (sick, injured, or on vacation) and they handle many different responsibilities. Part of those responsibilities include: impounding roaming/stray animals, advertising and locating their owners if possible, enforcing dog license and rabies vaccines laws, investigating and handling bite/attack complaints and having the animal quarantined or rabies tested per Connecticut statutes, as well as investigating cruelty/neglect complaints. This department also handles sick or injured wildlife to ensure public safety, picks up dogs/cats found injured or deceased in the roadway, assists State Police and Fire Departments when animals are involved at their scene either as victims or to secure the animals so responders may safely enter a residence or vehicle, and the most rewarding is to find loving homes for impounded animals which had been surrendered or abandoned.

A report is submitted to the State of Connecticut Department of Agriculture at the end of each month which provides them with the total number of impounds, redemptions, quarantines, euthanasia's, deceased domestic animals found in the roadway, and adoptions, as well as the number of infractions & arrests per month.

During the 2016/2017 fiscal year there were a total of 205 complaints by residents. These calls included barking dogs, roaming dogs whose owners were known and returned without impounding, nuisance dogs, aggression, sick/injured wildlife, etc. Most calls were able to be handled and resolved amicably and the statistics for the rest are listed below:

Animals impounded	Animals redeemed	Animals adopted	Animals quarantined at pound	Animals euthanized	Animals doa	State Police or FD assists
69	39	28	4	2	1	11

The Animal Control Officer attended and exceeded the State of Connecticut's required six (6) hours of continued education training. There was no cost to the town for any of these trainings this year.

This year, the Animal Control Department received a 2016 Chevy Colorado Pickup truck for use to transport animals and respond to complaints.

The Animal Control Officer is available for any routine questions, concerns or complaints at 860-428-4422. For extreme emergencies, please call 911.

Respectfully submitted,

Tina M Binheimer, Animal Control Officer

**WILLINGTON CONSERVATION COMMISSION**  
**Annual Report**

Fiscal Year July 1, 2016 – June 30, 2017

The Conservation Commission is committed to improving the quality of life in Willington by being an advocate and source of information for the wise use of natural resources, by actively working to conserve open space, by maintaining various open spaces for passive recreation, by employing best forestry practices to maintain and improve the health and diversity of fauna and flora in the Town's conserved open spaces, and by providing opportunities and programs for citizens to appreciate, to enjoy and to learn from our natural environment.

**FENTON-RUBY PARK AND DROBNEY SANCTUARY**

- The Commission continued to carry out educational and maintenance activities in the Park. Educating the public about keeping dogs on leashes for purposes of public safety and wildlife protection is an ongoing effort.
- Entries in the registration log on the Taylor Pond Trail and conversations with Park users (including many people from surrounding towns) indicate that the Park continues to be a well-used and appreciated facility the year round.
- New trail signs were installed, two Adirondack chairs donated by Bill Such were placed overlooking Taylor Pond, trail brochures were updated, plaques recognizing the donation of benches and picnic tables by JJ Mottes Co. were installed.
- The Commission oversaw the guidelines and contract for hayfield mowing in the Park.
- The Commission approved and oversaw the installation of an observation/fishing deck beside the Beaver Pond. The deck was an Eagle Scout project by Mitchell Parizek.
- The Ashford Link Trail connecting the Ruby Trail to the trails on the Langhammer Preserve in Ashford across Lustig Road was completed.
- Trees growing in and around the historic Taylor homesite stone foundation were removed to prevent damage to the foundation.
- A shelterwood/ timberstand improvement project on 19 acres of the Park in Management Unit 8 was completed. After costs of the harvest plan itself and for the consulting forester were deducted, \$2047 were netted from the highest bid of \$6667 from the logger. The money was placed in the Town Open Space Fund.

## **ROYAL KNOWLTON PRESERVE AND DANIEL W. TALMADGE CONSERVATION TRACT**

- Additional signage was installed to recognize the financial contributions Joshua's Trust and the Connecticut Forest and Park Association made toward the purchase of those properties.
- The trail register indicates that a good number of people from many communities use and appreciate the trails.

## **OPEN SPACE AND NATURAL RESOURCE CONSERVATION AND PRESERVATION**

### **The Commission:**

- Continued to monitor land protected through easements or Town ownership for conservation purposes.
- Continued to be active in its advisory capacity to Town officials, planning agencies and commissions regarding issues of conservation and protection of natural resources including recommendations for appropriate and effective distribution of sub-division open space set-asides.
- Continued to make recommendations to Town finance officials to begin setting aside funds to preserve open space that will help protect some of the resources and rural character that Willington is fortunate to possess.
- Participated in PoCD update planning sessions. Reviewed and revised current PoCD and Natural Resource Inventory open space and natural resource goals and objectives and presented its recommendations to PZC and Planimetrics, the consultant working on the PoCD update.
- Worked on updating the Town Protected Open Space map.
- Supported a Town ordinance banning the storage, use or disposal of waste from gas and oil extraction activities in Willington.
- Actively communicated with Connecticut legislators for their support funding the Community Investment Act which funds the DEEP Watershed Land Acquisition Grant. This fund has twice provided funds to Willington for open space acquisition.
- Recognized Ken Metzler with the Raymond K. Daley Environmental Action Award for his many contributions over many years toward the betterment of Willington's environment.

## **REGIONAL AFFILIATIONS**

The Commission continues to communicate and cooperate with organizations such as the Willimantic River Alliance, the Green Valley Institute, Joshua's Trust, Connecticut Forest and Park Assoc., Windham County Conservation Consortium and the conservation commissions in surrounding towns, in order to promote regional conservation and preservation awareness and actions.

Prepared by Peter S. Andersen, Commission Chairman

## **INLAND WETLANDS AND WATERCOURSES**

Fiscal Year 2016-2017

The purpose of the Inland Wetlands and Watercourses Commission is to protect the citizens of the Town of Willington by implementing provisions for the protection, preservation, maintenance and use of inland wetlands and watercourses by minimizing their disturbance and pollution, maintaining and improving water quality; preventing damage from erosion, turbidity or siltation; preventing loss of fish/wildlife and habitat; deterring and inhibiting the damage of flood and pollution; protecting the quality of wetlands and watercourses for their conservation, economic, aesthetic, recreational, other public and private uses and values; and protecting potable water supplies. This is especially important given the current changing climate.

The Commission provides an orderly process to balance the need for economic growth and the use of land, with the need to protect the environment and ecology in order to guarantee the people of Willington and its future generations the safety of such natural resources for their benefit and enjoyment.

Regulatory authority for the Commission is found under the Town of Willington's Inland Wetlands and Watercourses Regulations (Section 1 through Section 20) as mandated by Connecticut General Statutes, Section 22a - 36 through 22a - 45.

The Commission held 9 meetings and site walks, reviewed 14 applications and collected \$3,057. 50 In revenue for the Town.

Members included:

Dave Schreiber, Co Chairman, Tessa Gutowski, Co Chairman, Mark Drobney, Patrick Lord and alternate Greg Blessing. Providing enforcement, technical and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

Respectfully submitted,

Tessa Gutowski, Co-Chairman

Dave Schreiber, Co-Chairman

**Willington Public Library**  
7 Ruby Road, Willington, CT 06279  
(860) 429-3854 FAX (860) 429-2136  
[www.willingtonpubliclibrary.org](http://www.willingtonpubliclibrary.org)



## **Fiscal Year 2016/2017 Town Annual Report**

The Library Board of Directors consists of: Katherine Kalagher-Ryan, Chair; Heather Alexson, Vice-Chair; Jennifer Pallo, Treasurer; Janice Bolstridge, Co-Treasurer; Shari Cote, Secretary; and Kate Standish. In the past FY, the Library Board saw one resignation by Elyse Sullivan, who was replaced by Heather Alexson.

The Willington Public Library's purpose is to collect, preserve and make available to the public, books, technology, media, and other library materials at no cost. We offer a myriad of diverse and exciting programs for all ages and have several community spaces available.

The Library is open at 11am daily, with the exception of 9am on Saturdays and Sundays when the Library is closed. We have two nights a week (Tuesdays and Thursdays) that we are open until 8pm. We are open until 3pm on Saturday, and all other days we stay open until 5pm. We try to ensure that our hours will accommodate the needs of the Town, and we do offer our community rooms to groups and individuals outside of our normal business hours. Volunteers are always welcome at the library and we encourage people to join our Friends group. They provide a vital source of assistance and revenue for the library and they help enhance the library's offerings of events, resources, and programs. The library is staffed and open for 2,184 hours throughout the year. During these hours, volunteers donate over 1,300 hours of their time and we also benefit from an additional 400 hours or so by people completing their community service.

This FY was a busy one for the Library, with the biggest change coming right at the end of the year: After many years of service to the Library, Brittany Jensen resigned from her position as Library Director to be replaced by Kristine Donnelly, who was the Library's previous Assistant Director. This year the Library also faced some changes in funding from the State and Federal levels, which primarily impacted the interlibrary loan delivery service between Connecticut libraries. We continue to strive to provide our patrons with the materials they seek, and despite some changes in how we obtain those materials, we have been able to fulfill most of the



requests we have received. The Library also began the steps towards getting faster internet services; it has been a long-standing desire of both Library patrons and staff to move forward from DSL to a faster internet service, and with the help of some grants and state funding we have been able to proceed. It is hoped that this transformation will be completed in the upcoming months.

At the end of the FY, there were a total of 3,764 registered library users in our database. We saw both an increase in program attendance and an increase in use of our technologies and the Library as a whole. We held a total of 54 programs, with nearly 5,000 counted for attendance. We house nearly 40,000 printed materials, and nearly 6,000 non-print items.

Be sure to visit our website at [wilmingtonpubliclibrary.org](http://wilmingtonpubliclibrary.org) and follow us on Facebook. We always welcome feedback from the Town and our patrons; let us know how we can continue to best serve you!

Respectfully Submitted,

Kristine Donnelly  
Library Director

## **WILLINGTON PARKS AND RECREATION ANNUAL REPORT FOR 7/1/16-6/30/17**

### Current Commission Members:

Bill Bilyak, Joe C Colangelo (Chairman), Mike Iacampo, Rocco Petrella, Mike Pinatti, Ed Taiman.

### Recent Resignations:

Greg Suchy and Chelsea Bellefleur.

### Installations and Park Upgrades:

The River Road Athletic Complex received many upgrades this fiscal year including a Fitness Equipment Area, new lower chain link fencing and repaired upper netting along the back of the park near the train tracks, guardrail repairs at the parking area, and additional garbage containers. The irrigation system at the park was completed and tested with great results. A large swing set with some handicapped accessible swings was also added and has seen constant usage. The swing and playscape area had an additional 94 yards of mulch installed to fill in the play areas and make them safe.

The Town Office Fields also had some fencing repairs done.

### Programs:

The basketball program saw great participation including [162] students and a good group of high school players. We had [17] volunteer coaches, and [11] high school instructional program volunteers. The adult volleyball and adult basketball programs continue to have full attendance. Halls Pond sold a total of [74] passes. The pond generally operates at a loss due to the amount of time and supervision required to maintain safety at the waterfront, but additional swim classes helped to offset the amount the pond lost this year. The swim classes were offered for the first time in five years and had [17] children enrolled.

Other programs include; kayak loaner, golf lessons at Skungamaug, monthly entertainment based bus trips shared with other local towns, the Wednesday in the Park Summer Concert Series, and Annual Tree Lighting. The concerts are very popular; include a food service truck, and great turnouts. The local Fire Department helped at the concerts by bringing a light tower to shine on the parking area, and being present to help with any safety issues. The Annual Tree Lighting program was terrific this past Christmas, and Maureen is planning to make an even better night of it this Christmas. An American Red Cross Babysitter Training for children ages 11-16 is a new six-hour program that had [12] children enrolled. Yoga, Women's Self Defense, and International Folk Dancing were also offered.

The Exploration Clubhouse is a new six-week program that is held at CES after school for children grades K-4. It is a hands-on science, art, technology, and engineering club that allows children to explore learning in a fun and comfortable environment. The program originally had a single session of [24] children. It was so popular that a second session was added to include another [27] children!

Our programs are all developed and implemented professionally and seamlessly with Maureen Parsell's oversight. Maureen has proven herself to be an exceptional Recreation Director. The Recreation Department requires an enormous amount of time and effort due to the maintenance and scheduling of the RRAC, implementation of multiple programs, management of the waterfront and basketball programs, interaction with other local town recreation programs, and with other departments within our town. Scheduling fields and gym time is a huge task and always a moving target. Maureen does this skillfully, diligently, and accurately. The success of the department is due to her work ethic and ability.

The challenges presented to the department, beyond the reach of our director and commission would be the lack of gym space for our programs, budgetary constraints and finding new volunteers to assist in coaching and helping to maintain equipment and fields beyond the maintenance budget. Volunteers are the heart of many programs, and the same volunteers keep coming and helping. The reward of volunteering is seeing our community, both adults and children, enjoying the recreational facilities within our town, and enjoying the social interaction that playing and watching sports provides.

Maureen has worked hard to bring more sponsors onboard and this has helped immensely in aiding our programs. Anyone who would like to provide sponsorship or volunteer in any of our programs would be happily accepted.

### **OUR MISSION STATEMENT**

In an ongoing effort to provide the citizens of Willington with programs and facilities for everyone's recreational needs, the Willington Parks and Recreation Department will always commit its resources to expand and adapt to those needs.

The Willington Parks and Recreation Department in association with the Public Works Department, outside contractors, and the Board of Education, will maintain the playing fields at Hall School and Center School, the River Road Athletic Complex, and the Town Hall Offices. By offering a diverse group of recreational programs with the equipment and facilities to safely and properly implement these programs, we hope to get our community to "come out and play". Good health, social interaction, and promoting learning of new physical and mental skills are available to everyone who wants to participate.

"The first wealth is health" (Ralph Waldo Emerson)

Respectfully submitted,

Joseph C Colangelo - Chairman of Willington Parks and Recreation Commission

**PLANNING AND ZONING COMMISSION**  
**FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017**

The Planning and Zoning Commission's duties include: drafting and amending the zoning and subdivision regulations and the Willington Plan of Conservation and Development, reviewing municipal projects for compliance with the Willington Plan of Conservation and Development, holds public hearings, reviews and decides on applications for subdivisions, re-subdivisions, site plans and commercial and industrial businesses special permits. The commission also listens to resident zoning issues and concerns during our hearings and regular meetings.

**Members of the 2016-2017 Commission**

Starting out the fiscal year were George Andrew Marco, Chairman, Doug Roberts, Vice Chairman, John Sullivan, Secretary, Edward Miles Standish, Walter Parsell III, and Nicole Martin, Alternate. We lost Nicole Martin when she moved away and later gained Joe Lucia, Brittany Skorupski-Williams and Randy Belair as an Alternate.

Providing technical, enforcement and clerical support to the Commission was Susan Yorgensen, Margaret DuPilka, and Michelle Manas.

The Commission and its staff reviewed 148 applications including Subdivisions, Re-Subdivisions, Modifications of Subdivisions, Regulation Changes, Special Permits, modifications of Special Permits, Special Permit renewals, zone changes, zoning regulation amendments, new Home Occupation permits, Home Occupation renewals, new homes, additions and accessory buildings and 17 Commercial/Industrial permits. The Commission collected \$9,700.00 in revenue for the general fund.

The Planning and Zoning Commission held 18 regular and special meetings, 6 public hearings and various site walks.

The Commission has begun work on updating its Plan of Conservation and Development. We have made a special effort to include concerns and opinions of residents, business owners and members of Board's and Commission's in developing our vision for the future.

We are continuing our efforts to balance the growth in town and the need for economic development with our goal of safeguarding the health, safety, welfare and property values of the residents of Willington.

Respectfully submitted,  
George Andrew Marco, Chairman

The Tolland-Mansfield Probate Court, located on the 2<sup>nd</sup> level of the Hicks Memorial Municipal Center on Tolland Green, serves the Towns of Coventry, Mansfield, Tolland and Willington.

The Tolland-Mansfield court is also a participating member of the Northeast Regional Children's Probate Court and, with a few exceptions, hears all children's matters in the Willimantic office located at 979 Main Street.

The Probate Court has jurisdiction over decedents' estates, testamentary trusts, guardianships of minors' estates, conservatorships of the estate and person of incapacitated adults, voluntary conservatorships, guardianships of persons with intellectual disabilities, civil commitments of the mentally ill and changes of names for adults and minors. The Probate Court is also responsible for terminations of parental rights, removal of guardians of minors and emancipation of minors and adoptions.

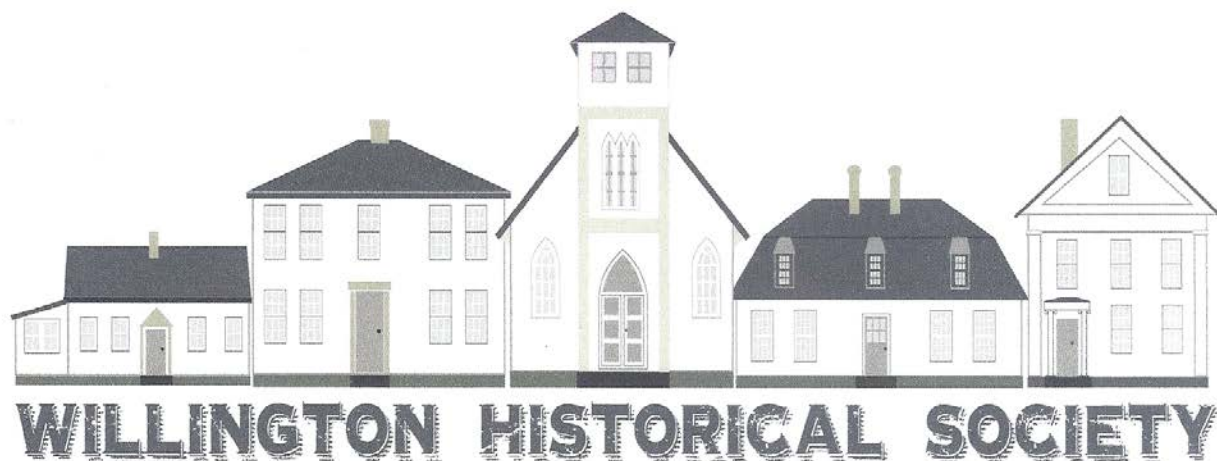
The Probate Court carries out its duties by holding hearings on the various types of applications filed with the court and as a means of reviewing the work of fiduciaries appointed by the Court. State law mandates that all court filings be recorded and indexed, much the same as land records are maintained by town clerks. Although many of the court's proceedings and records are open to the public, certain types are mandated confidential by state law, such as, adoptions, most other children's matters, commitments, and guardianships of persons with intellectual disabilities with respect to proceeding or matters occurring after the year 2000.

The four towns support the Probate Court with office facilities, supplies and related expenses. The Towns also fund the microfilming and preservation of court records. Other support comes through fees that are paid by petitioners who file applications and by the fees assessed against decedents' estates. All fees are established by state law and paid to the Treasurer, State of Connecticut. These fees provide the funds to cover the judge's compensation, also set by statute, and other court expenses, such as staff salaries and minor, miscellaneous expenses.

The Probate Court Administrator, appointed by the Chief Justice of the State Supreme Court, oversees the efficient operation of probate courts statewide by providing computer equipment and technical support to all courts, continuing educational seminars for judges and clerks, a central finance system established in conjunction with the reorganization of the probate courts and overall general support to maintain all aspects of our state's probate court system.

## Willington Historic Commission

No report submitted



*"Here amid these picturesque hills our forefathers and foremothers toiled for the sake of goodly heritage. We should do no less."*

The Willington Historical Society receives support, but no financial funding from the Town of Willington.

The Society is organized as a designated IRS 501(c) (3) non-profit organization. The Society's operations are dependent on a variety of donations, gifts and grants.

Additional information about the Society and our historic 1815 Daniel Glazier Tavern can be found on the Society web site at: [www.willingtonhistoricalsocietyct.org](http://www.willingtonhistoricalsocietyct.org)

Email: [willingtonhistoricalsociety@gmail.com](mailto:willingtonhistoricalsociety@gmail.com)

Also, like us on Facebook.

## **WILLINGTON SENIORS, INC.**

The Willington Seniors, Inc is organized to provide educational, social, recreational and other services to seniors (55 or over).

We keep the Senior Center open Monday through Friday from nine AM to 3 PM, assist TVCCA in providing hot meals at the Senior Center, and activities such as Wii bowling, table games, picture puzzles, Tai Chi, Yoga, various exercise programs, card games.

We have Saturday morning breakfasts every other month open to all seniors, an annual barbecue, ice cream social, annual meeting and holiday banquets for members, we also assist in distribution of food as part of the "Foodshare" program.

The town has assisted in providing two 15 passenger vehicles-a van and handicap bus-which we maintain, and use for various daily trips to performances and other points of interest; we sponsor monthly trips to Wal-Mart for shopping and the "Lunch Bunch" to various restaurants. All driving is done by qualified drivers on a voluntary basis. We are always in need of more volunteers to ease the burden on our drivers.

Our monthly meetings (third Wednesday of each month) we have educational seminars lasting an hour or two, or live entertainment. We welcome all seniors to our activities and your participation and fresh ideas and input would help us build a better Senior Center when our younger seniors are ready to enjoy their Senior Center.

Respectfully submitted,

Joe Piatek  
Treasurer, Willington Seniors, Inc

**Town of Willington  
Zoning Board of Appeals  
40 Old Farms Road  
Willington, CT 06279  
Telephone: (860) 487-3123 Fax: (860) 487-3117**

**2016 - 2017 Annual Report**

One of the functions and purpose of the Zoning Board of Appeals is to hear, consider, decide and vary the application of the Zoning Regulations in harmony with their general purpose and intent. Variances are to provide relief for the citizens where possible from regulations, if enforced literally, would result in exceptional difficulty or unusual hardship to the property owner. Other duties include issuing special exceptions and hearing appeals from zoning enforcement decisions.

During 2016 – 2017, the Willington Zoning Board of Appeals heard and decided on 10 cases consisting of special exception applications and variances and the zoning agent has issued 2 waivers for Public Hearings on Special Exceptions. The Board collected \$1,500.00 in revenue on behalf of the Town.

The Board would like to thank Town Officials and colleagues for their assistance and support throughout the year.

Respectfully submitted

***Mark Masinda, Chairman***



## **EASTERN HIGHLANDS HEALTH DISTRICT**

Robert Miller, Director

The Towns of Bolton, Coventry, and Mansfield established the Eastern Highlands Health District on June 6, 1997 as a cooperative effort to pool their resources and create a regional full-time professional health department. Reducing costs and improving both the scope and quality of public health services in the community were the objectives of establishing the District. Seven more towns joined between 2000 and 2005: Andover, Ashford, Chaplin, Columbia, Scotland, Tolland and Willington. The Eastern Highlands Health District is committed to enhancing the quality of life in its communities through the prevention of illness, promotions of wellness and protection of our human environment. The pursuit of this mission is realized by assuring that other community agencies provide certain public health services within the region and by providing specific public health services directly. The services directly provided include a communicable disease control program, public health education, community assessment and public health planning, emergency preparedness and a comprehensive environmental health program. The main components of the environmental health program include on-site subsurface sewage disposal permitting, complaint investigation program, food establishment licensing and inspection, and environmental monitoring program.

### **Accomplishments for FY 2016-2017**

- Board of Directors adoption of an operating budget of \$816,010 for FY 17/18, which is a 0.9% reduction from the previous fiscal year.
- In partnership with many of our member towns the Substance Abuse in Our Communities Workgroup was established with the goal of advancing opioid addiction prevention, treatment, and recovery efforts in our local communities. Most notably the workgroup coordinated, and hosted the public forum: *The Opioid Epidemic: Our Communities, Our Concern*. The forum was well received by the community with over 400 persons in attendance, and 20 program and service providers participating in the resource fair. Other initiatives pursued by the workgroup include increasing the number of drug take back stations, improving referral mechanisms for local EMS, and supporting advocacy efforts targeting policy improvements.
- The Eastern Highlands Health District was honored to receive the Connecticut Chapter of the American Planning Association Annual Award for our work with the Plan4Health Initiative. Working with our CHART coalition, the health district created an online toolkit that supports local planning and zoning commission, encouraging them make land use decisions that promote healthy behaviors.
- The Eastern Highlands Health District conducted a drive through point of dispensing set up drill. This was the first drill of its type by the health district to test its plan to stand up and operationalize a mass-dispensing clinic designed to distribute medications as participants "drive through" the clinic. By coordinating and hosting this event the health district obtained valuable experience for staff and area volunteers, while testing our local and regional plans to stand up and operationalize a mass-dispensing clinic site in response to a notional community wide disease outbreak. Over 40 staff and volunteers representing 8 community partner agencies participated.
- Salient projects and initiatives in support of specific member towns include: Waste Reduction policy technical support (Mansfield); technical support for Tolland in addressing elevated NaCl in wells; Chaplin Elementary School water supply contamination; technical support for Coventry lake advisory committee; and, ongoing support of lower Bolton lake sewer project (Bolton).
- Communicable disease control activities included review and follow up (as needed) of 1358 case reports; and, conducted 18 disease outbreak or individual case investigations.
- Main indicators for environmental health activity in Willington include: 76 site inspections for septic systems; 23 septic permits issued; 13 well permits issued; 9 complaints investigated; 30 environmental samples taken for lab analysis; 56 food establishment inspections and other health inspections; 45 B100a building permit reviews; and, 54 test pits and perc tests.

### **Plans for FY 2017-2018**

- Complete implementation of web based permitting, licensing and inspection software
- Implement transition to FDA Food Code
- Address the individual public health needs of member towns as they arise



## **TOWN OF WILLINGTON**

### **OFFICE OF FIRE MARSHAL**



The Town of Willington Fire Marshal is Richard Palmer, who is certified and recognize by the State Fire Marshal as having met all requirements of CGS 29-298 to be appointed by the local officials to act in the capacity of Fire Marshal. I have been in this position since 1996.

Along with me, I have two (2) Deputy Fire Marshals Fran Raiola and Charles Cosgrove. They also have met the requirements to serve in this capacity. Every three years you are required to maintain a minimum of 90 hours of in service training from fire codes, hazardous materials, fire investigations, and many more training topics relevant to being a Fire Marshal pursuant to CGS 29-298.

My Budget has only three items. First it's my salary, non-emergency hours are part-time, plus I'm on call 24/7. I have a stipend line to compensate my Deputies who are also on call 24/7. An expense line for offices supplies, purchase code manuals, attend outside training sessions, and mileage for routine business performed within the town as I use my personal vehicle.

A few things I do within the town is work closely with the Building Official in reviewing building plans for new or renovation projects to ensure compliance with the State Fire Codes.

I also investigate the cause, origin, and circumstances of all fires, and explosions within the town. I conduct inspections to ensure that every occupancy pursuant to CGS chapter 541 are safe for the public to enter.

The Fire Marshal also inspects all underground storage tanks that had contain hazardous materials, issue blasting permits in accordance to all State and Federal regulations, and issue Open Burning Permits to town residences to ensure compliance with State clean air requirements.

During July 1, 2016 through June 30, 2017, there were 76 Open Burning permits issued along with 5 for the Town's Transfer station brush piles. I inspected 5 underground storage tank removals. I conducted 326 inspections in commercial properties, Day Care Centers, Schools, Residential Care Facilities, Motels, and Apartments following CGS Chapter 541. I also had issued 2 Blasting permits.

There were 27 fires or odor investigations involving structures within the Town. Of these 5 had substantial damage totaling over \$138,000, with the remaining fires being minor in nature. There were 7 vehicle fires with greater than \$10,000 loss. Grass or brush fires 7 were reported. The number of fire alarms from either commercial or residential occupancies saw 66 responses. The remaining responses involved auto accidents, outside rescues, good intent calls, and mutual aid requests.



**WILLINGTON FIRE DEPARTMENT INC.**

426 RIVER ROAD P.O. BOX 161  
Willington, Connecticut 06279  
860.429.0288

Alexander J. Moore  
**Fire Chief**

Ronald A. Gantick  
**President**

The Willington Fire Department experienced a very busy but safe year. The call volume in our small town is predicted to be between 800-850 calls this year. Some of these calls are out of town as we participate in a mutual aid response system with other agencies in close proximity to us. The department has been able meet the demands of the service requests thanks to the 24/7 career staff coupled with the volunteer responders. It is a little-known fact that there are always two paid staff on duty at the North Station twenty-four hours a day. The on-duty staff is cross trained in EMS, fire suppression, and rescue operations. Generally, and based on call volume, this virtually guarantees a response to any emergency in the Town very quickly within a few short minutes. In working with the other department in Town this further guarantees a timely and efficient response when needed.

We are very excited to announce the arrival of our new 2017 Spartan ERV Engine Tank, this has been an extremely long and tedious process to ensure that we purchase a truck that will fit the need of our town, department and provide an increase in safety for our members. This truck was designed to serve the town for the next 20 to 30 years. After numerous hours of training we are hopeful that the truck will be in service by November 1<sup>st</sup>.

The Willington Fire Department is dedicated to providing a cost effective, professional, and expeditious level of service to the residents of Willington. We painstakingly evaluate our expenditures and operational policies on a routine basis to ensure the taxpayers money is not being spent carelessly and to ensure that we are providing a highly trained workforce available when the need arises.

As always, I personally thank the members and the career staff of the department for their numerous hours of time they give to the organization both operationally and administratively as well as the residents that assist us throughout the year. Volunteers are always needed to effectively administer the multiple tasks that a fire department faces daily. If you are interested in any facet of the organization or have some time to dedicate to our cause, please feel free to stop by the Station at any time.

Should anyone have any questions or comments on the operations of the department or the emergency services in general in Willington please do not hesitate to call or email us at any time. We would appreciate any participation from the residents on how we can improve our operations to the Town.

Best Regards,

*Alexander J. Moore*

Alexander J. Moore

Fire Chief

Willington Fire Department Inc. No.1

# Willington Hill Fire Department

## Mission Statement

*“The Willington Hill Fire Department is dedicated to the preservation of life, property and the environment. Our goal is to provide quality, cost effective professional services predicated upon the knowledge, skills, and abilities of our members.”*

Again, this past year has been busy; we have had a record number of new members and a record number of training hours. We currently have a roster of 35 to 40 active volunteers. We had 3 go through Firefighter 2 level training. Two going through EMT and several CPR and EMR trained this year as well. This combined with our regular training and refreshers has totaled up to well over 2000-man hour of training. This is something over and above having several members respond to almost all calls for service. We are very proud to say we are serving our community in such a capacity and doing it all for a modest cost to the taxpayers of just over \$113k per year.



### Message from the Chief,

This 2017 Annual Report of Accomplishments and Successes reflects the continued commitment and dedication of all members of our fire agency in the pursuit of continuing to provide an appropriate level of service through a high-performance organization. We will strive to always protect life and property, as well as deliver value-added quality customer service today and into the future. Our mission, values, priorities, service goals, and objectives will guide us towards consistently achieving and maintaining excellence and cultural integrity.

Willington Hill Fire Department has continued to meet strategic goals and has been able to implement programs and policies designed to improve operations, while enhancing safety and efficiency. The Department strives to also provide high quality, response to the citizens and guests to our community in a fiscally responsible manner.

This year we put a new rescue tool system in service, and it has already been used to extricate a patient.

Equipment like this would not be possible without the generosity, appreciation and understanding of the Board of Selectmen, the CIP Committee and the Board of Finance.

Sincerely,  
Thomas Snyder, Chief

**Annual Report  
2016/2017  
Willington Board of Education**

This end of year report summarizes accomplishments achieved collaboratively with administration, school staff and the Board of Education with support from our parents and the community. Center School serves 243 students in PreK through grade 4 and Hall Memorial serves 188 students in grades 5-8. These accomplishments will serve to provide a strong foundation to build upon in the 2017-2018 school year.

***To support improvement of student achievement and continuous progress for all students that includes not only the mastery of grade level standards in literacy, writing, numeracy and connections to science and social studies but expands student's horizons by challenging them through unique opportunities keeping in mind budget constraints.***

- Adopted a new schedule for Hall students in grades 5-8 which optimizes instructional time was approved for implementation in the 2017—2018 school year. The new schedule moves to a 5 day rotation with 68 minute core instructional blocks, optimizes science and social studies schedules, adds Advisory, STEM and What I Need (WIN) blocks, provides Unified Arts year round and also provides for a break/recess for all students.
- Supported teacher's participation in The CREC Science Curriculum Consortium for grades 2-8 to develop units of study to align with the Next Generation Science Standards (NGSS). The consortium trains teachers in the conceptual shifts and pedagogical practices required for successful implementation of the NGSS.
- Developed curriculum for Center School, with a consultant working with teachers, resulting in a nearly complete rigorous and relevant K-4 curriculum in language arts and math that is aligned to current standards and includes assessments, teaching resources and instructional strategies.
- Provided curriculum support and training for Hall teachers to develop a meaningful Advisory Block curriculum for this addition to the program.
- Strengthened instructional technology by providing additional access points throughout both buildings, purchased Chromebooks to enhance student learning and refined PowerSchool for a much needed upgrade.
- Supported purchase of Symphony Math at Center School, an on-line software program, which provides baseline information for individual students while deepening understanding of math concepts.

**Smarter Balanced Testing  
(SBAC ELA Results)  
In percentage of students at/above level 3**

<b>Grade</b>	<b>2014-2015 (First year of administration)</b>	<b>2015-2016 (Significant changes from previous year)</b>
3	49	51
4	39	53
5	70	50
6	45	65
7	61	57
8	59	69
Willington Average	53.8	57.5
State Average	52.4	55.6

**Smarter Balanced Testing  
(SBAC Math Results)  
In percentage of students at/above level 3**

<b>Grade</b>	<b>2014-2015 (First year of administration)</b>	<b>2015-2016 (Significant changes from previous year)</b>
3	61	53
4	47	42
5	45	32
6	23	51
7	46	43
8	59	64
Willington Average	46.8	47.5
State Average	40.1	44.0

***To develop a comprehensive long term plan for the efficient and effective use of the school building facilities for Willington Public Schools. The strategic planning study will consider and weigh the value of improvements and the cost to the community.***

- The Board of Education Facilities Committee interviewed and reviewed three proposals from architectural firms in March, 2017 and chose Friar Associates and Architect Michael Sorano to conduct the study. The cost of the Facilities Study is \$15,000. This study will serve to enable the Board of Education and the community to develop strategic planning for the future as it relates to the school facilities.
- The Facilities Study will be available in September, 2017 and will be comprised of two sections. The first section of the Study highlights maintaining two separate schools for Center (PreK-4) and Hall (Grades 5-8) to include Capital Improvements. The second section of the study will provide a series of options consolidating to one building. Potential costs and state reimbursement, along with approximate cost to Willington for facilities all options.
- The Board has established a timeline of public presentations to constituents beginning in September, 2017 as the Facilities Study is expected to be finalized at that time.

**To establish a comprehensive regional search for a permanent superintendent of schools for Willington to include input from constituents. The Willington Board recognizes that the selection of the superintendent is one of the single most important decisions it will make over the next few years.**

- The Board conducted a comprehensive regional search for a permanent superintendent of schools beginning in November, 2016 with advance preparation through advertising the vacancy, conducting focus groups and an online survey to seek constituent's input. After formulating meaningful questions for interviews, the Board conducted an application review followed by rounds of interviews. A representative constituent committee met the finalists and provided input to the Board of Education.
- In May, 2017, the Board, after considerable thought and deliberation, determined they would suspend the superintendent search and revisit it after the first of the year in 2018. The Board looked ahead at the impact of the yet to be determined State budget on the school district's budget and programs, is awaiting the results of an ongoing facilities study that may impact capital expenditures and educational programming in Willington, and is cognizant of the fact that several new Board of Education members may be elected to serve the interests of the Willington Public Schools in November, 2017. In consideration of the number of anticipated significant changes this calendar year, the Board has asked

our current experienced interim superintendent to lead through this potentially significant transformation..

***To begin a Policy Audit of the Willington Board of Education Policy Manuals in order that the district Policy is relevant and updated while ensuring compliance with legislative requirements and regulations. Current Policy Manuals are a necessary framework for a quality school system and establish guidelines for decision-making.***

- The Policy Committee led the Board as they reviewed, developed, enhanced and eliminated where appropriate, district policies beginning with the 1000 series, Community Relations; 2000 series, Administration; 3000 series, Business/Non Instructional Operations.
- New Policies were developed for Students with Special Health Care Needs and Social Media for students and staff, 4118.51 (Personnel) and 6141.32.

***To support efficiencies, both financial and operationally with the operating budget of \$8,055,669 for fiscal year 2016-2017.***

- Introduction of zero based budgeting which implies determining needs for the following year beginning at zero and justifying projected expenses including “fixed costs”.
- Reformatted the budget into ten program budgets which based expenditures primarily on programs of work and secondarily on objects. This enabled an “at glance” determination of how dollars were expended in the previous year and projections for the next year.
- Negotiated several operational contracts and on several occasions received small refunds, all a part of long range efficiency planning. One example is the five year Transportation Contract with appropriate language that reopens the contract if reorganization of facilities/grades should occur.

#### **Board of Education 2016-2017**

Erika Wieceński, Chairman	Melissa McKinnon
Michelle Doucette Cunningham, Vice Chairman	Margaret Roberts
Herb Arico, Secretary	Marybeth Walleth
Shawn Kowalyshyn (served through 10.11.2016)	Ann Grosjean

#### **Administration**

Interim Superintendent	Jacqueline J. Jacoby, Ed.D.
Pupil Services Director	Holly DiBella-McCarthy
Center Elementary School Principal	Phil Stevens
Hall Memorial School Principal	Ken Craig

#### **October 1, 2016 enrollment**

Grade	Pre-K	K	1st	2nd	3rd	4th	5th	6th	7th	8th
# of Students	19	42	46	44	36	56	47	38	50	53

<b>Center Elementary School</b>	<b>243</b>		
<b>Hall Memorial School</b>	<b>188</b>	<b>Total</b>	<b>431</b>



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Finance  
Town of Willington, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Willington, Connecticut (the "Town"), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 28, 2017.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

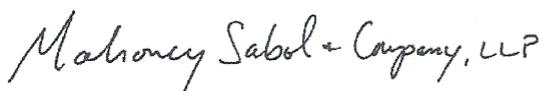


### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Glastonbury, Connecticut  
December 28, 2017

***The following pages represent excerpts from the Town's annual audit report. The Town of Willington's Comprehensive Annual Financial Report for the year ending Jun 30, 2017 is available in its entirety on the Town website at <https://www.willingtonct.org/financial-office/pages/fiscal-year-audit-reports/>***

**TOWN OF WILLINGTON, CONNECTICUT**  
**SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -**  
**BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget Over (Under)
<b>PROPERTY TAXES</b>				
Taxes	\$ 12,225,101	\$ 12,225,101	\$ 12,328,367	\$ 103,266
Interest and lien fees	30,000	30,000	47,720	17,720
Total property taxes	12,255,101	12,255,101	12,376,087	120,986
<b>INTERGOVERNMENTAL REVENUES</b>				
Education:				
Education cost sharing grant	3,669,422	3,669,422	3,656,229	(13,193)
Noneducation:				
Town aid road grant	258,353	258,353	258,132	(221)
State property reimbursement	17,136	17,136	17,136	-
Pequot funds	33,250	33,250	33,250	-
Municipal project grant	20,018	20,018	20,018	-
Judicial fines	13,000	13,000	16,230	3,230
Elderly and disabled property reimbursement	14,500	14,500	13,501	(999)
Municipal revenue sharing	121,568	121,568	121,568	-
Veteran's exemption	492	492	434	(58)
Disability reimbursement	400	400	484	84
FEMA	3,000	3,000	-	(3,000)
Total intergovernmental revenues	4,151,139	4,151,139	4,136,982	(14,157)
<b>LICENSES, FEES AND PERMITS</b>				
Building, zoning fees and permits	90,000	90,000	49,881	(40,119)
Zoning board of appeals	500	500	543	43
Inland/wetland fees	3,500	3,500	2,260	(1,240)
Conveyance taxes	27,000	27,000	34,476	7,476
Permits	2,450	2,450	3,835	1,385
Town clerk fees	24,000	24,000	25,062	1,062
Transfer station fees	10,000	10,000	13,705	3,705
Reimbursement - recycling	800	800	3,844	3,044
Total licenses, fees and permits	158,250	158,250	133,606	(24,644)
<b>INVESTMENT INCOME</b>	12,500	12,500	30,034	17,534

TOWN OF WILLINGTON, CONNECTICUT  
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL -  
BUDGETARY BASIS - GENERAL FUND (Continued)  
FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget Over (Under)
<b>OTHER</b>				
Telecommunications grant	\$ 10,500	\$ 10,500	\$ 11,625	\$ 1,125
Other	25,000	25,000	34,146	9,146
Total other	<u>35,500</u>	<u>35,500</u>	<u>45,771</u>	<u>10,271</u>
 Total revenues	 <u>16,612,490</u>	 <u>16,612,490</u>	 <u>16,722,480</u>	 <u>109,990</u>
<b>OTHER FINANCING SOURCES</b>				
Appropriation of fund balance	260,000	260,000	-	(260,000)
Total other financing sources	<u>260,000</u>	<u>260,000</u>	<u>-</u>	<u>(260,000)</u>
 Total revenues and other financing sources	 <u>\$ 16,872,490</u>	 <u>\$ 16,872,490</u>	 <u>\$ 16,722,480</u>	 <u>\$ (150,010)</u>

**TOWN OF WILLINGTON, CONNECTICUT**  
**SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -**  
**BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget Over (Under)
<b>GENERAL GOVERNMENT</b>				
Selectmen	\$ 151,859	\$ 151,859	\$ 146,697	\$ (5,162)
Probate court	3,404	3,404	3,404	-
Elections/registrars	34,029	34,029	33,954	(75)
Accounting services	200,092	200,911	200,739	(172)
Board of finance	4,544	4,544	2,463	(2,081)
Town treasurer	31,294	31,294	31,239	(55)
Auditor	33,500	29,507	29,500	(7)
Assessor	92,475	92,475	84,949	(7,526)
Board of assessment appeals	1,335	1,335	1,335	-
Revenue collector	81,294	81,294	80,099	(1,195)
Legal counsel	35,000	32,217	29,044	(3,173)
Town clerk	105,779	105,779	104,193	(1,586)
Conservation commission	1,500	1,500	1,499	(1)
Planning and zoning	108,964	108,964	105,834	(3,130)
Zoning board of appeals	4,579	4,579	4,502	(77)
Economic development commission	6,745	6,745	429	(6,316)
Inland/wetlands commission	2,000	2,000	750	(1,250)
Town office operations	149,221	145,421	144,057	(1,364)
Town hall operations	6,080	6,080	3,762	(2,318)
Senior Center operations	30,478	30,478	28,827	(1,651)
Consulting engineers	20,000	7,500	5,599	(1,901)
Total general government	1,104,172	1,081,915	1,042,875	(39,040)
<b>PUBLIC SAFETY</b>				
Ambulance	434,223	434,223	434,223	-
Fire marshal	23,948	23,948	23,635	(313)
Fire protection	18,597	18,597	18,483	(114)
Public safety and welfare	30,946	30,946	30,950	4
Emergency management director	6,200	6,200	6,000	(200)
Fire mains and hydrants	6,659	6,659	6,926	267
Building official	27,086	27,086	26,131	(955)
Total public safety	547,659	547,659	546,348	(1,311)
<b>PUBLIC WORKS</b>				
Public works department	1,137,413	1,137,642	1,120,715	(16,927)
Cemetery	3,000	3,000	3,000	-
Transfer station	219,322	184,322	184,319	(3)
Total public works	1,359,735	1,324,964	1,308,034	(16,930)



TOWN OF WILLINGTON, CONNECTICUT  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -  
BUDGETARY BASIS - GENERAL FUND (Continued)  
FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
<b>EDUCATION</b>				
Elementary education	\$ 2,612,497	\$ 2,612,497	\$ 2,615,189	\$ 2,692
Special education	1,649,066	1,629,066	1,561,559	(67,507)
Summer school	38,500	38,500	42,817	4,317
Fringe benefits	893,035	893,035	811,229	(81,806)
Pupil services	460,261	460,261	464,848	4,587
Staff and program development	136,157	136,157	135,962	(195)
Educational media	132,221	132,221	130,642	(1,579)
Board of Education	510,222	510,222	525,029	14,807
Principal's office	448,963	448,963	430,541	(18,422)
Plant operations	604,161	604,161	629,030	24,869
Transportation	570,586	570,586	570,805	219
Total education	8,055,669	8,035,669	7,917,651	(118,018)
<b>REGIONAL SCHOOL DISTRICT NO. 19</b>	4,230,939	4,230,939	4,230,939	-
<b>OTHER</b>				
Social security	86,026	80,780	77,034	(3,746)
Unemployment	1,000	-	-	-
Employee health insurance	310,599	275,874	266,956	(8,918)
Pension fund	61,731	62,058	61,559	(499)
Insurance	78,554	78,554	78,201	(353)
Other	2,500	2,500	1,259	(1,241)
Total other	540,410	499,766	485,009	(14,757)
<b>DEBT SERVICE</b>				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	66,281	66,281	66,181	(100)
Total debt service	216,281	216,281	216,181	(100)
<b>CAPITAL OUTLAYS</b>	126,151	61,009	48,218	(12,791)
Total expenditures	16,181,016	15,998,202	15,795,255	(202,947)

TOWN OF WILLINGTON, CONNECTICUT  
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL -  
BUDGETARY BASIS - GENERAL FUND (Continued)  
FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Variance With Final Budget Over (Under)
	Original	Final	Actual	
OTHER FINANCING USES				
Transfers out:				
Continued appropriations - education	\$ -	\$ 20,000	\$ 20,000	\$ -
Reserve for compensated absences fund	25,000	25,000	25,000	-
Dog fund	24,442	24,442	24,442	-
Fire department	235,305	235,305	235,305	-
Mary D. Edwards public library	185,189	188,414	188,414	-
Recreation commission fund	48,245	48,245	48,245	-
Human services	45,410	45,410	45,410	-
Capital projects fund	-	159,589	159,589	-
Reserve for capital and nonrecurring fund	125,816	125,816	125,816	-
Housing Authority	2,067	2,067	2,067	-
Total other financing uses	691,474	874,288	874,288	-
Total expenditures and other financing uses	\$ 16,872,490	\$ 16,872,490	\$ 16,669,543	\$ (202,947)

**TOWN OF WILLINGTON, CONNECTICUT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2017**

	Budgeted Amounts			Variance With Final Budget Over (Under)
	Original	Final	Actual	
REVENUES				
Property taxes	\$ 12,255,101	\$ 12,255,101	\$ 12,376,087	\$ 120,986
Intergovernmental	4,151,139	4,151,139	4,136,982	(14,157)
Licenses, fees and permits	158,250	158,250	133,606	(24,644)
Investment income	12,500	12,500	30,034	17,534
Other	35,500	35,500	45,771	10,271
Total revenues	16,612,490	16,612,490	16,722,480	109,990
EXPENDITURES				
Current:				
General government	1,104,172	1,081,915	1,042,875	(39,040)
Public safety	547,659	547,659	546,348	(1,311)
Public works	1,359,735	1,324,964	1,308,034	(16,930)
Education	8,055,669	8,035,669	7,917,651	(118,018)
Regional School District No. 19	4,230,939	4,230,939	4,230,939	-
Other	540,410	499,766	485,009	(14,757)
Debt service:				
Principal payments	150,000	150,000	150,000	-
Interest and fiscal charges	66,281	66,281	66,181	(100)
Capital outlays	126,151	61,009	48,218	(12,791)
Total expenditures	16,181,016	15,998,202	15,795,255	(202,947)
Excess of revenues over expenditures	431,474	614,288	927,225	312,937
OTHER FINANCING SOURCES (USES)				
Appropriation of fund balance	260,000	260,000	-	(260,000)
Transfers out	(691,474)	(874,288)	(874,288)	-
Total other financing sources (uses)	(431,474)	(614,288)	(874,288)	(260,000)
Net change in fund balance	\$ -	\$ -	52,937	\$ 52,937
Fund balance - beginning			2,226,093	
Fund balance - ending			\$ 2,279,030	

# TOWN OF WILLINGTON

## CONNECTICUT



### COMPREHENSIVE ANNUAL FINANCIAL REPORT

### YEAR ENDED JUNE 30, 2017

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See Separate File Titled  
“Willington FY 2017 Financial Statement”  
Available online at [www.Willingtonct.org](http://www.Willingtonct.org)  
Under Financial Office, Fiscal Year Audit Reports



# **OFFICIALS WHO SERVED YOU**

**July 1, 2016 – June 30, 2017**

## **ELECTED OFFICIALS**

### **Board of Selectmen**

Christina B. Mailhos – 1<sup>st</sup> Selectman  
Kim Kowalyshyn  
John Blessington

### **Board of Education**

Ann C. Grosjean  
Margaret Roberts  
Erika G. Wiecenski  
Herbert Arico  
Michelle Cunningham  
MaryBeth Walleth  
Melissa McKinnon  
Shawn Kowalyshyn

### **Board of Finance**

James Bulick  
Peter Tanaka  
Geoffrey Prusak  
Barry Walleth  
Robert J. Wiecenski  
John Patton  
AnneMarie Poole, Alternate  
Elizabeth Treiber

### **Board of Assessment Appeals**

Edward C. Taiman Jr. - Chr  
Mary Bowen  
Thomas Smith

### **Reg. #19 Board of Education**

David O. Tharp  
Robert Jellen  
Timothy Patrick Nolan Sr.  
Elizabeth marina Peczuh  
Steven Ortiz

### **Library Directors**

Jennifer E. Pallo  
Katherine Dawn Kalagher-Ryan  
Shari L. Cote  
Janice Boltseridge  
Heather Alexson  
Kate Standish  
Elyse M. Sullivan

### **Registrars of Voters**

Suzanne Chapman (R )  
Christine A. Psathas (D)

### **Town Clerk**

Donna J. Hardie

### **Treasurer**

Patricia J. Ignatowicz

### **Judge of Probate**

Barbara Gardner Riordan

### **Planning and Zoning**

Doug Roberts  
Walter E. Parsell III  
Edward Myles Standish  
Brittany Skorupski-Williams  
Vacancy  
Joseph Lucia  
George A. Marco  
Vacancy, Alternate  
Randy Belair, Alternate  
John A. Sullivan  
Vacancy, Alternate

## **APPOINTED OFFICIALS**

### **Assessor**

Jody Heon

### **Municipal Revenue Collector**

Lisa Madden

### **Dog Warden**

Tina Binheimer

### **Open Burning Official**

Richard Palmer

### **Fire Marshal**

Richard Palmer

### **Health Officer**

Eastern Highlands Health Dist.

### **Sanitarian**

Eastern Highlands Health Dist.

### **Emergency Mgt. Director**

Stuart Cobb

## **COMMISSIONS & COMMITTEES**

### **Inland Wetlands & Watercourses**

Patrick Lord

David Schreiber - Co. Chr

Mark Drobney

Teresa Gutowski – Co.Chr

Vacancy

Gregory Blessing, Alternate

Vacancy, Alternate

### **Solid Waste Advisory**

Christina B. Mailhos

Tom Kelly

Vacancy

Barry Wallet

Charles Struzynski

Vacancy, Alternate

Vacancy, Alternate

### **Justice of the Peace**

Vacancy ( R )

Cheryl H. Brown (R)

Vacancy ( R)

Edward C.Taiman Jr.( R)

Peter M. Tanaka ( R)

Heather Alexson (D)

Daniel Donaghy ( D)

Janice B. Vissoe ( D)

Robert Shabot (D)

Mark A. Palmer ( D)

Christina B. Mailhos

John Patton

Deborah P. Potvin

Richard Jimmy Sanville

Elizabeth Tanner

### **Zoning Board of Appeals**

Richard J.Maloney Jr.

Mark Masinda - Chr

Annemarie Poole

William Bland

John Rup

John Prusak, Alternate

Vacancy, Alternate

Jerry Lopes, Alternate

## **COMMISSIONS AND COMMITTEES cont.**

### **Cemetery Association**

Vacancy, President  
Jody Parizek, Vice President  
Mark Masinda, Treasurer  
Geoff Prusak, Secretary  
Ernie Kucko, Sexton  
Vacancy, Auditor  
Donald Parizek, Superintendent/Trustee/Auditor  
Geoff Prusak, Trustee  
Emil R. Kalbac, Trustee

### **Conservation Commission**

Peter S. Andersen - Chr  
Carol M. Jordan - Treas  
Mark Drobney  
Robert Shabot  
Marilyn Schreiber  
Julia Cartabiano  
Kathleen Demers  
Jackie Kulig  
Vacancy, Alternate  
Vacancy, Alternate  
Kathleen Pacholski

### **Willington Senior Center**

Edward D'Agata, President  
Ellen Wittmer 1<sup>st</sup> V. Pres.  
William Hodge 2<sup>nd</sup> V. Pres.  
Jean LaFramboise, Secretary  
Yvette Dionne, Asst. Sec.  
Joseph Piarek Jr., Treasurer  
Betty Robertson – Asst. Treas

### **Housing Authority**

Robert Campbell -Chr  
Wilbur Gangaway- V.Chr  
Claudia D'Agata  
Laurel Millix  
Donald R. Berg

### **Economic Dev. Commission**

Vacancy  
Vacancy  
Vacancy  
Vacancy  
Vacancy  
Vacancy– Alternate  
Vacancy– Alternate

### **Historic District Commission**

Rosa Helena Chinchilla-Chr  
William Bailey  
Mary Beth Caron  
Laurie Masciandaro  
Robert R. Shabot  
Geoffrey Ecker, Alternate  
Timothy Blauvelt, Alternate  
Richard Mueller, Alternate

### **Town Historian** – Mark Palmer

### **Assistant Historian** – Paul Weigold

### **Historical Society**

Robert Shabot - President  
Mark Masinda - V. President  
Vacancy - Secretary  
Sue Schur - Treasurer  
Betty Robertson- Membership

### **Parks & Recreation Commission**

Vacancy  
Mike Iacampo  
Joseph Colangelo, Chr  
William Bilyak  
Michael Pinatti  
Ed Taiman  
Rocco Petrella

