

WILLINGTON BOARD OF EDUCATION
(Willington School Building Committee for Roof Replacement)

SPECIAL MEETING MINUTES

Tuesday, June 1, 2021

Virtual Meeting: Zoom

4:00 p.m.

Audio Recording: Yes

Video Recording: Yes

Members Present

Herb Arico

Elena Testa

Ann Grosjean

Laura Rodriguez

Donna Cook

Michelle Doucette Cunningham

Members Absent

Tracey Anderson

Also Present

Phil Stevens, Superintendent of Schools

Scott Pellman, Senior Project Manager from Colliers

1. Call to order

Chairman Arico called the meeting to order at 4:02 p.m. and reviewed the agenda.

2. Approval of CES Roof Replacement Architectural Plans, Project Manuals, and Professional Cost Estimate

Superintendent Stevens provided an update on the roof process and shared the committee needed to approve the documents as part of the grant process. Scott Pellman shared additional details about the State commitment letter and current status with the Office of School Construction Grants and Review. Superintendent Stevens shared that the plans were already approved by Scott Pellman, the local building official, the local fire marshal, the local health official, and the project architect. Board members asked questions about the process moving forward.

Chairman Arico made a motion that the Willington Board of Education hereby certifies that the final plans and project manuals for the Center Elementary School Roof Replacement Project as prepared for bidding and dated May 10, 2021, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated May 10, 2021, have been reviewed and approved for this project on June 1, 2021.

Elena Testa seconded the motion.

Vote:	Yes	No	Abstain
H. Arico	✓		
M. Cunningham	✓		
D. Cook	✓		
A. Grosjean	✓		
E. Testa	✓		
L. Rodriguez	✓		

Motion passes.

3. Approval of HMS Roof Replacement Architectural Plans, Project Manuals, and Professional Cost Estimate

Chairman Arico made a motion that the Willington Board of Education hereby certifies that the final plans and project manuals for the Hall Memorial Roof Replacement Project as prepared for bidding and dated May 10, 2021, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated May 10, 2021, have been reviewed and approved for this project on June 1, 2021.

Laura Rodriguez seconded the motion.

Vote:	Yes	No	Abstain
H. Arico	✓		
M. Cunningham	✓		
D. Cook	✓		
A. Grosjean	✓		
E. Testa	✓		
L. Rodriguez	✓		

Motion passes.

4. Adjournment

Laura Rodriguez made a motion to adjourn the meeting.

Michelle Doucette Cunningham seconded the motion.

Vote:	Yes	No	Abstain
H. Arico	✓		
M. Cunningham	✓		
D. Cook	✓		
A. Grosjean	✓		
E. Testa	✓		
L. Rodriguez	✓		

Motion passes.

The meeting was adjourned at 4:30 p.m.

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TOWN CLERK

