

# TOWN OF WILLINGTON

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## BOARD OF SELECTMEN Special Meeting Minutes

Board of Selectmen  
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Town Office Building  
Selectmen's Conference Room

January 9, 2018  
6:00 P.M.

First Selectman Wiczenski called the meeting to order at 6:04 P.M. with the following in attendance: Selectmen Makuch & Blessington, Business Manager, Donna Latincsics and Public Works' Director, Derek Dimmock.

### A. Budget Workshop

Donna presented draft #2 of the budget.

The Public Works' numbers have been added, with the exception of diesel, electricity and propane, which are expected to be lowered this year.

\*Mowing was increased due to the bidding contract that came in higher than in years past.

\*vehicle maintenance was increased to cover anticipated costs. Last year the line item was depleted because of costly repairs.

\*Equipment rentals (which was removed last year) was added back into the budget at \$5,000.

\*Wastewater soil testing has been increased an additional \$1,125 due to the newly adopted MS4 permitting.

Derek added \$5,000 to the equipment purchase line (which has been at 0 for the past few years). This is because the calcium chloride tank is in need of replacement. The calcium chloride is what we use as a de-icer. First Selectman Wiczenski suggested adding it to the calcium chloride line item instead of the equipment line, which will make it more transparent.

Derek stated that the snow removal section has been submitted as a 5 year average. He thinks the numbers might fall short and noted that the prices for calcium chloride do not come out until April, so he will not have official numbers until after the budget has been set. He stated that it all depends on supply and demand. The \$5,000 increase (from the calcium chloride tank) was also added to this line.

This year, Derek stated that he will plan to chip seal 6.4 miles of roads this year. Asphalt has been decreased because of this. He added if we need to cut more in the budget, this is where he will look first. Last year, because of the budget, he was only able to pave one road (Jared Sparks). He would like to pave Tinkerville in the spring (using this year's budget).

Selectman Blessington asked how much the MS4 permitting will hit us? Derek stated that he has a CIP request in for \$40,000 to cover the mapping portion. The rest should be covered by little line items within other budgets (things we already do and have done in the past).

Donna stated once she plugs the other numbers in the budget, the Public Works' budget will show an approximate \$80,000 decrease.

The Transfer Station budget was then discussed:

Derek decreased the temporary help line item (-\$1,800) because they have not been using it as much in the past few years. The parking lot maintenance and bulk waste removal has also been decreased.

Tire removal was increased (an additional \$700); however Derek stated that we recoup the majority of the money because we charge for incoming tires.

Trash removal and bulky waste have both been decreased (\$6,000 & \$7,000 respectively) due to the enforcement at the Transfer Station.

The overall decrease at the Transfer Station is \$16,132 (-7.3%)

First Selectman Wiecenski noted that we currently have a vacancy in the Assessor's office and was thinking of finding someone (a neighboring town's Assessor) to help cover the office (as a per-diem position) until we are able to interview and hire an Assessor. The Selectmen were in agreement because the Grand List still needs to be submitted. Donna stated that we are showing favorable in the budgets and will be able to cover the cost.

Donna stated that she has updated the capital portion of the budget; which is in sync with year 2 of the CIP Plan. \$532,925 is spread into 4 facets; Capital Reserve (\$109,840); debt repayment (library bond; \$222,221) Debt repayment/PW leases (ACO truck and PW equipment ;\$72,124) and Capital Expenditures (\$128,740). Donna clarified that the CIP Plan states that we try to budget \$530,000 each year so we don't see spikes in the budget or capital reserve.

The Selectmen thanked Donna and Derek for their updates.

The next budget meeting will be on Tuesday, January 16<sup>th</sup> at 5PM (before the regular meeting). The Building Official and Tax Collector will present their budgets. The Building Official will bring an adjustment with an increase of 3 hours per week for the next fiscal year to keep with the demand of his hours.

Selectman Blessington moved to adjourn the meeting at 6:48 PM

First Selectman Wiecenski seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

Respectfully Submitted:

*Robin Campbell*

Recording Secretary

TOWN OF WILLINGTON, CT

Received for record January 11, 2018  
At 1:25pm Maura Maganah