

# TOWN OF WILLINGTON

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Board of Selectmen  
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## BOARD OF SELECTMEN

Regular Meeting Minutes  
Via web interaction (via Zoom platform)

October 5, 2020  
6:30 PM

*\*Minutes are not official until approved at the next regular meeting*

First Selectwoman Wiecenski called the meeting to order at 6:30 PM with the following in attendance; Selectmen Boritz & Blessington and residents.

### Approval of Minutes

First Selectwoman Wiecenski moved to approve the minutes of September 21, 2020 as revised (refund for Wayne or Kathleen Mora on a certificate of correction in the amount of \$18.30).

Selectwoman Boritz seconded the motion.

Vote: 3 Yes (Wiecenski, Boritz & Blessington) 0 No.

First Selectwoman Wiecenski moved to approve the minutes of September 22, 2020 as written.

Selectman Blessington seconded the motion.

Vote: 3 Yes (Wiecenski, Boritz & Blessington) 0 No.

### Present to Speak

Peter Latincsics was present to speak. He states that after attending many BOF meetings, the superintendent stated he wouldn't be able to take on the roofing project for HMS. Mr. Latincsics requests discussion in the next meeting about forming a committee to tackle this issue, as we have the funds to do so.

### Correspondence

No correspondence was available for the Selectmen to view.

### First Selectman's Status Report

- A. Fuel Tank- First Selectwoman Wiecenski states that the new fuel tank at the DPW is complete and operational at this time. She also notes that we received a report about the previous tank and no negative impact was made.

Selectman Blessington follows up with Peter Latincsics concern about the roof not being replaced. He states this is the first time the town has had money for a project and hasn't completed it. He requests that it be put on the next BOS agenda. First Selectwoman Wiecenski followed up with saying it shouldn't be a problem.

- B. Elections- First Selectwoman Wiecenski states that a postcard was sent out to every registered household to notify them of the election location. She also notified that per the Superintendent classes for HMS students would be held virtually on the day of elections.

- C. Assistant Assessor Position- First Selectwoman Wiecenski states that as of today the Assistant Assessor position is vacant and the closing for applications will be next Wednesday (October 14, 2020) . She notes that Rachel Pierce (former Assistant Assessor) will be working in the Assessor's office on Wednesday's to help with the transition.
- D. Administrative Assistant Position- First selectwoman Wiecenski states that the Administrative Assistant to the First Selectwoman position has been filled by Willington resident Heather Sharpley, and she will be starting next Tuesday October 13, 2020. She then goes on to thank Robin Campbell & Michele Cyr for their help in First Selectwoman's office since September 1, 2020.
- E. Emergency Communication Task Force Committee- First Selectwoman Wiecenski then reminds everyone the next Emergency Communication Task Force Committee meeting is this Wednesday, October 7, 2020, at 6:30 and an agenda was filled and going out.
- F. Budget Update- First Selectwoman Wiecenski states the tax deferment deadline was last Thursday, October 1, 2020, and we are still getting some remainder payments with the October 1<sup>st</sup> postage mark. She also states that Revenue Collector, Janice Clauson, ran numbers and we have a 56% collection rate. She then goes on to compare last year's collection rate, which was 59%. First Selectwoman Wiecenski then reminds the public that any tax payments received now will have the 6% interest rate added, which back dates to July 1, 2020. She then notes that any payments made going toward will reflect a 1.5% interest rate monthly.
- G. STEAP Grant- First Selectwoman Wiecenski states that she received notification about our STEAP grant on Friday (October 2, 2020), and that OPM is still reviewing applications. She then follows with OPM hopes to grant the winner on or around October 15, 2020.

### Public Works

First Selectwoman Wiecenski reports the following being done by Public Works:

- Continuing roadside mowing
- Picked up trash at RRRC
- Sweeping roads that were chip sealed
- Paved around the new fuel tank at DPW
- Installed radar sign in front of Center School
- Getting trucks ready for winter
- DPW now has a certified welder (Red)

### New Business

#### A. Tax Refunds

**First Selectwoman Wiecenski moved to refund \$295.55 to CCAP Auto Lease LTD on a certificate of correction.**

**Selectman Blessington seconded the motion.**

**Vote: 3 Yes (Wiecenski, Boritz & Blessington) 0 No.**

First Selectwoman Wiecenski moved to refund \$456.75 to Honda Lease Trust on a certificate of correction.

Selectwoman Boritz seconded the motion.

Vote: 3 Yes (Wiecenski, Boritz & Blessington) 0 No.

### Old Business

- A. COVID-19 Update- First Selectwoman Wiecenski states that the town currently has 24 COVID cases with 1 probable case. She reminds residents that this number is as of March and we haven't seen much of an uptick since the last meeting. First Selectwoman Wiecenski then states Halloween has not been canceled. The Town does not sponsor or control individual trick or treating, but asks that residents follow newly released guidelines from the state and CDC.
- B. Town Meetings- First Selectwoman Wiecenski states that after conversations with IT, they have decided to continue using the free Zoom account that the town currently has. She then notes that with these accounts we cannot have more than 100 viewers. She goes on to say if we anticipate a meeting with a large attendance we can utilize the services of CHA. First Selectwoman Wiecenski states that we are still looking to the Governor's office for the option of a hybrid in person/virtual Town meetings moving forward. She notes that during a meeting with CCM last week that progress and details were getting worked out and they're hoping for an Executive Order soon. She then goes in to review the recent meeting at RRRC, with 23 people in attendance. She states going forward we would need a way for people to utilize the microphone because there was difficulty hearing everyone.

### Present to Speak

Peter Latincsics was present to speak. He goes on to thank First Selectwoman Wiecenski for having a town meeting. He then states that there were hearing issue dues to the generator and asks if we can use HMS gym for meetings when the weather gets cold. First Selectwoman Wiecenski states that as of this time we are not able to do that, but has hope for the Executive Order.

### Good & Welfare

First Selectwoman Wiecenski reminds residents again of the polling place at the HMS gym for the November 3, 2020 election. She then states that actual ballots are not opened or counted until November 3, 2020. She also notes that the tax penalty is 6% if envelopes are not postmarked October 1, 2020 or earlier, then 1.5% interest going forward.

First Selectwoman Wiecenski presented the Troop C monthly report for September:

Service Calls Total: 596	Accidents: 11
Criminal Investigations: 10	Burglary: 2
Larceny: 0	Non Reportable Matters: 544
Arrests: 10	Traffic Stops: 26
DUI: 1	Demeanor Summons: 1
Infractions: 13	Written Warning: 1
Verbal Warning: 11	

First Selectwoman Wiecenski reminds residents not to leave any personal belongings in their vehicles and to always lock their doors.

First Selectwoman Wiccenski moved to adjourn the meeting at 7:02 PM  
Selectwoman Boritz seconded the motion.  
Vote: 3 Yes (Wiccenski, Boritz & Blessington) 0 No.

Respectfully submitted,  
Michele Cyr

TOWN OF WILLINGTON, CT  
Received for record October 7, 2020  
At 1:19 PM Wm. Cyr TC