

**WILLINGTON BOARD OF EDUCATION**  
**Special Meeting Minutes**

May 11, 2022

6:30 p.m.

Zoom Recording

**Members present:**

Michelle Doucette Cunningham - Chair  
Herb Arico- Secretary  
Ann Grosjean- Vice-Chair  
Tracey Anderson  
Donna Cook  
Briana Ross  
Laura Rodriguez  
(members all present remotely through Zoom)

**Also present:**

Phil Stevens, superintendent

**1. Call to order**

Michelle Cunningham called the meeting to order at 6:34 pm.

**2. Old Business**

**a. Educational Specifications for School Building Committee**

Superintendent Stevens reviewed the resources that were shared with the Board. He reviewed the feedback from staff regarding the building attributes that support and limit efficiency regarding teaching and learning. Staff feedback on features for a renovated or new school was also shared. Superintendent Stevens reviewed the proposed academic classrooms, specialized rooms, special education rooms, administrative areas, and common areas. Board members shared feedback on a variety of items including providing a space for athletes to store their extra equipment if a locker room was not included in the ed specs. The Board felt an additional academic classroom should be added to accommodate a larger grade. Also, a discussion was held on the opportunity to include an auditorium in the educational specifications.

**3. Present to Speak**

Nobody was present to speak.

**4. Adjournment**

Laura Rodriguez made a motion to adjourn the meeting.

Donna Cook seconded the motion.

The decision to adjourn was unanimous.

The meeting adjourned at 9:08 pm.

RECEIVED  
WILLINGTON, CT

2023 JAN 10 P 1:16

  
TOWN CLERK