

Town of Willington

American Rescue Plan Act (ARPA) Commission
40 Old Farms Road
Willington, CT 06279

Regular Meeting Minutes October 2, 2023 1:30PM

1. Call Meeting to Order

C.Mailhos called the meeting to Order at 1:39pm

2. Roll Call

E.Wieczenski
C.Mailhos
M. D'Amato
T. Sposato
D. Latinscics

3. Approval Of Minutes:

a) June 26, 2023

E.Wieczenski made a motion to approve the 6/26 minutes, second by C.Mailhos.

All in Favor. Motion Passes Unanimously

b) September 18, 2023—No Action

4. Projects to CLOSE:

- a. ARPA-5: SCBA Air Packs (WHFD) - Approved on 3/21/22 for \$137,000. Project complete with \$21,106.57 unspent and available to be reallocated.

C.Mailhos made a motion to: Close ARPA-5 and return \$21,106.57 to Fund 19. Second by E.Wieczenski.

All in Favor. Motion Passes Unanimously

- b. ARPA-6 - Generator for DPW (DPW) - Approved on 3/21/22 for \$69,000. Project complete with \$21,323.00 unspent and available to be reallocated.

E.Wieczenski made a motion to close ARPA -6 and return \$21, 323 to Fund 19. Second by C.Mailhos.

All in Favor. Motion Passes Unanimously

- c. ARPA-13 - Devices for Town and Senior Center - Approved on 5/24/22 for \$46,000. Project complete with \$7,825.80 unspent and available to be reallocated.

E.Wieczenski made a motion to close ARPA-13 and return \$7, 825.80 to Fund 19 Second by Troy

All in Favor. Motion Passes Unanimously

- d. ARPA-16 - Radios for FD Use (WHFD & WFD1) - Approved on 3/21/22 for \$235,000. Project complete with \$23.13 unspent and available to be reallocated.

E. Wicinski made a motion to close ARPA-16 and return \$23.13 to Fund 19. Second by C.Mailbos

All in Favor. Motion Passes Unanimously

- e. ARPA-20 - New Furnace for Fire House (WHFD) - Approved on 8/1/22 for \$20,000. Project complete with \$320.00 unspent and available to be reallocated.

E. Wicinski made a motion to close ARPA-20 and return \$320 to Fund 19. Second by C.Mailbos.

All in Favor. Motion Passes Unanimously

- f. ARPA-32: Town Employee Retention (BOS) - Approved at 11/22 Town Meeting for \$32,250. Project complete with \$4,241.95 unspent and available to be reallocated.

E.Wicinski made a motion to close ARPA-32 and return \$4,241.95 to Fund 19. Second by C.Mailbos.

All in Favor. Motion Passes Unanimously

4. Updates on PREVIOUSLY FUNDED and OPEN requests:

The Commission held a general discussion about several open/pending projects. No specific action was taken, and no updates were provided by project sponsors directly.

- a. ARPA-10 - TOB Meeting Room Equipment - Mics & speakers (BOS) / Approved at Town Meeting on 8/3/21 for \$28,500. \$6,620.92 has been spent on this project to date.
- b. ARPA-15 - Senior Center Coordinator Position (WHS) / \$34,379 was appropriated for this. The remaining 11,896.15 will be depleted in FY23-24.
- c. ARPA-17/18 - Walking track improvements at RRAC (Drainage & lights) (WPRC) - \$220,000 / Approved at 8/1/22 meeting. Final blueprints in progress. \$4,074 spent to date.
- d. ARPA-21 - Fuel Bank and HH Heating (WHS) - \$25,000 was originally approved for this purpose. An additional \$10,000 was approved for the winter of 23/24.
- e. ARPA-23 - Summer Camp Supplement (WHS & WPRC) Approved on 5/22 for \$36,238. The remaining \$14,442.31 will be depleted in FY23-24.
- f. ARPA-27 - Building materials for park structure maintenance (WCC) / Approved on 5/24/22 for \$3,500. These funds may take several years to spend.
- g. ARPA-29 - ARPA Commission Public Hearing Expenses (ARPA) (prior ARPA-28) / Approved on 5/24/22 for \$2,000. To date \$1,019.71 has been spent to hold 4 Public Hearings. \$980.29 remains to be used for future Public Hearings, if necessary.
- h. ARPA-30 - Call for Service at Button Hill (WHA) Approved on 8/1/22 for \$53,000. No funds expended to date.

- i. ARPA-31 - Historical Society Archival Storage (WHS) - \$15,000 / Approved at 8/1/22 meeting. No funds expended to date.
- j. ARPA-33 - Flags, Grave Markers and Monument Repair (WVF) - \$6,500 / Approved at 9/19/22 meeting. \$3418.49 spent to date with invoices pending for full amount.
- k. ARPA-39A – Repair of Library Building Structure – Retaining Wall (WPL) \$13,000 / Approved at 1/23/23 meeting. Work was expected to be done in Spring of 2023, no funds expended to date.
- l. ARPA-41 – Stove for Senior Center (SC) \$6,000 / Approved at 1/23/23 meeting. Stove purchased with \$905.12 remaining and request to purchase stove accessories made.

The Commission held a general discussion about a request to purchase new pans for the new stove with the project savings. It was agreed this would be presented at a future meeting to determine if this was a new request or part of the original request.

- m. ARPA-43 – Recess Equipment (BOE) \$6,000 / Approved at 1/23/23 meeting. \$549.16 spent to date.
- n. ARPA-44 – Extended Learning Opportunities (BOE) \$20,000 / Approved at 1/23/23 meeting. \$6,670.00 spent to date.
- o. ARPA-45 – Economic Development Strategic Plan (EDC) \$40,000 / Approved at 2/6/23 meeting. EDC working on finding a vendor.
- p. ARPA-46 – E-Code 360 (EDC & Town Clerk) \$10,000 / Approved at 1/23/23 meeting. EDC and Town Clerk working on finding a vendor.
- q. ARPA-47 - Facilities Study (BOS) - \$50,000. / Approved at 3/6/23 meeting. BOS working on finding a vendor.

5. Review Funding Request Submissions - POSSIBLE ACTION

The Commission reviewed the status of the funds that had been returned to date and the likelihood that there would be additional funds either returned or required by the previously approved project. It was determined that given the timeframe to allocate the remaining funds (12/31/24) it was best to wait on any further action until the budget of the projects currently approved could be further refined.

- a. ARPA-40A – Library Gutters & Downspout Replacement (WPL) \$21,000 / Heard at 1/9/23 Public Hearing, tabled at 1/23/23 meeting - awaiting facilities study results with priorities and updated pricing.
- b. ARPA-42 – Center School Playground Surfacing (BOS) \$90,000 / Heard at 1/9/23 Public Hearing, tabled at 1/23/23 meeting.

8. Present to Speak

None

9. Adjourn

The Meeting was adjourned at 2:12pm. The next meeting will be Monday November 6th, 2023