

TOWN OF WILLINGTON

Board of Selectmen
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BOARD OF SELECTMEN

Meeting Minutes
Lower Level Conference Room

January 2, 2018
6:30 P.M.

**Minutes are not official until approved at the next regular meeting*

First Selectman Wiecenski called the meeting to order with the following in attendance: Selectmen Makuch & Blessington and residents. First Selectman Wiecenski led the Pledge of Allegiance.

Approval of Minutes:

Selectman Blessington moved to approve the minutes of December 18, 2017 as written.
First Selectman Wiecenski seconded the motion.
Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

Present to Speak:

No one was present to speak.

Correspondence:

A list of correspondence was available at the meeting and in the Selectman's office.

First Selectman Status Report

First Selectman Wiecenski stated that not much has changed as we continue our spending freeze. We are still holding off on filling the Land Use assistant position, as requested by the Board of Finance, who has asked for a little more time before moving forward.

The Assessor position vacancy closes on Friday, January 5th and the Accounting Associate position closes on Monday, January 8th.

Public Works:

Derek reported that the crew has been busy with the following:

- Roadside mowing
- Install calcium tanks on plow trucks
- Vehicle/equipment repair
- OSHA hearing conservation training
- Roadside brush removal
- Push up salt deliveries
- Plow & sand roads
- Street sign inventory

- Clear sidewalks
- Make sand/salt mixture

Derek reminded residents that the sand/salt mixture is available at the Transfer Station during operating hours, please plan accordingly. There is a 10 gallon limit on the sand/salt mixture per week. The sand and salt at the Public Works facility is not for the residents use, the facility is monitored with security cameras. Anyone seen taking material will be charged for material that was taken and could face other penalties. Thank you for your cooperation.

New Business

A. Approve edited Selectmen Meeting Calendar:

First Selectman Wiczenski noted that one of the dates on the calendar that was approved at the December 4th meeting was off – the second September meeting (was listed as September 18, 2018; but should have been September 17)

The meeting dates for 2018 are as follows: (with corrected edit)

BOARD OF SELECTMEN MEETING SCHEDULE - 2018 1ST & 3RD MONDAY (EXCEPT HOLIDAYS) @ 6:30 P.M. TOWN OFFICE BUILDING

Jan. 02, 2018 (Tuesday)	Jul 02, 2018
Jan. 16, 2018 (Tuesday)	Jul.16, 2018
Feb. 05, 2018	Aug. 06, 2018
Feb. 20, 2018 (Tuesday)	Aug. 20, 2018
Mar. 05, 2018	Sept. 04, 2018 (Tuesday)
Mar. 19, 2018	Sept. 17, 2018*
Apr. 02, 2018	Oct. 01, 2018
Apr. 16, 2018	Oct. 15, 2018
May 07, 2018	Nov. 05, 2018
May 21, 2018	Nov. 19, 2018
Jun. 04, 2018	Dec. 03, 2018
Jun. 18, 2018	Dec.17, 2018

Jan. 07, 2019
Jan 22, 2019 (Tuesday)

First Selectman Wiczenski moved to accept the regularly scheduled meetings as amended.
Selectman Blessington seconded the motion.

Vote: 3 Yes (Wiczenski, Makuch & Blessington) 0 No.

A. Appointments

First Selectman Wiczenski moved to re-appoint Robert Shabot as a regular member of the Willington Conservation Commission; effective December 2, 2017; expiring December 1, 2020

Selectman Blessington seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

Selectman Makuch moved to re-appoint Marilyn Schreiber as a regular member of the Willington Conservation Commission; effective December 2, 2017; expiring December 1, 2020

Selectman Blessington seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

Selectman Blessington moved to re-appoint Kathy Demers as a regular member of the Willington Conservation Commission; effective December 2, 2017; expiring December 1, 2020

First Selectman Wiecenski seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

Robin Campbell noted that she needed to apologize to Conservation Commission Chairman, Peter Andersen, who had sent an email back in November confirming the re-appointments of the Conservation Commission members. The email unfortunately got buried and lost; otherwise the members would have been appointed in December before the appointments had expired.

First Selectman Wiecenski moved to re-appoint William Bland as a regular member of the Willington Zoning Board of Appeals; effective January 1, 2017, expiring December 31, 2019 (2 year term)

Selectman Makuch seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington) 0 No.

First Selectman Wiecenski thanked the appointees for their willingness to volunteer on these boards.

Old Business

A. Crumbling Foundation Update

First Selectman Wiecenski stated that she has no updates at this time.

B. Budget Update

The Selectmen had their first budget meeting earlier and reviewed the Assessor and Town Clerk's line items. As of right now, the budget is at or under budget and looks good. The next meeting will be held on January 9th at 6PM in the upper level (Selectmen's Conference Room) at the Town Office Building.

The CIP Committee will meet tomorrow night at 6:30 PM in the lower level.

C. Video taping of meetings

As a result of the last discussion, Selectman Makuch had looked into some policies that other towns have in place. First Selectman Wiecenski stated that she looked at the YouTube site and does not think we are reaching the audience that we would really like to see. She noted that she doesn't think it is from lack of interest, but rather that people do not know where to look. If we are going to continue to do so, we need to let the people know how to find the content. She then asked Selectman Blessington if he had any further information to share. Selectman Blessington stated that he does not really have anything, but started a discussion with Mr. Bulick (Chairman of the Board of Finance) who is interested for the board of Finance. He then stated if we (Selectmen) can get it up and running, then the other boards will follow suit.

Selectman Makuch stated that she will email a copy of the draft policy to Robin Campbell, who will then forward to the board for review and further discussion at the next meeting.

Good & Welfare

First Selectman Wiecenski stated that we received our update from the State Police from the month of November: (noting that most of the activity happens on Interstate 84)

5 Accidents	733 Non reportable matters
3 DUP's	15 Criminal Investigations
1 Burglary	373 Traffic citations
1 Larceny	78 written warnings

First Selectman Wiecenski stated that our Assessor, Jody Heon's last day with us was Wednesday, December 27th. She thanked Ms. Heon for her service to the Town of Willington and wished her well.

Our Town Clerk, Donna Hardie is retiring on January 8th. An open house will be held in the upper level (Common Room) at the Town Office building from 1pm – 5PM next Monday. The public is invited to come to wish Donna Well. First Selectman Wiecenski thanked Donna for serving the Town of Willington since 1996.

Budget season is in full swing. First Selectman Wiecenski encouraged everyone to get involved and informed. If anyone has any concerns, be sure to address them with the particular boards and commissions that impact the budgets.

Lastly, First Selectman Wiecenski thanked the Public Works crew who has been inundated with storms and frigid temperatures of late. The crews have been working hard to keep our roadways cleared. She added that they had to work on Christmas day and although it comes with the territory, she stated that it is important to let them know that their hard work does not go unnoticed.

The Planning and Zoning Commission is meeting at 7PM to review the POCD. The meeting will be held in the upper level (Common Room).

First Selectman Wiecenski moved to adjourn the meeting at 6:48 P.M.

Selectman Blessington seconded the motion.

Vote: 3 Yes (Wiecenski, Makuch & Blessington)

Respectfully submitted,
Robin Campbell
Administrative Assistant

TOWN OF WILLINGTON, CT
Received by: January 3, 2018
At: 2:00pm Maurice J. Gagnier